

# PART C

## STATUTORY REPORTING



# STATUTORY REPORTING

## OVERSEAS VISITS UNDERTAKEN BY COUNCILLORS OR COUNCIL STAFF OR OTHER PERSONS WHILE REPRESENTING COUNCIL

### COUNCILLORS

No overseas visits were undertaken by Councillors while representing Council.

### STAFF

Council's Transport Planner, Ms Myfanwy Lawrence, participated in the Australian Influentials Cycling Study Tour in September 2014 in the Netherlands. All land bound expenses in the Netherlands were met by the Dutch Government. The study tour was organised by the Cycling Promotion Fund. Ms Lawrence also visited Bordeaux France, Croydon England, Minneapolis and New York, USA in September 2014 to undertake a light rail study tour.

## PAYMENT OF EXPENSES AND PROVISION OF FACILITIES

The total payment of expenses and facilities for Councillors of \$1,308,197 covers Councillor Support and Lord Mayoral Support.

Of this amount, \$124,375 covers Councillor expenses as set out below:

- i. the provision during the year of dedicated office equipment allocated to Councillors on a personal basis, such as laptop computers, mobile and landline telephones and facsimile machines installed in Councillors' homes (including equipment and line rental costs and internet access costs but not including call costs): \$17,502
- ii. telephone calls made by Councillors, including calls made from mobile telephones provided by the Council and from landline telephones and facsimile services installed in Councillors' homes: \$24,844
- iii. the attendance of Councillors at conferences and seminars. Total costs of attendance: \$54,051 (excluding interstate travel costs, which are reported in (v) below)
- iv. the training of Councillors and the provision of skill development for Councillors: \$4,753
- v. interstate visits undertaken during the year by Councillors while representing the Council, including the cost of transport, the cost of accommodation and other out of pocket travelling expenses: \$23,225
- vi. overseas visits undertaken during the year by Councillors while representing the Council, including the cost of transport, the cost of accommodation and other out of pocket travelling expenses: \$Nil
- vii. the expenses of any spouse, partner (whether of the same or the opposite sex) or other person who accompanied a Councillor in the performance of his or her civic

functions, being expenses payable in accordance with the guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors in NSW prepared by the Director-General from time to time: \$Nil

- viii. expenses involved in the provision of care for a child of, or an immediate family member of, a Councillor, to allow the Councillor to undertake his or her civic functions: \$Nil

## ANNUAL FEES FOR COUNCILLORS

In accordance with the provisions of the Local Government Act, Council determined that the Lord Mayoral and Councillors' fees for the period 1 July 2014 to 30 June 2015 be set at \$78,300 and \$26,880 respectively.

Payment of the Lord Mayoral fee is in addition to the fee paid to the Lord Mayor as a Councillor.

# STATUTORY REPORTING

## CONTRACTS AWARDED FOR \$150,000 OR GREATER

Contractor	Service Description	Contract Amount (excluding GST)
JPW	Parramatta Square urban design, access and parking project	\$166,500.00
Murphy McCarthy & Associates Pty Ltd	New stormwater line, stormwater pits, headwall, gabion wall, reconstruction of kerb and gutter and associated works in Barnetts Road, Winston Hills between Oakes Road and Marconi Street	\$210,684.23
Melhemcorp Pty Ltd	Drainage, kerb & gutter, road reconstruction and associated works at Katia Street, North Parramatta between Bellevue and Romani Streets	\$486,556.00
Sam the Paving Man Pty Ltd	Upgrade of pavements, stone works and landscaping at the Parramatta War Memorial in Prince Alfred Square, Parramatta	\$153,020.00
Statewide Civil Pty Ltd	Construction of kerb & gutter, drainage, road widening, carpark and associated works at Wentworth Avenue, Pendle Hill	\$1,009,040.00
AG Coombs (NSW) Pty Ltd	Building services upgrade for energy efficiency improvements to the Parramatta Riverside Theatres	\$2,497,660.00
Milne and Stonehouse	Develop and deliver site specific public art work or multiple works of art for the town centre of Granville.	\$150,000.00
Artlandish	Develop and deliver site specific public art work or multiple works of art for the town centre of Westmead.	\$150,000.00
Citywide Civil Engineering (NSW) Pty Ltd	Construction of kerb and gutter, driveways, footpath, road pavement and associated works in Jeffery Avenue, North Parramatta between Irwin Street and Bourke Street	\$463,713.71
Trident Plastics Pty Ltd	Supply and delivery of mobile garbage bins.	\$539,608.00
Hargraves Urban Pty Ltd	Upgrade the footpath pavement of Iron Street Neighbourhood Centre, North Parramatta and the landscaping upgrade to the adjacent park.	\$367,129.14
Sam The Paving Man Pty Ltd	Footpath upgrade work of Railway Parade and Carlton Street, Granville	\$199,309.00
DECC Pty Ltd	153 Macquarie Street, Parramatta - demolition of building structures	\$195,000.00
KONE Elevators Pty Ltd	Supply and installation of six (6) passenger lifts at Wentworth Street, Hunter Street , Horwood Place and Erby Place multi-level carparks in Parramatta	\$1,179,103.00

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Contractor	Service Description	Contract Amount (excluding GST)
Citywide Civil Engineering NSW Pty Ltd	Reconstruction of a culvert and associated works at Valley Road, Epping (between house numbers 26 and 28)	\$531,989.42
Sydney Civil Pty Ltd	Construction of new kerb and gutter, paving and associated works at the Mobbs Lane Neighbourhood Centre, Carlingford	\$194,860.82
Hargraves Urban Pty Ltd	Construction of the footpath widening, paving and roadworks, for Stages A and B combined, for the Guildford Town Centre upgrade, at the corner of Guildford and Talbot Roads, Guildford	\$309,787.11
Mansour Paving (Aust) Pty Ltd	Footpath upgrade and associated works at the Collett Village Neighbourhood Centre, corner of Victoria Road and Pennant Street, North Parramatta	\$166,457.41
Citywide Civil Engineering (NSW) Pty Ltd	Drainage improvement works at Sir Thomas Mitchell Reserve, Dundas	\$222,464.92
Wilken Service Pty Ltd	Parramatta Square - electrical asset relocation	\$313,329.50
CBRE	Appointment of a real estate agent for the sale of Parramatta Square stage 2 and Parramatta Square stages 5&6	Subject to sale prices achieved
Clayton Utz	Legal services for the preparation of documentation for the request for detailed proposal phase of Parramatta Square stage 2 and Parramatta Square stages 5 & 6 expression of interest	\$420,000 estimate subject to extent of work.
Aver Pty Ltd	Parramatta Square Precinct project management services	Estimated \$2,550,000 subject to project delivery process
JMD +TCL+Tonkin Zulaikha Greer	Parramatta Square public space design	\$3,108,625.00

*In some cases actual payments to the contractor will exceed the initial contract amount due to approved variations that arise during the course of the contract.*

# STATUTORY REPORTING

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## TENDERS ON A 'SCHEDULE OF RATES' BASIS

Council undertakes a tender process for some services where the extent of the work is difficult to predict and a lump sum cost is not feasible. Council therefore seeks tender submissions based on a schedule of rates for the work undertaken. For some services Council

will accept one tender subject to the rates tendered and any adjustments advised in the tender. In other cases Council will establish a panel of contractors based on the tendered rates and seek quotes from these contractors as work is required. The following schedule of rates tenders were awarded in 2014/15.

