



TREE PERMIT APPLICATION

Under the State Environmental Planning Policy (Vegetation in Non-Rural areas) 2017

Disclaimer: The information provided by you on this form will be used by City of Parramatta Council or its agents to process this application. If you do not provide the information, Council may not be able to fully process your application. Once collected by Council, the information can be accessed by you in accordance with Council's Access to Information Policy and Privacy Management Plan or in special circumstances, where Commonwealth legislation requires or where you give permission for third party access.

Property Details

Property details

| | |
|----------------------|----------------------|
| Address Number: | Unit Number: |
| <input type="text"/> | <input type="text"/> |
| Street: | |
| <input type="text"/> | |
| Suburb: | Postcode: |
| <input type="text"/> | <input type="text"/> |
| Lot: | DP/SP etc: |
| <input type="text"/> | <input type="text"/> |

Note: Signatures of all applicants and registered owners are required on the last page/s of this application form. Without these signatures Council **cannot** accept this application.

Additional Details

PROPERTY ACCESS - Access to the property is required by a Council Officer to process the application. Access may be undertaken in your absence. Please advise if there are any specific access requirements below:

Does Council require someone's attendance to access the site? (If yes, please provide contact details if this person is not the Applicant).

yes

no

Contact name/number:

Are there any **dogs** or **locked gates** which would prevent access to where the trees are located?

yes

no

If **yes** please specify below:

Please Specify:

Application History

If yes, was it part of a:

Has a previous application been submitted for these trees?

• Development Application

• Tree Permit Application

• Building Certificate Application

yes

no

yes

no

yes

no

yes

no



Online Service
Portal

You can log onto www.cityofparramatta.nsw.gov.au to track the progress of an application. The information you supply on this form and any related documentation will be publicly available on this Council website.

OFFICE USE ONLY

| | | |
|-----------------------|-------------|--|
| Reference: TA/ | DTA Fee: \$ | |
| Date: | Receipt #: | |



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Block Plan

A Block Plan must be provided in the space **below**, as per the example, showing tree(s) to be removed and/or pruned. Each tree must be numbered and labelled.

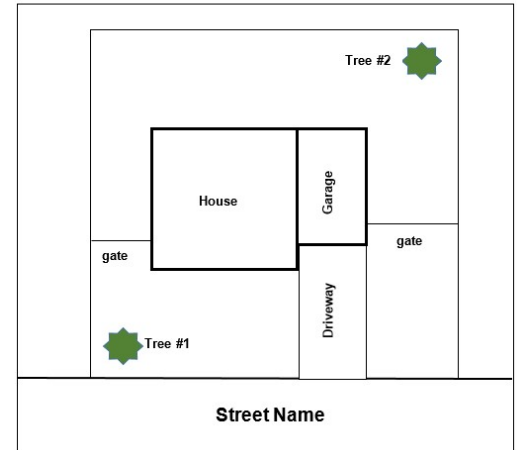
Applications must include detailed justification for works on the following page.

BLOCK PLAN TO BE DRAWN IN INK ONLY

Please provide sufficient details to locate tree/s. Include all relevant streets and structures.

Label tree/s numerically as per the example.

EXAMPLE BLOCK PLAN



NOTE:

Council does not accept applications without payment or faxed applications.

To lodge an application to remove or prune/trim a tree, you will need to either post the application form and payment to Council's PO Box or lodge the application form in person at Council's Administration Building.

City of Parramatta Council
126 Church Street, Parramatta 2150
P.O. Box 32
Parramatta 2124
Telephone: 9806 5000



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Tree & Work Details

| Tree No. | Reason for Pruning/Removal (attach separate page if more than 5 trees) | Remove (✓) | Prune (✓) |
|----------|---|---------------|--------------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Total number of trees:

Supporting Documentation

Please attach any relevant documentation or reports to justify your reasons above, which may assist Council with assessing this application, including:

- Arborist's Report by an AQF Level 5 Consulting Arborist;
- Structural Engineer's Report;
- Plumber's Report, Sewer Diagram;
- Photographs.



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Applicant/s Details and Declaration Note: Page 4 is not available for viewing on Council's website

Family name (or company & ABN):

Full given names OR company contact person:

Address:

Postcode:

Home Phone:

Mobile:

Office Phone:

Email:

Applicant/s declaration

I declare that all the information in the application and checklist is, to the best of my knowledge, true and correct. yes ☐ no ☐

Applicant/s signature

Please print name/s:

Owners Details and Declaration

Family name / or company & ABN / or Strata Title:

Full given names / company / Strata Manager contact person:

Address:

Postcode:

Home Phone:

Mobile:

Office Phone:

Email:

Owner/s declaration

To ensure transparency in Council's decision making functions, any application which is made by a Council employee/Councillor and/or their immediate relative/s, will be referred to an independent consultant for assessment.

I am an employee/Councillor or relative of an employee/Councillor of City of Parramatta Council.

yes

no

If yes, please state relationship: _____

I/we own the subject land, consent to this application and consent to Council officers entering the premises during normal office hours for the purpose of conducting inspections relative to this application. I accept that all communication regarding this application will be through the nominated applicant.

In the case of an owners corporation, a seal is required by strata managers, or if crown land, written authorisation of the relevant statutory authority.

Owner/s signature - ALL OWNERS ARE TO SIGN

Please print name/s: