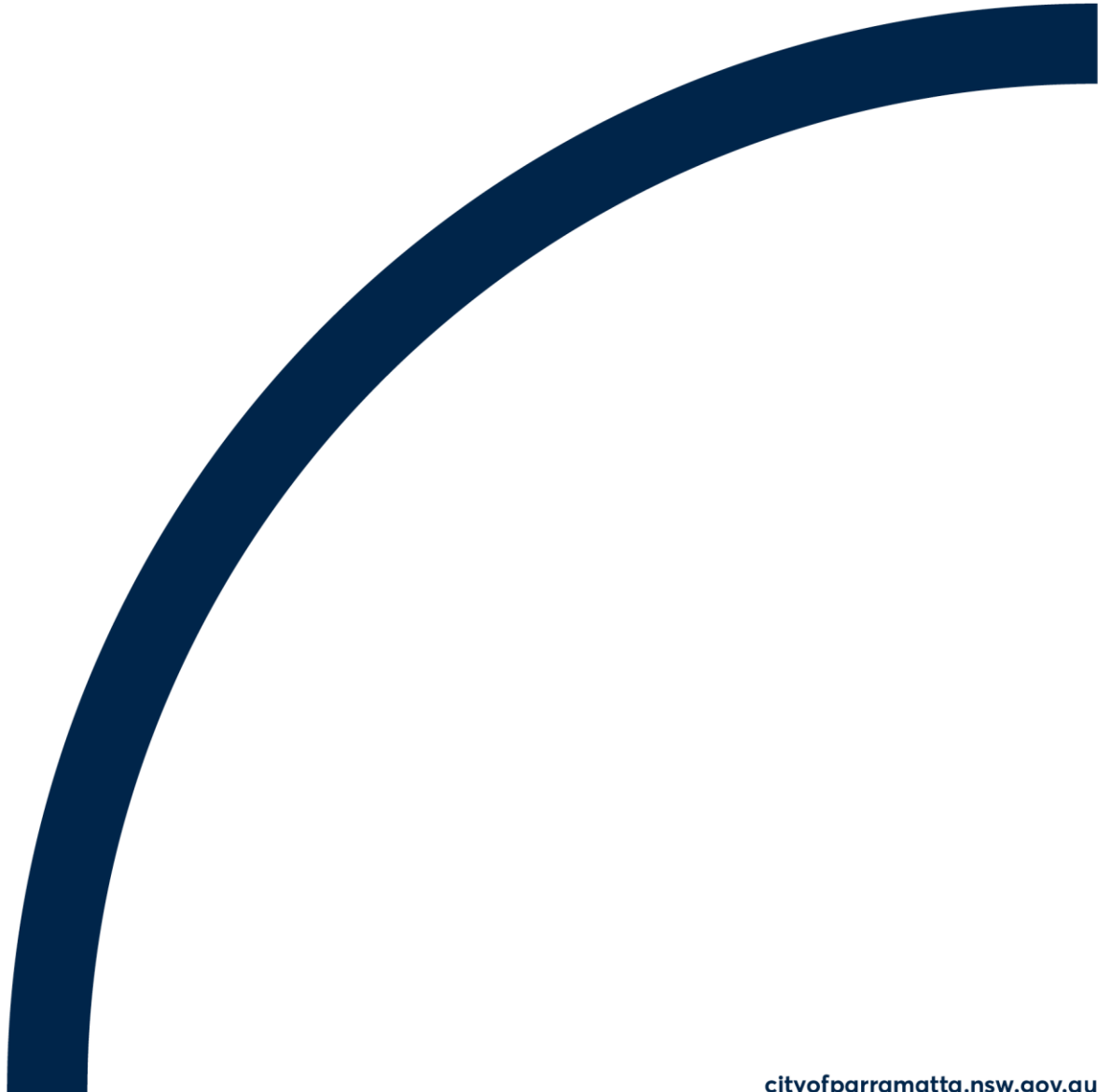




**CITY OF
PARRAMATTA**

Asset Management Plan

Transport
2023-2033





| | | | | | |
|-----------------------------------|------|------------------|--------|----------|----------|
| Document Control | | | | | |
| Filename: AMP - Transport 2023 v3 | | | | | |
| Rev No | Date | Revision Details | Author | Reviewer | Approver |
| | | | | | |
| | | | | | |

| | | | | | |
|--|--|--|--|--|--|
| | | | | | |
| | | | | | |
| | | | | | |

| | | |
|-----|--------------------------------------|----|
| 1 | EXECUTIVE SUMMARY | 4 |
| 2. | INTRODUCTION | 7 |
| 3. | LEVELS OF SERVICE | 22 |
| 4. | FUTURE DEMAND | 48 |
| 5. | LIFECYCLE MANAGEMENT PLAN | 59 |
| 6. | RISK MANAGEMENT PLAN | 73 |
| 7. | FINANCIAL SUMMARY | 78 |
| 8. | PLAN IMPROVEMENT AND MONITORING..... | 85 |
| 9. | REFERENCES | 88 |
| 10. | APPENDICES..... | 89 |

1 EXECUTIVE SUMMARY

1.1. The Purpose of the Plan

Asset management planning is a comprehensive process to ensure delivery of services from infrastructure is provided in a financially sustainable manner.

This Asset Management Plan details information about infrastructure assets including actions required to provide an agreed level of service in the most cost effective manner while outlining associated risks. The plan defines the services to be provided, how the services are provided and what funds are required to provide the services over a 10-year planning period.

1.2. Asset Description

Council provides roads, footpaths, and bridges within its Local Government Area for the benefit of both the residents and visitors to the area.

City of Parramatta Council is responsible for the care and maintenance of a transportation portfolio with a replacement value of \$1,798,782,000 (as at 30/06/2022).

1.3. Lifecycle Management Plan

1.3.1. What does it Cost?

The projected outlays necessary to provide the services covered by this Asset Management Plan (AM Plan) includes operations, maintenance, renewal and upgrade of existing assets over the 10-year planning period is \$585m or \$58.6m on average per year excluding major new and upgrade assets. Council has a very large development pipeline in the next 3 years including the completion of several major road upgrades and cycleways including the Alfred St Cycleway.

1.3.2. What we will do

Council plans to provide transport asset services for the following:

- Operation, maintenance, renewal and upgrade of Transportation Assets to meet service levels set by in annual budgets.
- Explore all avenues for grants and subsidies to increase expenditure on road, cycleway and bridge assets
- Review Capital Works Programmes annually and prioritise works accordingly;
- Ensure new works receive renewal and maintenance at required intervals to ensure projected useful lives of the asset are achieved;
- Improve the underlying information with an annual review of service level trends.
- Approximately \$232m in renewal spending on existing assets within the 10-year planning period.

1.3.3. What we cannot do

We do not have enough funding to provide all services at the desired service levels or provide new services. Works and services that cannot be provided under present funding levels are:

- Provision of all the additional roads, footpaths and bridges to support the services desired by the community

1.3.4. Plans for the future

Council plans to operate and maintain transport assets to achieve the following strategic objectives.

- Ensure the network is maintained at a safe and functional standard as set out in this AM Plan;
- Maximise the asset's useful life whilst minimising life cycle expenditure;
- Maintain the asset's functionality to ensure that it remains 'fit for purpose' and compliant with statutory requirements;
- Allow for future expansion of the network as demand increases over time

1.3.5. How Council measures performance

Quality – The Transport assets will be maintained to an acceptable physical condition. The acceptable condition for most Transport assets is 3 on Council's 0-5 rating scale, and the current average is 2.75 for roads and 2.27 for footpaths by replacement value.

As asset management practices become more advanced, the acceptable condition has been refined based on asset function and hierarchy. Those assets categorised as 'premium' will be maintained to a higher standard due to their organisational or community importance and/or income producing capabilities. Further information regarding the hierarchy and functional classification of the assets can be found in the main body of this AM Plan.

