



CERTIFICATES APPLICATION - SWIMMING POOLS

Clause 23A, Swimming Pools Regulation 2008

You can use this form to either:

1. Obtain a Certificate from Council which confirms that the swimming pool complies with the requirements of Part 2 Swimming Pools Act 1992; or
2. Seek an exemption from Council for all or any of the requirements of Part 2 of the Swimming Pools Act 1992.

REGISTRATIONS - Swimming Pools must be registered at <http://www.swimmingpoolregister.nsw.gov.au/> before an application for exemption or compliance certificate can be made.

I have registered my swimming pool on the <http://www.swimmingpoolregister.nsw.gov.au/> website.

Swimming Pool Registration Number:

PART 1 - Type of Certificate(s)

1. Application for Certificate of Compliance Fee (2018/2019) includes reinspection fee \$250.00
(\$100.00 refunded if reinspection not required)
2. Application for Exemption under section 22 of the Swimming Pools Act 1992. \$70.00
- Written statement identifying the specific requirement of the Swimming Pools Act 1992 that an exemption is being sought for:
- A written submission/statement detailing the particular circumstances of the case that:
- (a) explains the reasons why it is impracticable or unreasonable (because of the physical nature of the premises, because of the design or construction of the swimming pool or because of special circumstances of a kind recognized by the regulations as justifying the granting of an exemption) for the fencing to comply with all the requirements of the Swimming Pools Act, 1992, or
 - (b) Details the alternative provisions, no less effective than those requirements that are provided in the Swimming Pools Act 1992, that exist for restricting access to the swimming pool.
 - (c) Please note that Exemptions are considered to be applicable only in the extreme of circumstances and are not typically issued when compliance with the current Standard can be met

Purpose of Application Lease Sale

PART 2 - Access for Inspection

Access for Inspection	Contact Person:
	Contact Phone Number:
	Contact Email:

PART 3 - Swimming Pool Details

Swimming Pool Details Please tick appropriate answer:

When was the pool built Before 1 August, 1990 Between 1 August 1990 & 1 September, 2008 After 1 September, 2008

OFFICE USE ONLY—SWIMMING POOL COMP. CERT.		OFFICE USE ONLY— FOR BARRIER EXEMPTION ONLY	
Reference:	<input type="text" value="PC/"/>	Fee	<input type="text" value="\$250.00"/>
		RC Code 5	<input type="text" value="\$70.00"/>
Date:	<input type="text"/>	Receipt:	<input type="text"/>
		Date:	<input type="text"/>
		Receipt:	<input type="text"/>



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PART 4 - Property Details

1. Property Details

unit :	house:	lot:	DP/SP:
street:			
suburb:			
postcode:			

PART 5 - Applicant Details

2. Applicant Details

Full name/company and contact person	name:		
	OR company contact person:		
Postal address	street:		
	suburb:	postcode:	
Contact details	home/office phone:	mobile:	
	email:		
	Please tick:	<input type="checkbox"/> Managing Agent	<input type="checkbox"/> Solicitor <input type="checkbox"/> Owner

PART 6a: Registered Owner's Consent and Declaration

I confirm I am the owner/s of the property and I/we give consent to this application.

In submitting this application I acknowledge that:

- ◇ Council responds to applications for property related certificates based on the information provided.
- ◇ Applicants are responsible for providing correct and complete information and instructions to council in order for certificates to be issued.
- ◇ Applications and payments, once received by council, will be acted upon and as such the applicant is responsible for ensuring that the correct type of certificate has been selected in part 1 of this form. It is acknowledged that Council does not accept any responsibility for errors.
- ◇ As owner/owner's authorised agent of the land to which this application relates, consent to this application and authorise City of Parramatta Council Officers to enter the property to undertake all necessary inspections of the premises in order to properly assess the pool child-resistant barrier and consent to the Council officer to take photograph's of the pool area for the issue of a pool certificate of compliance.
- ◇ I declare that all the information I have provided is true and correct.