Contractor	Service Description
Rider Livett Bucknall	Parramatta Square Precinct quantity surveyor panel of preferred suppliers
WT Partnership	Parramatta Square Precinct quantity surveyor panel of preferred suppliers
Altus Page Kirkland	Parramatta Square Precinct quantity surveyor panel of preferred suppliers
WSP Buildings Pty Ltd	Parramatta Square Precinct services consultant



# STATUTORY REPORTING

## LEGAL PROCEEDINGS AND COSTS

The table below summarises legal proceedings taken by or against Parramatta City Council during the period beginning on 1 July 2014 and ending on 30 June 2015. The information in the following tables is current as at 30 June 2015 and relates to legal proceedings commenced:

- » before 1 July 2014 and concluded before 30 June 2015;
  - » before 1 July 2014 and not concluded before 30 June 2015;
  - » after 1 July 2014 and concluded before 30 June 2015; and
  - » after 1 July 2014 and not concluded before 30 June 2015
- Legal proceedings under insurance arrangements are also excluded from the table because the liability risk for legal proceedings of this nature rests with the insurer.
- The expenses incurred by Council in the legal proceedings identified in the table below total \$349,280.60. In a few matters, details of final costs are yet to be received.

Nature of legal proceedings	Description of proceedings	State of progress of proceedings
Land and Environment Court – Class 1 Appeal - 54A Epping Road, Epping	Refusal of development application for the construction of a two storey dwelling house and tree removal.	Appeal upheld with amended plans
Land and Environment Court – Class 1 Appeal - 186 Windsor Road, Windsor Hill	Refusal of development application for a timber framed and clad addition to existing office with a metal roof and additional parking	Appeal upheld - s34 Agreement
Land and Environment Court – Class 1 Appeal - 271-273 Excelsior Street, Guildford	Refusal of development application for the demolition and construction of a 4 storey shop top housing development and strata subdivision.	Appeal dismissed
Land and Environment Court – Class 1 Appeal - 65 Marion Street, Harris Park	Development application refused for the change of operating hours for an approved Drug and Alcohol Rehabilitation Centre.	Appeal upheld
Land and Environment Court – Class 1 Appeal - 66-68 Park Road, Rydalmere	Refusal of development application for the demolition, tree removal and construction of a four storey residential flat building containing 22 apartments over basement car parking.	Appeal upheld - consent orders
Land and Environment Court – Class 1 Appeal - 1 Nirvana Street, Pendle Hill	Refusal of a s96AA modification application to continue use of the premises as an approved Brothel.	Appeal upheld - s34 Agreement

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Nature of legal proceedings	Description of proceedings	State of progress of proceedings
Land and Environment Court – Class 1 Appeal - 35 Orchard Street & 13 Mars Street Epping	Refusal of development application for boundary adjustment to provide an additional 12 carparking spaces for the Sunday School/Youth Centre at 35 Orchard Street, Epping.	Appeal upheld
Land & Environment Court Class 4 proceedings - 12-14 Phillip Street & 333 & 339 Church Street Parramatta	Declarations sought that: (a) the Parramatta City Centre Local Environmental Plan 2007 (Amendment No.11) is invalid; and, (b) that the decision to adopt the Planning proposal for. The land is invalid.	Ongoing
Land and Environment Court - Class 1 Appeal - 32 Lindsay Street, Wentworthville	Refusal of development application for Torrens title subdivision into three lots and construction of 2 x attached dual occupancy developments & a single storey dwelling and Torrens title subdivision of the dual occupancy	Appeal Upheld - s34 Agreement
Land and Environment Court - Class 1 Appeal - 10-12 Milner Road Guildford	Refusal of development application for demolition and construction of a multi-unit development.	Upheld s34 Agreement
Land and Environment Court - Class 1 Appeal - 157-161 William Street Granville	Refusal of development application for the demolition of all structures and erection of a boarding house with 40 units including an onsite manager's room.	Ongoing
Land and Environment Court - Class 1 Appeal - 28 Lydbrook Street Westmead	Refusal of development application for demolition of all structures and erection of a Residential Flat Building under the Affordable Housing SEPP 2009.	Upheld s34 Agreement
Land and Environment Court - Class 1 Appeal - 84 Eastwood Avenue Epping	Refusal of development application for Tree removal and construction of a circular driveway, front gate and landscaping within the front setback.	Dismissed
Land and Environment Court - Class 1 Appeal - 5-7 Grandview Parade Epping	Refusal of development application for the demolition of all structures and erection of an in-fill self-care housing development for seniors living.	Ongoing
Land and Environment Court - Class 1 Appeal - 32 Tramway Avenue, Parramatta	Refusal of development application for demolition of all structures, tree removal and erection of a 7 storey mixed use building with basement car parking comprising of 2 levels and subdivision.	Ongoing
Land and Environment Court – Class 1 Appeal - 116 Wigram Road, Harris Park – Barrak – LEC 30380/2014	S56AA appeal against Commissioner Pearson's decision to dismiss the appeal, seeking a declaration from the Court that the property be re-categorised as "Business General" for the purpose of ordinary rates	Appeal dismissed

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Nature of legal proceedings	Description of proceedings	State of progress of proceedings
Land and Environment Court - Class 3 Appeal - 83 Marion Street, Harris Park	Declaration sought that the property be re-categorised as "Business General" for the purpose of ordinary rates.	Appeal upheld
Land and Environment Court - Class 1 Appeal - 12-14 Phillip Street & 333 & 339 Church Street Parramatta	Refusal of an application was for the demolition, construction of a mixed use building over basement car parking with public domain works and stratum subdivision	Ongoing
Land and Environment Court - Class 1 Appeal - 4-6 Shirley Street Rosehill	Refusal of a development application for tree removal, construction and operation of a concrete batching plant with a capacity of 150,000m3 of concrete annually	Appeal upheld with amended plans
Land and Environment Court - Class 4 Application - 1-36/498-502 Woodville Road Guildford and units 1, 9, 12, 16, 37, 47, 49, 51 and 53-55/548-556 Woodville Road Guildford	Community Housing Limited sought a declaration that the properties were exempt from paying rates on the basis that the properties referenced are used for the purposes of social housing	Dismissed - Appeal to Court Appeal
Traffic prosecutions - 64 court elected matters which went to the Local Court	19 matters withdrawn; 22 matters were successful; 21 matters in which section 10 non-recording of conviction	In the reporting period
Traffic prosecutions - 1 matter in the District Court	The appeal was allowed	In the reporting period



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## CONTRIBUTIONS UNDER SECTION 356 OF THE LOCAL GOVERNMENT ACT

Home Support	
Welcome to the Country Event	\$300.00
Community, Library and Social Services	
Western Sydney Community Forum Inc.	1,364.00
Library Program	
RedSee Suit Dry-cleaning	\$159.00
Recreation Programs	
Western Sydney Academy of Sport	\$11,600.00
Community Capacity Building	
Prizes for winners Christmas Lights Competition	\$2,800.00
Heritage & Stories Research Fund	
Milk Crate Theatre	\$15,000.00
Sunnyfield	\$19,980.00
Old Government House, The National Trust NSW	\$5,000.00
Granville Historical Society Inc.	\$10,000.00
Community Capacity Building Grants - 100% Voluntary Organisations	
Harris Park Community Centre Inc.	\$3,094.00
Relief Hope Agency Nation Development Service Inc.	\$5,000.00
Granville Multicultural Community Centre Inc.	\$4,500.00
Victims & Witnesses of Crime Court Support Inc.	\$4,500.00
The Scouts Association of Australia NSW Branch 1st Ermington	\$5,000.00
Parramatta District Men's Shed Inc.	\$4,052.00