Function – Council's transport assets are essential in providing venues that allow Council to undertake its core duties and provide the community access to travel.

The key functional objectives that will be met are:

- To ensure that all roads, footpath and bridges are maintained at a safe and functional standard;
- To investigate improvement requests and, if considered appropriate, make safe and repair in a timely manner as defined in Council's maintenance response target levels of service;
- To provide services whose type and location are appropriate to local demographics and usage;
- To provide assets and services in a cost effective manner that is sustainable in the long term.

The main functional consequence of failures in any transport asset is that Council may not be able to provide the assets to complete its core duties. The community may also suffer a loss of accessibility and access to services.

Safety – Roads, footpaths and bridges are inspected on a regular basis. Frequency of inspections and routine maintenance may vary depending on the functional classification or hierarchy of the asset.

These frequencies are laid out in Council's maintenance levels of service. Defects are prioritised and repaired in accordance with Council's documented response times in the customer service charter and the maintenance levels of service.

1.3.6. Managing the Risks

There are risks associated with providing the service and not being able to complete all identified activities and projects. We have identified major risks as:

- Controlling the deterioration of assets due to lack of renewal funding.
- Rising costs of managing infrastructure
- Meeting Community expectations for services
- Providing the most appropriate and affordable infrastructure for the community

We will endeavour to manage these risks within available funding by:

- Managing the existing infrastructure
- Managing the expansion of transportation infrastructure based on the priorities established in the Development Program and Operational Plan
- Expanding infrastructure in a financially responsible manner and as funded in Council's Long Term Financial Plan
- Reviewing the utilisation of roads and footpaths to determine whether low function low utilisation assets warrant capital investment in future renewal, or if assets can be allowed to go below the standard level of service.
- Annual review and update of service level and risk projections as data improves. This review will inform the annual budget process.

1.4. Asset Management Practices

Works have been carried out to identify the performance of the transportation asset portfolio over the next 10 years. It has been identified that in order to maintain the levels of service desired by the community, funding levels need to be maintained for the next 10 years. A decrease in funds to carry out a

combination of renewal and new works will cause the levels of service to decrease and certain Council assets may become unfit for purpose

1.5. Monitoring and Improvement Program

The next steps resulting from this asset management plan to improve asset management practices are:

- Continue to improve asset information and knowledge.
- Continue to develop the 10 year forward programme of transportation assets maintenance and renewal activities necessary to achieve a satisfactory level of service

2. INTRODUCTION

2.1. Background

Parramatta is experiencing a changing demographic profile from a suburban community with an employment centre into a diverse, urban location with major employment, residential, recreation and education facilities.

The City of Parramatta Council (CoP) provides a range of services to its immediate community as well as well as the wider community. To deliver these services it operates and maintains a range of transportation assets throughout the Local Government Area (LGA). Council has acquired these assets through a variety of means, such as construction or by contribution from developers, state government and others.

The CoP Transport Asset Management Plan (AM Plan) documents the current management, financial and technical practices by Council for its existing transportation asset portfolio, as well as provides information on strategies and programs that will affect future asset outcomes. The fundamental purpose of this Transport AM Plan is to improve Council's long-term strategic management of its Transport assets in order to cater for services into the future.

Council's Transport assets are valued at \$1.779 billion. The assets that make up this group include:

- Bridges
- Footpath
- Land improvements including at grade carparking
- Roads
- Local area traffic management devices such as roundabouts, kerb islands

Key issues for Transport Assets include:

- Delivering on our customer's numerous requirements detailed in the Community Strategic Plan, and Community Infrastructure Strategy;
- Coordinating and controlling an expansive portfolio that has is being renewed, managed, maintained and operated to differing standards by numerous service providers throughout the organisation;
- Coordinating a diverse transport portfolio that is continually evolving from the delivery of new assets from both internal and external sources. One particular challenge is delivery of the Parramatta light rail;
- Maintaining asset renewal metrics and ensuring capital works are optimised to maintain service levels; and
- Understanding the future demand required from the numerous service providers within Council;

This AM Plan communicates the actions required for the responsive management of assets (and services provided from assets), compliance with regulatory requirements, and funding needed to provide the required levels of service over a 10 and 20 year planning period.

