

# COMMUNITY CAPACITY BUILDING GRANT

## Overview

This category supports community based groups, sport and recreation clubs, and service organisations to develop effective projects that address the social, economic and/or environmental needs of residents in the Parramatta LGA, as described in City of Parramatta Council's Community Strategic Plan.

## Category Objectives

- Projects that address the social, economic and/or environmental needs of residents in the Parramatta LGA;
- Maximise access to and use of community resources, services and facilities, including equity of access for people experiencing social exclusion, marginalisation or isolation;
- Encourage community participation in the development and delivery of projects and activities;
- Support the development of networks and partnerships between communities, local community groups, agencies and City of Parramatta Council

## Suggested Outcomes

Initiatives and projects can contribute to one or more of the following outcomes:

- Meeting the acute material needs of disadvantaged and vulnerable people in the community;
- Community involvement and engagement in social activities and community life is increased (in context with public health orders);
- People, including staff, feeling an increase in social connectedness and/or physical or mental wellbeing;
- Increase in access to information, and in new skills developed;

## Available Funding

\$225,000 is allocated to the Community Capacity Building Grants. The funding cap under this category varies depending on your organisation type. Please refer to the chart below.

ORGANISATION TYPE	FUNDING CAP
100% Voluntary Organisations	\$10,000
Organisations with Paid Staff	\$10,000

## Program Timelines

This program is open once a year. Projects must start after July 1. Successful recipients in this category are required to:

- Complete their projects within twelve months of funding
- Submit a Progress Report at the six month mark and a Final Acquittal Report upon project completion. Final Acquittal Report due date 1 July (following year)

Failure to acquit the grant will affect any future funding requests.



Sydney Youth Orchestras - Community Capacity Building Grant.

## Type of Activity Supported

- Project development and implementation;
- Capital purchase directly related to community capacity building project;
- Building the internal capacity of the organisation;
- Resource development.

## Funding Cannot Be Used For

- Activities, projects and programs that duplicate existing services or repeat previously funded projects;
- Attendance at conferences or academic course fees;
- General interstate or international travel;
- Religious ceremonies and/or activities in which the promotion of a single faith is the main purpose;
- The establishment or improvement of fundraising activities.

## Conditions for Program Eligibility

To be eligible for funding applicants must:

- Be not-for-profit and incorporated or have evidence of auspice from a not-for-profit incorporated organisation;

- Be located within the Parramatta LGA, or principally service Parramatta residents;
- Not have outstanding debts to Council;
- Not have overdue progress or acquittal reports for previously funded grants;

For second phase projects, projects must be an extension of a project previously funded by City of Parramatta Council in the Community Capacity Building category only. The project must demonstrate a clearly defined development or growth from the previously funded project and must not be a simple repeat of the same project.

## Further Conditions

- Provide a copy of the latest financial statements (most recent audited statements are required for revenues over \$250,000);
- Provide evidence of appropriate insurance coverage;

## Supporting Documents Required

- Provide written quotations for budget expenses of \$300 or more .

## Contact Details

If you need assistance in understanding these Guidelines, or have any questions, please contact the Community Capacity Building Team on **9806 5110** or email [grants@cityofparramatta.nsw.gov.au](mailto:grants@cityofparramatta.nsw.gov.au).



## Assessment Criteria

	CRITERIA DESCRIPTION	WEIGHTING
<b>Criterion 1</b>	<b>NEED</b> Has the applicant clearly demonstrated a compelling need, opportunity or demand for their project, and provided supporting evidence?	20%
<b>Criterion 2</b>	<b>VIABILITY</b> Applicant indicates key activities and reason for the approach they have taken. Sustainability of the project outcomes are demonstrated.	25%
<b>Criterion 3</b>	<b>ENGAGEMENT</b> Networks, collaborations and partnerships that could support project outcomes and demonstrate best practice approaches have been documented. Project provides opportunities for community members (target group) to participate in or engage with project development, and/or delivery.	30%
<b>Criterion 4</b>	<b>IMPACT AND REACH</b> Project addresses the specific needs including communication, interests, participation barriers and experiences for the intended community for which it is designed.	25%

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