Western Sydney Homeless Connect	\$5,000.00
Rotary Club of Epping Inc.	\$2,800.00
United Nations Association of Australia Incorporated	\$5,000.00
Buddha's Light International Association of Australia	\$5,000.00
Parramatta Computer Pals for Seniors Inc.	\$4,396.00
Community Capacity Building Grants - Organisations with Paid Staff	
Bankstown Granville Industry Education Partnership Incorporated	\$10,000.00
Information and Cultural Exchange Inc.	\$9,945.00
Northcott Disability Services / The Northcott Society	\$10,000.00
Women in Prison Advocacy Network	\$10,000.00
The Deaf Society of NSW	\$10,000.00
Early Education (EarlyEd) Inc.	\$4,974.00
Autism Community Network	\$4,800.00
Christian Community Aid Service Inc. - The Shack Youth Outreach	\$10,000.00
Juvenile Diabetes Research Foundation	\$5,000.00
Boronia Multicultural Services Inc.	\$20,000.00
Affordable Community Housing (trading as Evolve Housing)	\$8,400.00
Granville Multicultural Community Centre Inc.	\$ 8,046.00
Rugby Youth Foundation	\$5,000.00
WIRES (NSW Wildlife Information Rescue and Education Service Inc.)	\$5,000.00
TAD Disability Services	\$10,000.00
SHINE for Kids Cooperative Ltd	7,000.00

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Welfare Support Program	
Parramatta Community Services and Information Centre Inc.	\$89,954.00
Parramatta Mission	\$8,000.00
Telopea Family Resources	\$8,000.00
Social Enterprise Grants	
Community Migrant Resource Centre	\$25,000.00
Baptist Union of NSW and ACT	\$2,500.00
Hope Connect Incorporated - The Hub in Telopea	\$2,500.00
Taste Cultural Food Tours Inc.	\$2,500.00
Community Capacity Building Second Phase Grants	
Shakti Migrant & Refugee Women's Support Group NSW Inc.	\$10,000.00
Chinese Christian Community Service Centre	\$5,000.00
Western Sydney Community Forum Inc.	\$9,900.00
Small Grants Fund	
Harris Park Community Centre Inc.	\$1,000.00
Victims & Witnesses of Crime Court Support Inc.	\$985.00
The Sinhalese Cultural Forum of New South Wales Australia Inc.	\$1,000.00
Parramatta Mission	\$1,000.00
The Scout Association of Australia NSW Branch	\$955.00
Community Migrant Resource Centre	\$1,000.00
Fiji Youth Initiative (FYI)	\$1,000.00
Marrickville Community Training Centre Inc.	\$1,000.00

Parramatta Young Christian Workers	\$500.00
Down Syndrome NSW Inc.	\$800.00
NSW Lancers Memorial Museum Inc.	\$853.00
Australian Foundation for Disability	\$1,000.00
Hope Connect Incorporated - The Hub in Telopea	\$1,000.00
Small Grants Fund - Sports and Recreation	
Ms Breanne Honeybrook	\$800.00
Mrs Melissa Halilovic	\$200.00
Mr Jia Yang Ang	\$400.00
Miss Milla Elaro	\$250.00
Australian Foundation for Disability	\$1,775.00
Sports and Community Contribution Scheme	
Early Education (EarlyEd) Inc.	\$9,980.00
Epping Carlingford Combined Churches Carols in the Park	\$5,000.00
Rugby Youth Foundation	\$5,000.00
Special Children Services Centre Inc.	\$3,200.00
Parramatta PCYC	\$4,870.00
Noni's Tongan Multicare	\$5,000.00
Community Migrant Resource Centre	\$2,000.00
Ermington West Public School P&C Association	\$3,000.00
Granville-Waratah Soccer Football Club Inc.	\$3,100.00
The Scouts Association of Australia NSW Branch 1st Ermington	\$3,684.00
New South Wales Churches Football Association Inc.	\$5,000.00

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Parramatta Memorial Swimming Club Inc.	\$5,000.00
Affordable Community Housing (trading as Evolve Housing)	\$4,950.00
Parramatta District Rugby Union Football Club Ltd	\$10,000.00
Parramatta Touch Football Association Inc.	\$3,750.00
Rydalmere Football Club	\$5,000.00
Uniting Church In Australia - Northmead	\$2,312.80
Federation of Parents and Citizens Associations of NSW	\$6,000.00
Granville & Districts Soccer Football Association	\$5,000.00
Phoenix Softball club	\$3,500.00
Everley Park Little Athletics Club	\$2,500.00
Parramatta City Football Club	\$5,000.00
Sydney Junior Rugby Union Club	\$5,000.00
Guildford County Soccer and Recreational Club Inc.	\$5,000.00
Rosehill Public School P&C Association	\$3,000.00
Parramatta International Canine Sports Inc.	\$5,000.00
Ermington United Soccer Club	\$3,000.00
Rydalmere East Public School Parents & Citizens Association	\$3,000.00
Dundas Public School Parents and Citizens Association Inc.	\$500.00
Northmead Public School P&C Association	\$3,000.00
Parramatta Lions Junior Australian Football Club	\$5,000.00
North West Sydney Women's Football Association	\$1,000.00
Starlights Netball Club Inc.	\$2,000.00
Pendle Hill Junior Soccer Club Inc.	\$3,199.50

Leisure Programs External Services	
Harris Park Community Centre	\$871.60
Dundas Area Neighbourhood Centre	\$600.00
Western Sydney Community Forum	\$6,363.00
Koori Kids	\$500.00
Granville South Creative and Performing Arts High School	\$9,090.00
Immigration Advice & Rights Centre	\$1,500.00
Parramatta Community Services & Information Centre	\$2,500.00
Community Capacity Building Special Project	
Vishva Hindu Parishad of Australia	\$3,710.00
In Kind Contribution Community Services	
NSW Family Services Inc.	\$440.33
Fee Subsidies for Halls, Centres & Meeting Rooms	
AA Sunday	\$1,783.50
Al Anon	\$1,500.72
Alcoholics Anonymous - (Sundays Granville Town Hall)	\$2,297.00
Alcoholics Anonymous - (Telopea Dundas Community Centre)	\$750.00
Arthritis Foundation of NSW Parramatta Branch	\$352.66
Brazilian Educational and Cultural Capoeira Association	\$7,000.00

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Fee Subsidies for Halls, Centres & Meeting Rooms (Continued)	
The Cedars of Lebanon	\$2,664.75
City of Parramatta Art Society	\$7,938.20
Council of Australian Palestinians	\$2,291.20
Falun Dafa Association	\$1,926.60
Gamblers Anonymous	\$2,000.44
Ghana Association of NSW	\$400.00
Granville Community Dance Group	\$11,000.00
Granville RSL Youth Club	\$5,747.60
Guildford Red Cross	\$6,652.71
Italian Social Group	\$2,852.96
Karabi Community and Development Services Inc	\$21,629.79
Mfantse Mboa Kuw Inc.	\$500.00
Multi National Seniors Group	\$2,351.74
Parramatta Community Services & Information Centre	\$317.46
Parramatta Schizophrenia Support Group	\$423.17
Reconciliation for Western Sydney	\$750.27
Southern Hope Community Organisation	\$6,102.20
Spanish Speaking Seniors Citizens	\$1,115.63
Sydney Youth Dragon & Lion Dance Troupe Inc	\$3,145.25
The Sage Club	\$1,789.90
AA Sunday	\$1,200.00
Settlement Services International	\$2,214.64