This plan has been developed considering available information, input from various council officers and in association with a data collection and condition assessment exercise to gather asset data for transport assets across the council area. This condition data has since been updated to reflect the changes in condition because of major renewal and upgrade works delivered via Council's capital works program and building works delivered via Council's road, footpath, kerb and gutter, and bridge renewal and upgrades programs. This ensures that Council's Transport condition dataset is accurately reflecting current condition states as of 30 June 2022.

2.2. Purpose of Asset Management Plans

Asset Management Plans are a means for documenting the management, financial, engineering and technical practices to ensure that the level of service required by the community from a class of infrastructure assets is provided at the lowest long term cost.

The identification of future needs, management options and cash flows provides the ability to even out peak funding demands. In this way, AM Plans assist the Council and Executive in making informed decisions in relation to the allocation of resources and to communicate this information to the public.

This AM Plan provides the framework to ensure that City of Parramatta Council's Transport assets are operated, maintained, renewed and upgraded to ensure that Council's Transport related levels of service are achieved in the most cost effective and sustainable way.

2.3. Scope of this Asset Management Plan

The plan provides a rational and controlled framework for asset lifecycle management, risk management and financial management to be conducted effectively and to the satisfaction of stakeholders. By providing a framework to detail and examine existing management practices for transport assets, City of Parramatta Council is better equipped to meet community service expectations, and is able to form the basis of an improvement program to progressively meet identified gaps in asset management.

This plan has been developed considering available information, input from Council Officers and in association with asset data collection, condition assessment, and maintenance and operational costs for transportation assets across the Council area.

The AM Plan follows the format for AM Plans recommended in Section 4 of the International Infrastructure Management Manual¹.

The AM Plan is to be read with the City of Parramatta Asset Management Strategy and Integrated Planning and Reporting Framework documents. This includes the Asset Management Policy, Asset Management Strategy, Delivery Program, Operational Plan, and Resourcing Strategy, which work together to translate the overarching vision of the Community Strategic Plan.

The infrastructure assets covered by this asset management plan are shown in Table 2.1. These assets are used to support a broad range of services to the community.

Table 2.1: Assets covered by this Plan

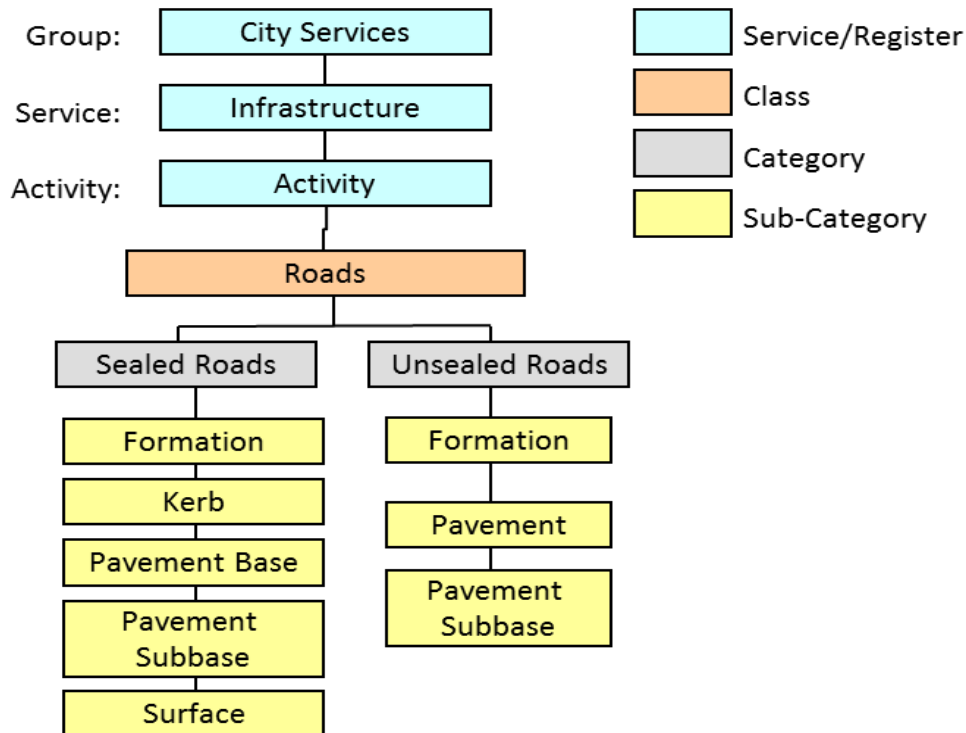
| Asset Category | Dimension | Replacement Value |
|--------------------|-----------|------------------------|
| Roads | 649km | \$1,377,455,000 |
| Bridges | 110 | \$141,189,000 |
| Carpark - At grade | 697 | \$42,453,000 |
| Footpath | 818km | \$237,685,000 |
| TOTAL | | \$1,798,782,000 |

