



# CHECKLIST FOR ALL OTHER DEVELOPMENT APPLICATIONS

Made under the Environmental Planning and Assessment Act 1979 (Section 4.12)  
Roads Act 1993 (Section 138) and Local Government Act 1993 (Section 68)

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## Accompanying Documentation Checklist for All Other Developments

<ul style="list-style-type: none"> <li>✓ = Document required.</li> <li>⊗ = Document required if applying for a Construction Certificate or Complying Development Certificate.</li> <li>● = Document may be required.</li> </ul> <p><b>NB:</b> Multiple copies are required as outlined on next</p>	New Residential Dwellings	Swimming Pools & Spas	New Dual Occupancies	Multi Unit / Town Housing	Residential Flat Buildings & Seniors Living	Commercial & Industrial Buildings	Child Care Centres	Subdivision / Demolition	Advertising / Signage	Applicant Checklist (✓)	Council Checklist (✓)
Floor Plan (1:100 / 1:200 scale)	✓	●	✓	✓	✓	✓	✓	●	●		
Elevation Plan (1:100 / 1:200 scale)	✓	✓	✓	✓	✓	✓	✓	●	✓		
Section Plan (1:100 / 1:200 scale)	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Demolition Plan (1:100 / 1:200 scale)	✓	✓	✓	✓	✓	✓	✓	✓	na		
<b>Registered Site Survey Plans</b> - Must be prepared & signed by Registered Surveyor with Registration Number (A1 size, 1:200 scale) to Australian Height Datum (AHD). All surveys to meet the Conveyancing (General) Regulation requirements.	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Shadow Diagrams	●	●	●	✓	✓	●	●	●	●		
Building Specifications	⊗	⊗	⊗	⊗	⊗	⊗	⊗	⊗	⊗		
Statement of Environmental Effects	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Energy Certificate e.g. BASIX	✓	●	✓	✓	✓	✓	✓	na	na		
Notification Plans	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Landscaping Plan	✓	●	✓	✓	✓	✓	✓	●	●		
Erosion & Sediment Control	✓	✓	✓	✓	✓	✓	✓	✓	●		
OSD / Stormwater Drainage Plan (1:100 / 1:200 scale) A1 size	✓	✓	✓	✓	✓	✓	✓	✓	●		
Stormwater Checklist (attached)	✓	✓	✓	✓	✓	✓	✓	✓	na		
Waste Management Plan	✓	✓	✓	✓	✓	✓	✓	●	●		
External Finishes & Materials	✓	✓	✓	✓	✓	✓	●	●	✓		
Heritage Impact Statement	●	●	●	●	●	●	●	●	●		
Aboriginal Archaeological Statement	●	●	●	●	●	●	●	●	●		
Photomontage	●	●	●	✓	✓	✓	●	●	●		
SEPP 65 Statement & Plans for DEAP	na	na	na	na	✓	●	na	na	na		
Digital 3D Model (requirements attached)	na	na	na	na	✓	●	na	na	na		
Contamination Report	●	●	●	●	●	●	●	●	●		
Public Domain and Alignment Drawings	na	na	●	✓	✓	●	na	●	na		
Biodiversity Assessment Report	●	●	●	●	●	●	●	●	●		
Arborist Report	●	●	●	●	●	●	●	●	●		
Design Review Panel Referral	na	na	na	●	●	●	na	na	na		
Social Impact Assessment (SIA) Report	●	●	●	●	●	●	●	●	●		
Social Impact & Cultural Statement	●	●	●	●	●	●	●	●	●		
Digital Requirements	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Detailed Cost Estimate	✓	✓	✓	✓	✓	✓	✓	✓	na		
Political Donation Statement	●	●	●	●	●	●	●	●	●		



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## Accompanying Documentation Checklist (continued)

### Document copies required

- Council requires a digital version of all documents on either a USB or a CD as outlined in the checklist on the previous page. Council will request the applicant to provide hardcopies when required.
- A hard copy of this application form must be provided at lodgement.

### Site, floor, elevation & section plans

Plans must include the following:

- Plans to scale, 1:100, 1:200
- North point
- Date
- Site address
- Description of plan / drawing
- Architect / designer name and contact
- Number and brief description of amendments
- Section plan shows driveway gradient
- Levels to the Australian Height Datum
- Alterations/additions or modifications are to be coloured/shaded/highlighted/bubbled
- Trees on subject and adjoining properties are to be shown

I have fulfilled these requirements: Yes  No

The applicant of this Development Application, confirms that the express consent of all copyright owners of the documents supporting the application has been obtained for the purposes of the City of Parramatta Council, complying with access requests for information under the Government Information (Public Access) Act 2009.

Yes



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## Accompanying Documentation Guide (continued)

### Other plans, statements and reports

Notification plans	To allow Council to notify adjacent properties of this proposal A4 size site and elevation plans are required.
Building specifications	Detailed specifications of structure in accordance with the National Construction Code.
Erosion and sediment control	Indicate where soil has been disturbed on plans.
External finishes and materials	Samples and/or colour charts are suitable.
Landscape plans	To be prepared by a qualified landscape architect.
Shadow profiles	Required for buildings of 2 storeys or greater at 9am, 12pm and 3pm (Winter Solstice).
Drainage plan	This is a stormwater concept plan of hydraulics and on-site stormwater detention (OSD) calculations if required. This must be on paper sized <b>A1</b> .
Waste management plan	Meet the objectives of section of the Development Control Plan.
Energy & sustainability Performance certificate	Can be sourced from <a href="http://www.basix.nsw.gov.au">www.basix.nsw.gov.au</a> . Also required for alterations and additions of \$50,000 or more and swimming pools of 40,000 litres or more.
Heritage impact statement	If the subject site is a heritage item or is in a conservation area. See Local Environmental Plan and Development Control Plan.
Aboriginal archaeological Statement	For "high and medium" sensitivity sites.
Contamination report	If the site is potentially contaminated.
Flora and fauna report	If requested by Council.
SEPP 65 verification statement	For structures 3 storeys or greater having a residential component see <a href="http://www.planning.nsw.gov.au">www.planning.nsw.gov.au</a> .
Social impact & cultural Statement	If the site is greater than 5000 m <sup>2</sup> .

I have fulfilled these requirements:

Yes

No

## Design Review Panel

DRP provides independent professional advice to Council regarding design quality of:

- All residential flat buildings 3 storeys in height or greater
- All high density housing
- All mixed use development 3 storeys in height or greater
- Any other development which, in the opinion of the Manager Development and Traffic Services Unit, or the Council, is likely to benefit from design review.

If your proposal is described by any of these then 1 additional copy of plans (A3) and accompanying documents are to be submitted with this application along with an additional fee which can be found at [www.cityofparramatta.nsw.gov.au/development](http://www.cityofparramatta.nsw.gov.au/development).

I have fulfilled these requirements:

Yes

No