

COMMUNITY CAPACITY BUILDING GRANT

Overview

This category supports community based groups, sport and recreation clubs, and service organisations to develop effective projects that address the social, economic and/or environmental needs of residents in the Parramatta LGA, as described in City of Parramatta Council's Community Strategic Plan.

Category Objectives

- Projects that address the social, economic and/or environmental needs of residents in the Parramatta LGA;
- Maximise access to and use of community resources, services and facilities, including equity of access for people experiencing social exclusion, marginalisation or isolation;
- Encourage community participation in the development and delivery of projects and activities;
- Support the development of networks and partnerships between communities, local community groups, agencies and City of Parramatta Council

Suggested Outcomes

Initiatives and projects can contribute to one or more of the following outcomes:

- Increased involvement and engagement by communities in social activities and community life;
- Increased number of people feeling a strong sense of social wellbeing;
- Strengthened maintenance, management or improvement of physical and mental health and wellbeing;
- Improved access to information and development of new skills;
- Increased numbers of people gaining sustainable employment;

- Increased connections between individuals, community groups and agencies;
- Reduced financial and social disadvantage;
- Improved organisational ability to respond to the needs of the community.

Available Funding

\$225,000 is allocated to the Community Capacity Building Grants. The funding cap under this category varies depending on your organisation type. Please refer to the chart below.

ORGANISATION TYPE	FUNDING CAP
100% Voluntary Organisations	\$5,000
Organisations with Paid Staff	\$10,000
Second Phase Projects	\$5,000 or \$10,000 as above

Program Timelines

This program is open once a year. Projects must start after July 1. Successful recipients in this category are required to:

- Complete their projects within twelve months of funding
- Submit two Progress Reports, after four and nine months respectively, during the funding period and a Final Acquittal Report upon project completion
 - 4 month Progress Report due date 1 November
 - 9 month Progress Report due date 1 April
 - Final Acquittal Report due date 1 July (following year)

Failure to acquit the grant will affect any future funding requests.



Sydney Youth Orchestras - Community Capacity Building Grant.

Type of Activity Supported

- Project development and implementation;
- Capital purchase directly related to community capacity building project;
- Building the internal capacity of the organisation;
- Resource development.

Funding Cannot Be Used For

- Activities, projects and programs that duplicate existing services or repeat previously funded projects;
- Attendance at conferences or academic course fees;
- General interstate or international travel;
- Religious ceremonies and/or activities in which the promotion of a single faith is the main purpose;
- The establishment or improvement of fundraising activities.

Conditions for Program Eligibility

To be eligible for funding applicants must:

- Be not-for-profit and incorporated or have evidence of auspice from a not-for-profit incorporated organisation;

- Be located within the Parramatta LGA, or principally service Parramatta residents;
- Not have outstanding debts to Council;
- Not have overdue progress or acquittal reports for previously funded grants;

For second phase projects, projects must be an extension of a project previously funded by City of Parramatta Council in the Community Capacity Building category only. The project must demonstrate a clearly defined development or growth from the previously funded project and must not be a simple repeat of the same project.

Further Conditions

- Provide a copy of the latest financial statements (most recent audited statements are required for revenues over \$250,000);
- Provide evidence of appropriate insurance coverage;

Supporting Documents Required

- Provide at least one quote for equipment purchases over \$300.

Contact Details

If you need assistance in understanding these Guidelines, or have any questions, please contact the Community Capacity Building Team on **9806 5277** or email grants@cityofparramatta.nsw.gov.au.

Assessment Criteria

	CRITERIA DESCRIPTION	WEIGHTING
Criterion A	Degree to which the project addresses City of Parramatta's vision statement and priorities and will benefit the residents of the LGA	20%
Criterion B	Degree to which evidence is provided to support the need for or strengths based opportunity of the project. The degree to which the target group has been engaged in the project development.	15%
Criterion C	Degree to which the project objectives are achievable. A comprehensive timeline detailing the major tasks associated with the project, including milestone dates, and measures for monitoring and evaluation. For second phase projects the extent to which the project builds upon the knowledge, learning or skills acquired or needs and opportunities identified in implementing the first phase of the project.	20%
Criterion D	Degree to which there is evidence of collaboration and partnership to maximise the use of existing community resources and avoid duplication. As well as accessibility of the project to the target group.	10%
Criterion E	Extent to which the budget exhibits the quality, cost-effectiveness and realism required to achieve desired outcomes with clear costing for all aspects of the project.	15%
Criterion F	Extent to which the project exhibits community capacity building strategies. The extent to which strategies are innovative and creative, and/or draw on best practice approaches to project development and delivery. The extent to which sustainability of the project has been considered.	20%



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