Table 2.2: Asset Class, Category, Subcategory and Financial Summary of the Transport Portfolio

¹ IPWEA, 2015, Sec 4.2, Example of an Asset Management Plan Structure, pp 4|37 – 39.

| Asset Component/Class | Replacement Value | Depreciation Expense | Accumulated Depreciation | Written Down Value |
|-----------------------|-------------------|----------------------|--------------------------|--------------------|
| Roads | \$1,270,189,000 | \$16,793,000 | \$323,695,000 | \$946,494,000 |
| Footpaths | \$237,685,000 | \$3,070,000 | \$60,077,000 | \$177,608,000 |
| Bridges | \$141,189,000 | \$1,386,000 | \$20,918,000 | \$120,271,000 |
| Land improvements | \$42,453,000 | \$928,000 | \$10,230,000 | \$32,223,000 |
| Bulk Earthworks | \$107,266,000 | \$0 | \$0 | \$107,266,000 |
| | \$1,798,782,000 | \$22,177,000 | \$414,920,000 | \$1,383,862,000 |

Roads Kerbs Gutters



2.4. Key Stakeholders

Key stakeholders in the preparation and implementation of this asset management plan are shown in Table 2.3.

2.3: Key Stakeholders in the AM Plan

| Key Stakeholder | Role in Asset Management Plan |
|-----------------|---|
| Councillors | <ul style="list-style-type: none"> Represent needs of community/shareholders, Allocate resources to meet planning objectives in providing services while managing risks, Ensure service sustainable. Provide stewardship by ensuring the protection of assets for current and future generations. |
| Council Staff | <ul style="list-style-type: none"> Ensure the development and implementation of Council's Asset Management Policy, Plans and Processes and for their integration with Council's Integrated Planning and Reporting Framework under the Local Government Act |

| Key Stakeholder | Role in Asset Management Plan |
|---|--|
| | <ul style="list-style-type: none"> • Report on the status and effectiveness of Asset Management within Council. • Development and implementation of Council's Asset Management Plans and Processes and for their integration with Council's Integrated Planning and Reporting Framework under the Local Government Act. • Ensure integration and compliance of the Asset Management Policy and Strategy with other policies and business processes of Council. • Ensure compliance with legal obligations. • Ensure sound business principles are reflected in the Asset Management strategies and plans that are developed. • Receipt of fair value valuations at end of financial year, provision of budgets from the long term financial plan, receipt of projections relating to expenditure gaps. |
| TfNSW | <ul style="list-style-type: none"> • Administration of financial assistance and grant programs • Provides a range of technical information for councils to reference • Grant programs including the Black Spot Programme and local roads |
| Ratepayers/ Community Present & Future residents and community | <ul style="list-style-type: none"> • Will ultimately provide input into the services required and the cost the community is prepared to pay • Primary users of transport infrastructure assets |