Aikido NSW (NSW Aiki-Kai) Inc.	\$6,956.85
Alcoholics Anonymous	\$886.60
Australian Tamil Seniors' Association	\$5,101.53
Noni's Tongan Multicare	\$8,061.00
Southern Hope Community Organisation	\$ 5,518.16
The Relief Hope Agency Nation Development	\$2,800.84
Tuesday Day Lighters	\$1,111.50
Armenian Cultural Art Academy of Australia Inc	\$3,890.00
Australian International Elite Cultural & Arts Centre	\$1,944.95
Southern Hope Community Organisation	\$4,302.36
Granville Multicultural Community Centre - Caravan of Love Program	\$1,800.00
Wednesday Morning Weigh Inn	\$446.83
Granville Assembly of God	\$1,692.00
Heritage Grants	
J & A Graham	\$1,800.00
G Ayre	\$1,300.00
J Barcenilla	\$3,300.00
J Khouri	\$2,650.00
C Lillie	\$410.00
J Yamine	\$2,650.00
E Rose	\$6,095.00
E Deng	\$1,300.00

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P Morrison	\$2,650.00
T & J Keefe	\$1,300.00
S Billington	\$2,650.00
D Hudson	\$3,300.00
K Duncombe	\$2,650.00
A Tong & L Sioson	\$1,300.00
K Court	\$500.00
D Hudson	\$1,300.00
Economic Development Support	
Western Sydney Business Connection Business Leader Luncheon sponsorships	\$5,000.00
Urban Development Institute of Australia National Congress sponsorship	\$15,000.00
Activate Parramatta Grants	
Screen My Shorts	\$6,962.00
Ecocentric Art and Design	\$1,128.00
Lovers Markets Pty Ltd	\$6,818.00

Lord Mayor and Councillors' Community Support Program	
Ronald McDonald House development application fee refund	\$19,305.70
Get on Stage	\$1,400.00
Parramatta Cricket Club	\$500.00
John McClymont History prize	\$100.00
Anglicare	\$1,700.00
Parramission	\$1,700.00
Cancer Council NSW	\$10,000.00
Royal NSW Lancers Band	\$1,000.00
Parramatta District Cricket Association	\$1,000.00
St John Ambulance	\$8,900.00
Property Industry Foundation Property Blitz Charity Street Sleep	\$2,000.00
SES Parramatta	\$1,400.00
Community Medic Australia	\$1122.73
Women's Cancer Research Sponsorship	\$4,268.17
Police Citizens Youth Club	\$1,681.82
Arnold Tink House (Ronald McDonald House)	\$5,018.18
Northcott Society	\$945.45
Parramatta City Chamber Of Commerce & Industry Inc	\$1,136.36
Maronite Eparchy of Australia	\$800.00

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Christmas Kids Big Fun Day Out	\$500.00
Circus Quikus	\$550.00
Sierra Leone Women's Wanword Inc	\$250.00
Star Sydney	\$600.00
Lions Club of Carlingford Dundas	\$2,000.00
Sleep Disorders Australia	\$1,500.00
Toongabbie Anglican Church	\$363.64
Remember Mike and Save a Life	\$500.00
Parramatta Eels	\$600.00
Children's Medical Research	\$3,250.00
GNK Foundation	\$1,950.00
Lisa Clague	\$350.00
Chand Raat	\$2,000.00
Sydney Baseball Lions Club	\$250.00
Premier's Harmony Diner	\$1,500.00
Property Industry Foundation Donation	\$681.82
Kickstarter	\$250.00
Barnardos	\$300.00
Lord Mayor & Lady Mayoress Charity Gala	\$5,400.00

## WORKS CARRIED OUT ON PRIVATE LAND

No works have been carried out on private land by the Council during the year under the provisions of section 67 of the Local Government Act.

## EXTERNAL BODIES EXERCISING COUNCIL FUNCTIONS

To continue to monitor and prevent illegal dumping of waste and litter across the Local Government Area, Council, in alliance with other Western Sydney Councils, has delegated functions to the Regional Illegal Dumping (RID) Squad under the Protection of the Environment Operation Act 1997 and Regulations, the Environment Planning and Assessment Act 1979 and Regulations and the Local Government Act 1993 and Regulations.

## CONTROLLING INTERESTS IN CORPORATIONS, PARTNERSHIPS ETC

Council did not hold a controlling interest in any corporations, partnerships, trusts, joint ventures, syndicates of other bodies during the year.

## PARTICIPATION IN EXTERNAL BODIES, CORPORATIONS

Parramatta City Council is part of the Western Sydney Regional Organisation of Councils (WSROC) alongside Auburn, Bankstown, Blacktown, Blue Mountains, Fairfield, Hawkesbury, the Hills Shire, Holroyd, Liverpool and Penrith councils. WSROC's role is to identify regional issues and develop policy solutions that have an impact on member councils and residents

of Western Sydney. It is a key advisor on issues of regional importance such as transport planning, employment growth, population management and land use planning and development. WSROC also undertakes the procurement of goods and services for member Councils.

Council participated in Westpool for the provision of insurance services, along with Blacktown, Blue Mountains, Fairfield, Hawkesbury, Liverpool, Penrith, Shellharbour and Wollongong councils.

During 2014/15 Council participated in United Independent Pools (UIP) along with Auburn, Botany Bay, Holroyd, Hunters Hill, Lane Cove, Marrickville and



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Rockdale councils. UIP provides a central coordinated range of risk management functions with the aims of reducing insurance costs through bulk purchase of insurance, centralisation of duplicated functions and obtaining economies of scale and improved efficiency.

Council holds a 50 per cent interest in Parramasala Limited, a company limited by guarantee. The other shareholder is Events NSW, a company formed to promote and deliver an Australian Festival of South Asian Arts staged in Parramatta.

Council participates in the procurement services of Local Government Procurement Pty Ltd, a business arm of Local Government NSW, the membership association for all councils in NSW.

Council is a member of the Greater Western Sydney Local Land Service (LLS) Local Government Advisory Group. This body delivers programs for environmental management to improve the condition of biodiversity and aquatic systems. The LLS also works with lead agencies such as the Rural Fire Service, State Emergency Service and Department of Primary Industries to assist with effective

responses to emergencies arising from natural disasters and biosecurity threats and manages pest animals in the region.

Council is represented on the NSW Public Libraries Association which represents the two peak library associations in NSW – Public Libraries NSW (representing rural and regional libraries) and the NSW Metropolitan Public Libraries Association (representing metropolitan libraries).

## EQUAL EMPLOYMENT OPPORTUNITIES MANAGEMENT PLAN

Council has completed a comprehensive review of its Equal Employment Opportunities (EEO) Management Plan. Actions have been prioritised and we are in the process of implementing them. Council recognises that although women are well represented across the workforce and the Council staff base has a rich ethnic diversity, the Aboriginal and Torres Strait Islander (ATSI) Community and those with physical disabilities are not well represented in the current workforce makeup and more focus is required to improve said representation. Council has developed and adopted

an ATSI Employment Strategy and has correspondingly established a Steering Committee which comprises a diverse mix of members from within the organisation as well as two externally appointed members from Aboriginal employment and advisory bodies. The committee has met and to date has prioritised and commenced addressing actions within the strategy. Although yet to commence the formal development of a Disability Employment Strategy, discussions have taken place at various levels of the business to do so. Notwithstanding this, all actions within the EEO Plan and ATSI Employment Strategy continue to be worked on and will be implemented throughout the duration of the EEO Plan and ATSI Employment Strategy respectively.

