



OWNERS CONSENT FORM

As required under Section 49 of the Environmental Planning and Assessment Regulation 2000

Disclaimer: The information provided by you on this form will be used by City of Parramatta Council or its agents to process the application. Once collected by Council, the information can be accessed by you in accordance with Council's Access to Information Policy and Privacy Management Plan or in special circumstances, where Commonwealth legislation requires or where you give permission for third party access.

Owner's Details and Declaration

Family name (or company & ABN):

Full given names OR company contact person:

Unit/House No:

Street Name:

Suburb:

Postcode:

Home Phone:

Mobile:

Office Phone:

Email:

Owner/s declaration

To ensure transparency in Council's decision making functions, any application which is made by a Council employee/Councillor and/or their immediate relative/s, will be referred to an independent consultant for assessment.

I am an employee/Councillor or relative of an employee/Councillor of City of Parramatta Council.

Yes

No

If yes, please state relationship: _____

I/we own the subject land, Unit/House No: _____, Street Name: _____, Suburb: _____, Postcode: _____, Lot: _____, SP: _____, Plan No: _____. Consent to this application and consent to Council officers entering the premises during normal office hours for the purpose of conducting inspections relative to this application. I accept that all communication regarding this application will be through the nominated applicant.

Owner(s) Consent Requirements (Please where applicable)

- Owner(s)** - all owners are to sign (please note additional requirements for other types of ownerships below)
- Company / Organisation** - If the owner is a company, owner's consent is to be provided in **two (2)** of the following ways:
- Signatures of 2 directors or a director and a company secretary (unless it has a sole director).
 - Execution of owner's consent form (or other document to the same effect) in accordance with s 127 (1) of the Corporations Act 2001.
 - Common seal affixed to, and execution of, owner's consent form (or other document to the same effect) in accordance with s 127 (2) of the Corporations Act 2001. If there is no common seal, a company letterhead is acceptable.
- In addition, an up to date ASIC Company Extract linking the person signing the owner's consent with the company must be submitted along with any other relevant supporting documentation.**
- Joint wall / Fence** - When works affect a joint wall or fence, consent of all property owners is required (e.g. Semi-detached or terrace dwelling and boundary fences).
- Signing on owners behalf** - If you are signing on the owner(s) behalf as the owner(s) legal representative, you must state the nature of your legal authority and attach documentary evidence (e.g. Power of attorney, executor, trustee, company director, etc).
- Strata title / Body corporate** - If the property is a unit under strata title or a lot in a community title, then in addition to the owner(s) signature one of the following must be provided if any works are proposed on common property:
- The common seal of the body corporate must be stamped on this form over the signature of the owner(s) and signed by the chairman or secretary of the body corporate or the appointed managing agent.
 - A letter on strata management letterhead.
 - Minutes signed by body corporate chairman.
- New owner(s)** - If the property has recently been sold, documentary evidence of the sale must be provided. Please provide one of the following:
- A copy of the Certificate of Title.
 - A letter from your solicitor confirming settlement.
 - Previous owner(s) to provide owner(s) consent.
- Please note that it can take a minimum of 8 weeks for Council to be notified of a change of ownership.*

Owner/s signature - ALL OWNERS ARE TO SIGN