2.5. Parramatta Local Government Area

The City of Parramatta is located at the head of the Parramatta River 24km west of Sydney Harbour and covers an area of 61 square kilometres. Parramatta takes its name from the Burramatta Clan, the traditional owners of this area. Parramatta was the first self-sustaining European settlement and the local community of today reflects the diversity of the broader Australian people. Parramatta is the gateway to Western Sydney, an area that is home to 1 in 10 Australians. It is the fastest growing region of NSW with the population projected to grow by another 600,000 by 2036. The Parramatta City population is estimated to be 260,296 as of the 30th June 2021, and is forecast to grow to 487,037 by 2041.

Parramatta is home to Sydney's second CBD which contributes to the economic, social, cultural, health and educational sectors of the local area, as well as to Western and the Greater Sydney areas. The Parramatta LGA is a provider of medical, legal, educational and professional services, being the largest concentration of financial and business services institutions outside the Sydney CBD.

These functions will only strengthen over the next twenty years as NSW government and Council plans for the city's future development are realised. Through a combination of urban renewal, rezoning and reuse of government land, up-zoning within the CBD and expansion of city boundaries, the residential and worker population will be significantly increased.

These changes will also be accompanied by changes to the demographic and cultural composition of the city's populations. The City of Parramatta is now planning to ensure there will be sufficient community facilities located within close proximity to Parramatta's CBD to support the wellbeing of these new populations.

Council currently is a significant provider of community facilities within the Parramatta LGA, as well as providing regional services to Western Sydney residents. It is anticipated that the LGA will continue to provide significant community services (both government and non-government) to local and regional residents, reflecting its significance as a key regional centre in Greater Western Sydney.

Designated as the premier Regional City in the Government's Metropolitan Plan for Sydney 2036, Parramatta is uniquely positioned to support the need to establish 280,000 additional jobs in Western Sydney by 2036. Parramatta is the cultural and commercial capital of one of Australia's most significant economic regions. Our City is a provider of medical, legal, educational and professional services, the largest concentration of financial and business services institutions outside the Sydney CBD and home to over 60 government departments. The Parramatta Square development, one of the biggest urban redevelopments in Australia, will provide additional central business facilities, office space for up to 13,000 workers, a new public domain and more retail and dining options

2.6. Goals and Objectives of Asset Management

City of Parramatta Council exists to provide services to its community. Some of these services are provided by infrastructure assets. We have acquired infrastructure assets by 'purchase', by contract, construction by our staff and by donation of assets constructed by developers and others to meet increased levels of service.

Council's goal in managing infrastructure assets is to meet the defined level of service (as amended from time to time) in the most cost effective manner for present and future consumers. The key elements of infrastructure asset management are:

- Providing a defined level of service and monitoring performance,
- Managing the impact of growth through demand management and infrastructure investment,
- Taking a lifecycle approach to developing cost-effective management strategies for the long-term that meet the defined level of service,
- Identifying, assessing and appropriately controlling risks, and
- Linking to a long-term financial plan which identifies required, affordable expenditure and how it will be financed.²

Key elements of the planning framework are

- Levels of service – specifies the services and levels of service to be provided,
- Future demand – how this will impact on future service delivery and how this is to be met,
- Life cycle management – how to manage its existing and future assets to provide defined levels of service,
- Financial summary – what funds are required to provide the defined services,
- Asset management practices – how we manage provision of the services,
- Monitoring – how the plan will be monitored to ensure objectives are met,
- Asset management improvement plan – how we increase asset management maturity.