## CHIEF EXECUTIVE OFFICER & SENIOR STAFF MEMBERS' REMUNERATION

Legislation requires that the total remuneration costs reported include the value of the salary component of the package, the amount of any bonus payments, performance payments or other payments made that do not form part of the salary component, the amount payable by the Council by way of the employer's contribution or salary sacrifice to any superannuation scheme, the value of any non-cash benefits under the package and the amount payable by the Council by way of fringe benefits tax for any such non-cash benefits.

	TOTAL REMUNERATION
Chief Executive Officer	\$480,200
Senior Staff	\$1,670,285

# STATUTORY REPORTING

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## STORMWATER MANAGEMENT

Increasing urbanisation has resulted in a significant increase in impervious surfaces and has significantly increased the volume of stormwater flowing into urban waterways. These flows contribute substantial loads of litter, sediment and chemicals to urban waterways, as well as causing flooding in some areas of Parramatta. In addition, appropriate asset management (through maintenance and replacement of drains and stormwater treatment measures) and the harvesting and reuse of stormwater is becoming increasingly important.

To assist councils with the funding of significant capital investments required to ensure effective stormwater management services, Government has given NSW councils permission to levy additional charges.

Parramatta City Council administers a comprehensive waterways management program that is underpinned by our long-term *Rivers of Opportunity Strategic Plan*. A database of prioritised waterways activities required to fulfil the plan is being implemented as available funds allow. As the principal authority responsible for the management of stormwater, we:

- » maintain 438km of stormwater discharge drainage pipes for stormwater conveyance
- » implement essential flood mitigation measures to protect life, property and infrastructure
- » conserve the natural waterways of the City
- » protect bushland and other natural assets from the impacts of urban runoff by implementing purpose-built pollution control traps and water retention systems.

The capital and operational costs associated with natural and built stormwater infrastructure throughout the City of Parramatta for 2014/15 was over \$3.6 million. This cost includes upgrade of drainage systems, management of natural riverbank (riparian) areas, flood mitigation programs and the construction and cleaning of pollution control devices within the public domain. As systems are upgraded and improved, additional maintenance burdens arise which necessitate the dedication of a sustained source of funding for stormwater management.

In 2006/07 Council introduced a Stormwater Management Service Charge in accordance with the *Local Government*

*Amendment (Stormwater) Act 2005*. This charge funds service enhancements such as: drainage infrastructure and pollution control device maintenance, creek rehabilitation works associated with stormwater discharges, stormwater reuse in community facilities and stream health monitoring.

The annual approved budget from this charge in 2014/15 was \$1,242,932. A total of \$1,366,363 was spent across these six areas in 2014/15 with the over expenditure to be drawn from the balance of funding in the externally restricted reserve (see Table 1).

# STATUTORY REPORTING

Table 1: Stormwater Management Service Charge expenditure for 2014/15

Service/Project	Description	Approved Budget	Actual	Comment
Drainage infrastructure maintenance/improvement	Upgrading the existing stormwater system to maximise efficient conveyance of runoff for the protection of life and property	\$420,572	\$578,413	Repair and improvement works on various drainage pits, pipes, culverts and headwalls across the local government area.
Pollution control device maintenance	Ongoing maintenance of pollution control devices to protect the City's waterways	\$149,272	\$121,200	Maintenance of over 170 assets is done in accordance with the number of rainfall events.
Riparian maintenance	Protection of the City's natural waterways from the impacts of urban runoff	\$467,840	\$468,070	Expenditure covers maintenance of designated creek lines and adjoining vegetation corridors.
Stormwater reuse in community facilities	Provision of stormwater harvesting and reuse facilities in Council's parks, reserves and community facilities	\$99,565	\$96,372	Commenced geotechnical and design works for a stormwater reuse facility at Doyle Ground Parramatta.
Stream health monitoring	Monitoring of waterways to determine the effectiveness of implemented improvement measures	\$70,000	\$64,029	Continued monitoring of fish species in the Parramatta River upstream of Charles Street weir and investigated dry weather pollution sources for the CBD stretch of river.
Lake Parramatta dam	Monitoring of the dam wall in accordance with the Dams Safety Act	\$35,683	\$38,279	Ongoing real time monitoring of dam wall leakage and over-topping during rainfall events.
<b>Total</b>		<b>\$1,242,932</b>	<b>\$1,366,363</b>	

# STATUTORY REPORTING

## COMPANION ANIMALS ACT

Councils are required to include in their annual reports a detailed statement of their activities during the year relating to enforcing and ensuring compliance with the Companion Animals Act and Regulation (CAA).

Council has lodged data regarding each reportable dog attack – 37 in total for the financial year. These are lodged through the Companion Animals Register as per legislative requirements.

Total expenditure on Animal Management activities was \$467,000. Pound costs increased substantially from the previous financial year, now \$250,000. Officers' salary costs for 3 officers were \$210,000 and ancillary costs were \$3,000.

Council promoted various subsidised desexing programs offered by AWL and RSPCA etc. on a one on one basis with our residents. Council staff attended community events for various charity/ rescue groups to provide education regarding the CAA and free microchipping service.

Council currently uses Blacktown

City Council's Animal Holding Facility (BCCAHF) which holds, releases, sells, rehomes or euthanases all companion animals from Parramatta LGA including animals that come in from residents and Council staff. BCCAHF uses a number of reputable rescue groups for any unclaimed animals in order to prevent their euthanasia. The euthanasia rate for rehoming dogs for the last financial year was 3.7%. The euthanasia rate for cats was 58% overall, however this is mainly due to 'feral' cats brought in by the public which are unable to be rehomed. The euthanasia rate of rehoming cats was only 3.2% for the same period. Council also uses its own temporary holding facility where applicable/possible for reuniting pets with their owner and therefore avoid animals entering BCCAHF where fees apply and due to financial hardship may not be claimed. Council has also formed working relationships with a number of reputable rescue groups for assistance in taking on kittens and other animals at high risk of not being claimed or rehomed i.e. dumped/timid/ old animals. This further helps reduce the euthanasia rate.

*The following table summarises the pound data collection returns for the year 2014/15*

	Cats	Dogs	Total
Seized by Council	322	371	<b>693</b>
Returned to owner	0	182	<b>182</b>
Transferred to Council's Animal Holding Facility from seizure activities	322	189	<b>511</b>
Animals In Council's Facility - (Start of year)	126	105	<b>231</b>
Released to owners	11	83	<b>94</b>
Sold	26	46	<b>72</b>
Released to organisations for rehoming	86	42	<b>128</b>
Died at facility (other than euthanased)	2	1	<b>3</b>
Euthanased	189	7	<b>196</b>
Animals In Council's Facility - (End of year)	134	115	<b>249</b>

# STATUTORY REPORTING

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Council has the following off leash parks;

- » Wolseley Street Reserve, South Granville. Accessible via Wolseley, Adam, Eve and Robertson Street. Unfenced and designated areas only.
- » Cowell's Lane Reserve, Ermington. All of the reserve. Unfenced.
- » McCoy Park, Toongabbie. Accessible via Mimosa Avenue. Basin area only. Unfenced.
- » Barnett Park, Winston Hills. Accessible via Barnettts, Lomond and Glasgow Street. Fenced.
- » Burlington Memorial Park, Northmead. Accessible via Balfour and Burlington Street. Fenced.
- » Dan Mahoney Reserve, North Parramatta. Accessible via Gladstone, Brabyn and Isabella Street. Fenced.
- » George Kendall Riverside Park, Ermington. Accessible via Gregory Street. Fenced area only.
- » Scout Memorial Park, Granville. Accessible via Glen Street. Designated area only.