Title	Given Name/s	Family Name
<input type="text"/>	<input type="text"/>	<input type="text"/>
Organisation / Company Name		ABN / ACN (if applicable)
<input type="text"/>		<input type="text"/>
Address		
<input type="text"/>		
Type of property:	Single residential <input type="checkbox"/>	Multi residential <input type="checkbox"/> Short Term Accommodation <input type="checkbox"/>
Other <input type="checkbox"/>	Please specify:	<input type="text"/>



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PART 6b: Registered Owner/s Signature/s — See Part 10

Registered Owner Name (please print)

Position

Signature

Date

Registered Owner Name (please print)

Position

Signature

Date

Registered Owner Name (please print)

Position

Signature

Date

Registered Strata Owner (please print)

Signature

Date

IMPORTANT NOTE:

Every owner must sign this form (or attach a separate letter signed by each owner if more space is required).

Please read Part 10 at the back of this form carefully.

Incomplete or inaccurate information on this section may result in rejection of the application.

Company or Strata Stamp or Seal to be affixed if applicable:

PART 7 - Right of Appeal

Council must determine the application within six (6) weeks of receipt of application or it will be deemed refused.

An owner can, within 28 days, appeal to the Land and Environment Court against a decision to refuse an application or against a condition imposed..

PART 8 Lodgement:

You can lodge the completed application by:

MAIL: City of Parramatta Council, PO Box 32, Parramatta NSW 2124

IN PERSON: 126 Church Street Parramatta (8:30am - 5:00pm Monday to Friday)

For further information regarding your application please contact us by:

TELEPHONE: (02) 9806 5050

WEBSITE: www.parracity.nsw.gov.au

Payment options on Page 4



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PART 9: Payment Options

Personal Payment	Bring this application with payment to the cashier at City of Parramatta Council
Payment by Mail	Money Order/Personal or Bank Cheque made payable to City of Parramatta Council
Payment by Credit Card via Mail	Download credit card authority form from Council's website: www.parracity.nsw.gov.au

PART 10: Information

Applicants are advised that:

1. If the local authority fails to finally determine the application within 6 weeks after it is made, then the local authority is taken, for the purposes of any appeal proceedings, to have refused the application, and
2. If the local authority refuses the application for an exemption and / or compliance certificate, or is taken to have refused the application, or imposes a condition on an exemption, the owner of the premises on which the relevant swimming pool is situated is entitled to appeal to the Land and Environment Court against the local authority's refusal or against the condition.
3. Individual owners must print and sign their names. Where there is more than one owner, all owners must print and sign their names on this application.
4. Consent and seal of the Owners Corporation is required if the swimming pool is located on common property. The Strata Managing Agent or two (2) members of the Owners Corporation must sign.
5. Owners who are companies can indicate consent by signing under seal or as otherwise authorised under Corporations Law. Alternatively owners who are companies can indicate consent by meeting the following criteria:
 - (a) ABN or ACN number must be provided and;
 - (b) Name, position and signature of:
 - one company director and company secretary; or
 - two company directors; or
 - if a sole director company, only one signature is required.

PART 11: Privacy & Personal Information Protection Notice

Purpose of collection:	Council is collecting your personal information in order to enable Council to assess and determine your application.
Intended recipients:	The intended recipient of the information is City of Parramatta Council.
Supply:	While the supply of this information is compulsory, the personal information you provide will enable Council to meet its Statutory requirements.
Access/Correction:	The personal information can be accessed by you and may also be available to third parties in accordance with City of Parramatta's Access to Information Policy and Privacy Management Plan. Your personal information may be disclosed to third parties for the purpose of complying with the applicable legislation. You may make an application for access or amendment to personal information held by Council. Council will consider any such application in accordance with the <i>Privacy and Personal Information Protection Act 1998</i> .
Storage:	Council is the agency that holds the personal information. Council may be contacted on 9806 5050 or at 126 Church Street, Parramatta NSW 2150.

For further information in protecting children around the pool including supervision, resuscitation, water familiarisation and a pool fencing checklist please visit <http://www.olg.nsw.gov.au/>.