Other references to the benefits, fundamentals principles and objectives of asset management are:

- International Infrastructure Management Manual 2015³
- ISO 55000⁴

2.7. What will this Asset Management Plan achieve?

The focus of this Transport AM Plan is manage Council's assets and resources pro-actively. It will enable Council to:

- Have precise knowledge of what Council owns or has responsibility or legal liability for;

² Based on IPWEA 2015 IIMM, Sec 1.3, p 1| 8

³ Based on IPWEA 2015 IIMM, Sec 2.1.3, p 2| 13

⁴ ISO 55000 Overview, principles and terminology

- Record and extract information on all assets in a register down to an identifiable level;
- Report on our annual depreciation and asset consumption at an asset component level;
- Measure and monitor the condition, performance, utilisation and costs of assets down to the managed component level and aggregate this data up to give outputs of cost and performance at the portfolio level;
- Understand and record the current levels of service in terms of responsiveness and performance;
- Understand the likely future levels of service required based on population growth, demographic changes and community expectations;
- Understand the long term (10 years) funding needs of Council's Buildings asset portfolio to meet strategic expectations in both capital and maintenance expenditure;
- Measure, monitor and report on the condition, performance and functionality of Council assets against prescribed service levels and regulatory requirements;
- Develop and maintain uniform processes across the whole organisation for the evaluation of any investment in:
 - . Renewal, upgrades and expansions of existing assets.
 - a. Creation of new assets.
 - b. Maintenance of existing assets.
 - c. Operational expenditure to deliver services

2.8. Plan Framework

In the application of this AM Plan, Council has developed a whole of life approach to the management of its transport infrastructure. Council has focused on providing an interdisciplinary view of asset management with the development of an Asset Management Policy and framework for the organisation.

The specific elements considered in this AM Plan are to:

- Demonstrate accountability and responsible stewardship of transport assets;
- Identify least-cost options to provide agreed levels of service;
- Assess existing transport asset stocks and their capacity, condition and functional adequacy;
- Document the Levels of Service that will be provided to the community;
- Identify future demand for transport assets;
- Manage the risks of road, kerb, footpath and bridge asset failures and risks of capacity failures;
- Undertake Life Cycle Management;
- Provide the basis for long-term financial planning; and
- Monitor the plan to ascertain if it is meeting Council's objectives.

2.9. Parramatta Strategic Objectives

Parramatta will be the driving force and heart of Australia's most significant economic region; a vibrant home for diverse communities and a centre of excellence in research, education and enterprise.

To achieve this, the Community Strategic Plan outlines six strategic objectives and details how these objectives can be achieved:




1. Parramatta's economic growth will help build the City as a centre of high, value-adding employment and the driving force behind the generation of new wealth for Western Sydney.
2. Parramatta will be an eco-efficient city that effectively manages and uses the City's growth to improve and protect the environment.
3. Parramatta will be a city with fast, reliable transport and digital networks that connect people to each other, to the information and services they need and to where they need to go.
4. Parramatta will be a world-class city at the centre of Sydney that attracts a diversity of people: a city and its neighbourhoods where people can learn, succeed and find what they need; a city

where people live well, get together with others, feel like they belong and can reach their potential.

5. Parramatta will be a place where people want to be: a place that provides opportunities to relate to one another, the City and the local area; a place that celebrates its cultural and sporting heritage; and a place that uses its energy and cultural richness to improve quality of life and drive positive growth and joy.
6. Parramatta will be widely known as a great city, a centre of excellence and an effective capital of Western Sydney, with inspirational leadership and good governance.

The Transport AM Plan will take into consideration, align and deliver where possible those items that have been identified within the six strategic objectives of Parramatta 2018-2038. The strategic objectives will be included within the long term planning when considering building assets both current and into the future, as well as during any renewal programs.