Council Animal Management Officers have attended several public education days with animal welfare organisations to educate companion animal owners in responsible animal husbandry and control. As part of this education service, free micro-chipping was offered to improve animal registration and identification. Funds were also expended in the construction of a short term animal holding facility purpose built at the Rydalmere Operations Centre to aid in the reuniting of animals with their owners without having to be taken to the Blacktown Pound incurring additional expenditure.

# STATUTORY REPORTING

## ENVIRONMENT PLANNING AND ASSESSMENT ACT - VOLUNTARY PLANNING AGREEMENTS

Council is required to report on compliance with and effect of planning agreements in place during the 2014/15 year. The agreements in the following table were in place during 2014/15

Associated Application	Address	Description of Public Benefits of Voluntary Planning Agreement	Other Party/Parties to Agreement	Status
NCA/16/2010	Channel 7 Studios 61 Mobbs Lane EPPING	Signalisation of the intersection of Mobbs Lane and Marsden Road, the embellishment of open space within the site and provision of access (physical and legal) to members of the general public to areas of open space. A cash contribution totalling \$2.6 million is also to be paid in stages.	Karimbla Properties (No 9) Pty Ltd Meriton Apartments Pty Limited	VPA is in effect. Registration to be removed from title shortly. Cash contribution made and works generally completed with the exception of minor outstanding works to be completed as part of the associated Development Consent. Council is holding a bank guarantee as security to ensure completion of outstanding works.
RZ/6/2010	2-8 & 10-12 River Road West, PARRAMATTA	2 separate VPAs to represent different land ownership. Combined VPAs will deliver dedication of River Foreshore land and through site links, construction of shared pathways, landscaping, street furniture, lighting, site remediation, river bank and sea wall restoration, cash contribution of \$750,000 toward pedestrian bridge over Parramatta River and \$300,000 contribution toward local road improvements.	Sonenco Apartments Pty Limited Emin Pty Limited NGP Investments (No 2) Pty Limited	Both VPAs are in effect and registered to titles. Cash contribution paid for 2-8 River Road West, Parramatta. Works yet to commence. No VPA deliverables (cash contribution or works) have commenced for 10-12 River Road West, Parramatta
DA/848/2008/A	9 Hassall Street, PARRAMATTA	Deliver the following for affordable housing purposes EITHER: 1. a cash contribution (to the value of \$300,000 and indexed quarterly); OR ALTERNATIVELY 2. a residential unit (of a greater value than \$300,000).	HSD (Parra) Pty Limited	VPA is in effect and registered to title. Contribution or affordable housing unit has not yet been provided.



# STATUTORY REPORTING

Associated Application	Address	Description of Public Benefits of Voluntary Planning Agreement	Other Party/Parties to Agreement	Status
NCA/23/2010	330 Church Street, PARRAMATTA	2 separate VPAs 1. Dedication of foreshore land approximately 1,065sqm, and embellishment of boundary wall and turfing of land. 2. Car park lease surrender, monetary contribution and land transfer	Karimbla Properties (No 22) Pty Ltd	Both VPAs are in effect and registered on title. Building construction works underway and some VPA deliverables now due (car park lease surrender). Discussion underway with proponent.
RZ/28/2009	2 Morton Street, PARRAMATTA	\$1,750,000 cash contribution for the construction of a pedestrian bridge over Parramatta River; Land dedication of river foreshore. Embellishment works including landscape works, construction of pathway, construction of foreshore road, construction of a river platform and design of passive open space.	Frasers Morton Pty Ltd	VPA in effect and registered to title. VPA works underway. Cash contribution not yet made. Land dedication to occur prior to occupation of development.
RZ/9/2011	57,63 & 83 Church Street; & 44 Early Street PARRAMATTA	Monetary contribution of approximately \$7.3 million toward development contributions (in lieu of full 3% s94A levy), dedication and embellishment of land, dedication of a commercial suite, provision of through site links	Boyded Industries Pty Ltd	VPA is in effect and registered to title. No works commenced. Cash contribution is yet to be paid.
DA/87/2013	21 Hassall Street PARRAMATTA	Embellishment of the footpath on the western side of Wigram Street between Hassall Street and the Sydney Water drainage channel	Imperia Capital Pty Ltd	VPA is in effect. Awaiting evidence of registration on title. No VPA works have commenced.
DA/173/2013	29 Hunter Street PARRAMATTA	Dedication of 2 bedroom unit and 1 car space (including fit out with key appliances) for the purpose of affordable housing	JKN PARA 1 Pty Ltd	VPA is in effect and registered to title. Construction works underway. Unit to be dedicated on building completion.

# STATUTORY REPORTING

Associated Application	Address	Description of Public Benefits of Voluntary Planning Agreement	Other Party/Parties to Agreement	Status
DA/250/2013	7 Aird Street PARRAMATTA	Monetary contribution of approximately \$120,000 to be allocated to Development Contribution Reserves for Parramatta City Centre. In addition to s94A development contributions.	Merinos Investments Pty Ltd	VPA in effect and registered to title. Cash contribution not yet made.
RZ/4/2013	12-14 Phillip Street; & 331A-339 Church Street PARRAMATTA	Carrying out of public domain works including foreshore embellishment and laneway linking Phillip Street to River; and a monetary contribution of \$1 million towards the Lennox Bridge portals project	Lidis Group P/L	VPA is in effect and registered to title. VPA works not yet commenced.
RZ/7/2013	189 Macquarie Street PARRAMATTA	Provision of public car park, roundabout, streetscape works and through-site link.	JKN Para Pty Ltd	VPA is in effect and registered to title. VPA works not yet commenced
DA/770/2013	64-72 River Road ERMINGTON	Embellishment works along river foreshore including landscaping, new paths, playground. Construction of car park within George Kendall Riverside Park and \$50,000 cash contribution toward local traffic works.	Payce AE2 - I Pty Ltd Payce AE2 - III Pty Ltd	VPA is in effect. Awaiting registration to title. Cash contribution paid and VPA works to commence shortly but will be delivered in stages.
DA/709/2011/E	316 Victoria Road RYDALMERE	Cash contribution of approximately \$92,000 for bushland regeneration works	Bunnings Group Limited	PA is in effect. Awaiting registration on title. Monetary contribution yet to be made.
VDA/225/2014	109-113 George Street PARRAMATTA	Dedication of 2 bedroom unit and 1 car space (including fit out with key appliances) for the purpose of affordable housing	Merfad Capital Pty Ltd	VPA is in effect and registered on title. Building works generally completed. Unit likely to be transferred to Council by end of 2015.
RZ/9/2014	11 Hassall Street PARRAMATTA	Cash contribution of \$200,000 to be used for the implementation of the Robin Thomas Reserve Master plan; and the dedication of a two bedroom unit (including the fit out with key appliances) to Council for the purposes of affordable housing.	Saab Parramatta Pty Ltd Sonenco Parramatta Pty Ltd	VPA is in effect and registered to title. Cash contribution yet to be made. Building construction works yet to commence. Unit will be dedicated on building completion.

# STATUTORY REPORTING

## ENVIRONMENTAL UPGRADE AGREEMENTS

In the financial year 2014/15 one Environmental Upgrade Agreement (EUA) was entered into by Parramatta City Council as detailed below.

