



NOTICE OF COMMENCEMENT OF WORKS AND APPOINTMENT OF PRINCIPAL CERTIFYING AUTHORITY

under the Environmental Planning and Assessment Act, 1979 Sections 81A(2) or (4), 86(1)&(2)

Disclaimer: The information provided by you on this form will be used by City of Parramatta Council or its agents to process this application. Once collected by Council, the information can be accessed by you in accordance with Council's Access to Information Policy and Privacy Management Plan or in special circumstances, where Commonwealth legislation requires or where you give permission for third party access.

PART 1 - Property & Applicant Details

1. Property details

Address	unit:	house:
	street:	
Lot/DP/SP	suburb:	postcode:
	lot:	DP/SP:

2. Applicant details

Full name/company and contact person	family name (or company):	
	full given names:	
	OR company contact person:	
Postal address		
Contact details	suburb:	postcode:
	home phone:	mobile:
	office phone	fax:
	email:	date:

Note: Applicant is required to sign the last page of this application.

PART 2 - Development Details

3. Description of proposed development

Please tick (✓)	Building work	yes	<input type="checkbox"/>	no	<input type="checkbox"/>
	Subdivision work	yes	<input type="checkbox"/>	no	<input type="checkbox"/>
Description of development	<input type="text"/>				
	<input type="text"/>				
Existing use of site	<input type="text"/>				
Location id within existing building	<input type="text"/>				

OFFICE USE ONLY

Date:	<input type="text"/>	Fee: \$	<input type="text"/>	Receipt #:	<input type="text"/>
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PART 2 - Development Details (continued)

4. Consent reference

Development application
or
Complying development

DA number: **DA/**

determination date:

CD number: **CD/**

determination date:

5. Construction certificate

CC reference number: **CC/**

determination date:

Council has issued the
Construction Certificate?

yes

no

Please tick (✓)

Certifier details (if no)

certifier name:

accreditation number:

6. Principal Certifying Authority

Council has been
appointed as the
Principal Certifying
Authority.

yes

no

Please tick (✓)

Certifier details

full name:

Accreditation number

Company

Address

Contact details

phone:

mobile:

email:

fax:

7. Compliance with development consent

Please tick (✓)

All conditions of consent are satisfied prior
to the commencement of works.

yes

no

8. Home Building Act requirements

Please tick (✓)

The Principal Certifying Authority has been
advised of the requirements of Clause 78C
of the Regulation.

yes

no

9. Commencement of works

time:

date:



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PART 3 - Applicant Declaration

10. Applicant declaration

I declare that all the information in the application and checklist is, to the best of my knowledge, true and correct.

Please tick (✓)

yes

☐

no

☐

Applicant's signature

date:

PART 4 - Council Officer Declaration

11. Officer declaration

I declare that this application is, to the best of my knowledge, complete including all accompanying documentation and digital requirements.

Please tick (✓)

yes

☐

no

☐

Officer's signature

date:



You can log onto www.parracity.nsw.gov.au/development to track the progress of an application lodged after 30 June 2005. The information you supply on this form and any related documentation will be publicly available on this Council website.

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