



REQUEST FOR RELEASE OF STREET TREE BOND AND / OR APPROVAL OF STREET TREE PLANTING

To assist Council to process your request more efficiently, please complete the questionnaire below and return via email to: publictreemanagement@cityofparramatta.nsw.gov.au

Please note that all conditions of consent prior to release of the Occupation Certificate must be completed before requesting release of the bond.

Please check

- | | PROTECTION | REPLACEMENT |
|--|-------------------|--------------------|
| 1. What type of street tree bond was required as a condition of the development? | | |
| 2. What is the Development Application number? | DA/..... | |
| 3. What is the property address? | | |
| 4. Has all construction and landscaping work at the site been completed? | | YES / NO |
| 5. Has turf been placed to all areas of the nature strip affected by the construction work? | | YES / NO |
| 6. Have all new or replacement street trees been planted in accordance with the approved plans and consent conditions? | | YES / NO |
| 7. Has all tree protection fencing, sediment control measures, skip bins and other temporary fencing been removed from the site? | | YES / NO |

Items 4 to 7 above must be completed prior to sending your request for refund of bond.

Applicant Name: Contact Number:

Email address: Applicant Signature:

Request Date:

Please sign and e-mail this form to the above email address and we will arrange for Council's Public Tree Management Team to inspect council street trees adjacent to the above address. We will advise you if our inspection finds that damage has occurred or corrective works are required. **As per the conditions of your consent, Council's Public Tree Management Team will take up to 21 days from receipt of the request to provide the written advice.**

If no damage has occurred and there are no corrective works required, we will arrange for your bond to be refunded via EFT (please provide the banking details for the recipient of the bond below). **Please note the bond will ONLY be released to the person who paid the bond to council (that is the name that appears on the original receipt / tax invoice provided by council for original payment).** If you did not pay the original bond, please contact Council on 1300 617 058 to discuss.

Bank Name: **Account Name:**

BSB: **Account No.:**