Property	Date of Execution	EUA Parties	Environmental Upgrade	Value of Works
20 Macquarie Street Parramatta 2010 (Lot 1 DP 503651, Lot 1 DP 501663)	22 August 2014	Council: Parramatta City Council (ABN 49 907 174 773) Building Owner: M20 Pty Ltd (ABN 51165901333) Financier: MECU Limited trading as bankmecu (ABN 21087651607)	The works, as documented in Annexure 4 of the executed EUA deliver an extensive overhaul and upgrade of all electrical and water building services. This includes; replacement of plant room Air Conditioning Unit with VRF system, refurbishment of main Air Handling Unit, cleaning of on floor ductwork, new ceiling mounted air swirl diffusers, installation of HVAC controls, replacement of switchboards, monitoring installation for power usage systems, replacement of existing lighting to T5 & LED, new 5 star rating lifts (two), upgrade toilets with water efficient appliances, and upgrade ground floor DDA toilets & installation of bike rack.	\$1,000,000

## RATES AND CHARGES WRITTEN OFF

Rates and Charges Written Off	
Written-off under s575 LGA 1993: Mandatory Pensioner Rebate	\$871,668.36
Written-off under s582 LGA 1993: Voluntary Pensioner Rebate	\$662,678.95
Written-off under s595 LGA 1993: Postponed Rates write-off	\$20,372.75
Written-off under s607 LGA 1993: Small Balances	\$0.00*
<b>TOTAL</b>	<b>\$1,554,720.06</b>

*\* the Small Balances write off produced a credit of \$184.58, as Council writes-off balances between -\$0.99 to +\$0.99.*

# STATUTORY REPORTING

## GOVERNMENT (INFORMATION) PUBLIC ACCESS ACT ANNUAL REPORT

<b>Agency Name</b>	Parramatta City Council
<b>Principal Department</b>	Governance and Risk
<b>Reporting Period</b>	1/07/2014 to 30/6/2015

Table A: Number of applications by type of applicant and outcome\*

	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/deny whether information is held	Application withdrawn
Media	2	0	0	0	0	0	0	0
Members of Parliament	0	0	0	0	0	0	0	0
Private sector business	5	0	0	0	0	0	0	0
Not for profit organisations or community groups	0	0	0	0	0	0	0	0
Members of the public (application by legal representative)	5	5	0	0	0	0	0	0
Members of the public (other)	10	6	0	2	0	0	0	0

\*More than one decision can be made in respect of a particular access application. If so, a recording must be made in relation to each such decision. This also applies to Table B.

# STATUTORY REPORTING

Table B: Number of applications by type of application and outcome

	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/deny whether information is held	Application withdrawn
Personal information applications*	0	0	0	0	0	0	0	0
Access applications (other than personal information applications)	20	12	0	2	0	0	0	0
Access applications that are partly personal information applications and partly other	1	0	0	0	0	0	0	0

\*A personal information application is an access application for personal information (as defined in clause 4 of Schedule 4 to the Act) about the applicant (the applicant being an individual). The total number of decisions in Table B should be the same as Table A.

Table C: Invalid applications

Reason for invalidity	Number of applications
Application does not comply with formal requirements (section 41 of the Act)	1
Application is for excluded information of the agency (section 43 of the Act)	0
Application contravenes restraint order (section 110 of the Act)	0
Total number of invalid applications received	0
Invalid applications that subsequently became valid applications	0

# STATUTORY REPORTING

Table D: Conclusive presumption of overriding public interest against disclosure:  
Matters listed in Schedule 1 of the Act

	Number of times consideration used*
Overriding secrecy laws	0
Cabinet information	0
Executive Council information	0
Contempt	0
Legal professional privilege	0
Excluded information	0
Documents affecting law enforcement and public safety	0
Transport safety	0
Adoption	0
Care and protection of children	0
Ministerial code of conduct	0
Aboriginal and environmental heritage	0

Table E: Other public interest considerations against disclosure:  
Matters listed in table to section 14 of the Act

	Number of occasions application not successful
Responsible and effective government	0
Law enforcement and security	0
Individual rights, judicial processes and natural justice	10
Business interests of agencies and other persons	2
Environment, culture, economy and general matters	0
Secrecy provisions	0
Exempt documents under interstate Freedom of Information legislation	0

\*More than one public interest consideration may apply in relation to a particular access application and, if so, each such consideration is to be recorded (but only once per application). This also applies in relation to Table E.



# STATUTORY REPORTING

Table F: Timeliness

	Number of applications
Decided within the statutory timeframe (20 days plus any extensions)	34
Decided after 35 days (by agreement with applicant)	1
Not decided within time (deemed refusal)	0
<b>Total</b>	<b>35</b>

Table G: Number of applications reviewed under Part 5 of the Act (by type of review and outcome)

	Decision varied	Decision upheld	Total
Internal review	0	0	0
Review by Information Commissioner*	0	0	0
Internal review following recommendation under section 93 of Act	0	0	0
Review by ADT	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>

\*The Information Commissioner does not have the authority to vary decisions, but can make recommendation to the original decision-maker. The data in this case indicates that a recommendation to vary or uphold the original decision has been made.

Table H: Applications for review under Part 5 of the Act (by type of applicant)

	Number of applications for review
Applications by access applicants	0
Applications by persons to whom information the subject of access application relates (see section 54 of the Act)	0

# STATUTORY REPORTING

## REPORT ON SPECIAL VARIATIONS TO RATES INCOME

In 2011 the Independent Pricing & Regulatory Tribunal (IPART) approved the following Special Rate Variation:

1. A 3% variation over and above the forecast rate peg amounts for a period of 3 years (3 annual variations of 1% commencing 2011/12 - based on a total increase of 4.3% per year incorporating a rate-peg assumption of 3.3%).
2. A special variation of 4.9% in 2013/14 to enable the continuation indefinitely of the time limited special variation approved in 2010.

The Council uses the additional income for the purposes of:

- » Improving the Council's financial sustainability
- » Funding the CBD Infrastructure Program and Economic Development Program

- » Funding an additional \$7m on capital expenditure on asset replacement and maintenance from 2015/16 and maintained in following years.

Council reports in its annual report for each rating year over the period from 2011/12 to 2020/21 on:

- a. Programs of expenditure on the CBD Infrastructure and Economic Development Programs
- b. Outcomes achieved as a result of the special variation including progress made in improving the Council's financial sustainability
- c. Asset renewal and maintenance expenditure
- d. Actual productivity savings achieved
- e. Any significant variations from its financial results as forecast in its Long Term Financial Plan and any corrective action taken

## A. (I) CBD INFRASTRUCTURE PROGRAM EXPENDITURE

In 2014/15 \$7,172,608 was expended on the CBD Infrastructure Program.

The major works completed included the following:

CBD Infrastructure Program Expenditure	\$
City Centre Streetscape CIP 2.0	6,050
Macquarie and Charles Streets	162,516
Public Safety CCTV Network CIP2.0	447,494
Barry Wilde bridge fountain operational & maintenance cost	36,345
Centenary Square	6,050,000
Parramatta War Memorial Upgrade (Prince Alfred Square)	279,848
Wigram Street Harris Park Upgrade Stage 3	50,000
24 Darcy Street Power Upgrade	5,450
Centenary Square Fountain	38,222
CBD Foreshore Reserve South Remediation	96,683

# STATUTORY REPORTING

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## Outcomes Achieved

- » Improvements in Macquarie and Charles Streets and Wigram Street at Harris Park were made. The Wigram Street upgrade is a 2 year program of works that seeks to provide additional neighbourhood amenity and economic vibrancy through streetscape upgrade that allows the footpath design to incorporate outdoor dining.
- » The completed upgrade of Centenary Square will improve the perception and experience of Parramatta City centre as well as encourage pride and social economic activity. This is the transformation of one of the most important public domain areas in Parramatta.
- » Stage 1 of the Citysafe Video Surveillance System has been completed with the construction of a fiber optic network linking 55 high definition surveillance cameras in Parramatta CBD.
- » The Parramatta War memorial Upgrade at Prince Alfred Square

involved additional paving and upgrade works in preparation for the Centenary of ANZAC service held on 25 April 2015.

- » The CBD foreshore reserve south remediation involved remediation of contaminated soil within landscaped garden beds.

## A (III) ECONOMIC DEVELOPMENT PROGRAM EXPENDITURE

In 2014/15 \$632,244 was expended on the Economic Development Program. Part of this expenditure was funded from rates collected in previous years and held in reserve.

## Outcomes Achieved

During this financial year the focus has been assisting with the We're Building Australia's Next Great City campaign, with the support of a number of small business partners. Achievements include:

- » The Centenary Square area has hosted a range of significant events and every day there are residents, visitors and business operators using this space.

- » Support of the SmallBiz Connect program run through UWS and sponsorship of a small business course aimed at creative industries, the Parramatta Business Expo and the Office of the Small Business Commissioner's SmallBiz bus.
- » Support of a number of different activities associated with identifying the skill shortages in Parramatta, assisted UNSW to research youth unemployment in Parramatta, undertook a broad perception survey of the impact of the new brand campaign.

# STATUTORY REPORTING

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## B. IMPROVING COUNCIL'S FINANCIAL SUSTAINABILITY

The additional variation relating to ordinary rates income has helped improve Council's financial performance by achieving a surplus for the year 2014/15. Council's adjusted operating surplus (excluding capital items and one-off receipts and payments) was \$0.973 million. This surplus was an increase of \$0.5m from the previous year.

## C. ASSET RENEWAL AND MAINTENANCE EXPENDITURE

In 2014/15 Council expended \$35.4 million on asset renewal and \$10.0 million on maintenance compared with \$28.2 million and \$5.6 million respectively over the previous year. Council has allocated an additional \$20 million on asset renewal as outlined in Council's Long Term Financial Plan and Strategic Asset Management Plan from 2012-2015.

## D. PRODUCTIVITY INITIATIVES/ SAVINGS ACHIEVED

Examples of productivity improvements and savings achieved, by strategic priority include:

### Connectivity

- » New installation of "Tap n' Go" technology rolled out to all the parking meters, with the multi-level car park upgrade to follow provides convenient experience to customers.
- » The enhanced version of the MyParra mobile app (three new functionalities added) has been published in the Apple, Android and Windows stores. The same functionalities were also implemented and available in the Parramatta internet site.

### Environment

- » Corporate sustainability programs completed included energy and water efficiency upgrades at Riverside Theatres, the CBD multi-level car parks, park amenity buildings and child care centres. Sustainability has also been integrated into the design of buildings in Parramatta Square and the newly constructed Rydalmere Operations Centre (ROC).
- » Waste diversion rate of approximately 44% for the 2014/15 year including around 5,000 tonnes processed and recovered through the UR3R AWT at Eastern Creek. Recycling and green waste diversion of around 25,000 tonnes for the year together with approximately 7,000 tonnes of kerbside clean-up of which over half was diverted from landfill.

### Leadership and Governance

- » Online process for resident parking permit renewals and pensioner rebates have been completed to provide additional online services as part of the customer contact portal.
- » Council went live with an on-line service for s149 (2) certificates. It is estimated that over half of Parramatta properties can access the new service, which is phase 1 of an intended 4 phase project.

### Culture and Sport

- » Social media and blog posts enhanced to promote Parramatta's history through the Research Services web page. [arc.parracity.nsw.gov.au](http://arc.parracity.nsw.gov.au) was developed and includes topics such as WW1 research of Parramatta service men & women, Parramatta Stories, Centenary Square, River Foreshore and Parramatta Gaol.

# STATUTORY REPORTING

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## People and Neighbourhoods

- » A 20% improvement in partnership programs targeting children and multicultural programs.
- » Launch of a weekly Community Funding e-Newsletter which now has 1,250 subscribers with an average opening rate of 27%
- » A variety of educational, recreational and life skills programs, events and exhibitions to build community capacity- over 1451 programs were offered in 2014-15 with 37,799 attendees, an increase of 4% over the previous year.
- » Based on face to face exit surveys at the Customer Contact Centre, 90% of customers waited less than 5 minutes with overall customer service experience rated as excellent or very good (98%)
- » Change of Name and Address is now live on both the Website portal and My Parra app. Resident Parking Scheme Renewal process is now live on the Website portal as is the Statement of Rates & Charges (603 Certificate) automation.

## E. SIGNIFICANT VARIATIONS FROM FINANCIAL RESULTS AS FORECAST IN THE LONG TERM FINANCIAL PLAN AND CORRECTIVE ACTION

Council reported a net operating result of \$23.3m. This is 52.9% or \$8.0m over the original budget. Total revenue was 9.0% or \$18.3m over budget while total operating expenses were 5.5% or \$10.3m over budget. Significant variations included:

- » Materials and Contracts expenses \$4.524m, 12.4% higher than budget, compared with original 2014/15 budget mainly due to various consultancies including a CBD Planning Framework Study which required a dedicated project team, technical studies to amend planning controls in the Parramatta city centre, Fit for the Future research and advice, engagement of services of a law firm in lieu of in house legal counsel and Land and Environment court costs.

- » User charges and fees revenue were \$4.863m, 17.2% higher than budget due to higher revenue from swimming centres, Development Application fees, rezoning fees, road opening permits, construction zone fees brought about by increased development and construction activity during the year.
- » Interest income was \$2.3m, 42.2% over budget. This is due to a very large increase in the base investment portfolio related to the sale of Bartlett Park. This increased interest income despite lower interest rates during the period.
- » Other revenue was \$1.4m, 13.6% under budget due to lower parking fine revenue, parking SEINS and other fines below budget brought about by changes in business practices and a number of vacant positions in the Regulatory area that remained unfilled during the financial year.

# STATUTORY REPORTING

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## CARERS (RECOGNITION) ACT

During 2014-2015 the Carers Support service was provided to approximately 91 carers to support them to maintain their health and wellbeing and caring role. This involved 1,243 hours of support including support groups twice a month with an educational focus on self-care, wellness, resilience and strengths building, as well as monthly newsletters that keep carers informed and up-to-date with the latest information and resources, and individual support to help them achieve their goals in particular, having a holiday or short respite break, and expanding their networks for increased social connection. Most importantly, enabling carers to balance their own needs while caring for the person they support.

Council's new service delivery model has involved increasing support by partnering with the whole family (including carers) that has improved outcomes for the older person or person with a disability and their family. The aim being that both the person receiving support and the carer are able to achieve their own goals toward having a good life.

Carers are identified by all services and appropriate referrals are made to support their needs. Each year the service celebrates Carers Week with a free outing for carers and recognition by Council.



#### FOR FURTHER INFORMATION

##### CUSTOMER CONTACT CENTRE

126 Church Street, Parramatta NSW 2150

PO BOX 32, Parramatta NSW 2124

Phone: (02) 9806 5050

Fax: (02) 9806 5917

Email: [council@parracity.nsw.gov.au](mailto:council@parracity.nsw.gov.au)

Website: [www.parracity.nsw.gov.au](http://www.parracity.nsw.gov.au)

Twitter: [twitter.com/parracity](https://twitter.com/parracity)

Facebook: [www.facebook.com/parramattacitycouncil](https://www.facebook.com/parramattacitycouncil)

##### PARRAMATTA HERITAGE AND VISITOR INFORMATION CENTRE

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