Table 2.4: Strategic objective in the Community Strategic Plan

| Strategic objective in the Community Strategic Plan  | Strategies to achieve objectives  | Asset Management Plan  |
|--|---|---|
| Fair – we can all benefit from the opportunities the City offers | <p>Invest in services and facilities for our growing population</p> <p>Support people to live active and healthy lives</p> <p>Deliver effective, responsible and ethical decision-making, reflective of community needs and aspirations</p> | <p>Provide fit-for-purpose and cost-effective infrastructure that meets community needs</p> <p>Enable provision of infrastructure to enable healthy lifestyles, for example aquatic facilities, indoor sporting facilities and building infrastructure to support outdoor sporting facilities.</p> <p>Engage the community on levels of service and test satisfaction</p> |
| Accessible – we can all get to where we want to go | <p>Design our City so that it is usable by people of all ages and abilities</p> <p>Make our City more enjoyable and safe for walking and accessing facilities</p> | <p>Council's infrastructure provides places to walk, ride and drive, and meeting points for the community.</p> <p>DDA compliance improvement of Council's Buildings</p> |
| Green – we care for and enjoy our environment | <p>Protect and enhance our natural environment</p> <p>Prepare for and lessen the impacts of extreme weather events</p> | <p>Promote ecologically sustainable development, meeting the needs of the present without compromising the ability of future generations to meet their own needs</p> <p>Support conservation and enhancement of the City's</p> |

| | | |
|---|---|--|
| | | environment, and promote energy, water and waste efficiencies Help to manage the impact of planned and unplanned events on existing assets |
| Thriving – we benefit from having a thriving CBD and local centres | Plan and deliver a vibrant, attractive and safe CBD and local centres | Facilitate and support the growth of our City, businesses and community through the provision of infrastructure |
| Welcoming – we celebrate culture and diversity – past, present, and future | Recognise that Parramatta has always been a gathering place, and our diversity is our strength | Provide and advocate for facilities that are inclusive, enabling people and communities to connect Provide for renewal of heritage buildings |
| Innovative – we collaborate and champion new ideas to create a better future | Embrace technology, creativity and innovation to solve complex problems and improve our City Manage the City's assets and financial resources in a responsible manner and provide the best possible services for the community | Improve our knowledge management to ensure appropriate data is accessible and supports asset management activities Keep Council accountable, responsible, and sustainable when planning our future infrastructure needs Ensure asset management drives Council strategy for asset creation, use, management, maintenance, renewal, rationalisation and disposal of assets through strong integration with Council policies and strategies, levels of service, and Council's Long Term Financial Plan Provide risk management and decision-making frameworks |

The Transport AM Plan will take into consideration, align and deliver where possible those items that have been identified within the six strategic objectives of the Community Strategic Plan. The strategic objectives will be included within the long term planning when considering building assets both current and into the future, as well as during any renewal programs.

In addition to the Community Strategic Plan, other existing Council strategies and plans such as the Revitalising Parramatta: Civic Improvement Plan, Amendment No.4, Social Infrastructure Priority Needs: Parramatta CBD, Parramatta CBD Planning Strategy, Community Facilities: Policy Framework and Future Directions and the Early Education and Care Services Needs Analysis for the Parramatta LGA provide additional information for consideration on community needs and interests as well as identify issues relating to community needs and facility gaps.

2.9.1. Economic Strategies

The economic strategies for 2018-2038 focus on the benefits of making the City work and spreading these benefits to surrounding centres and neighbourhoods and Western Sydney as a whole. The key strategies are:

1. Identity: establish a competitive identity that differentiates Parramatta from other locations and increase investment
2. Business: develop the capacity of local firms to grow, specialise and employ more local people, as described in Parramatta 10,000
3. Labour: educate, retain and attract quality people with skills aligned to meet the needs of local employers
4. Property: develop land and property assets to promote and accommodate jobs growth and increase land values, including through Parramatta Square and Council's new Operations Centre and Central Library
5. Urban vitality: plan for vibrant streets and precincts in Parramatta CBD and local centres that will attract people and business, including the redevelopment of Auto Alley, Woodville Road, Parramatta Road, Rydalmere and Westmead – all priorities for the four years.

2.9.2. Environmental Strategies

Parramatta 2018-2038 builds on Parramatta's focus on natural areas and includes strategies for the natural and the built environment, and to manage environmental risks. The key strategies are:

1. Natural environment: improve, protect and value our natural heritage and systems, including the extensive network of parks and bushland reserves; continue to protect biodiversity while improving connections between these areas and people; and focus on:
 - waterways rehabilitation
 - biodiversity and bushland management
 - local air quality
 - land and soil management
2. Built environment: invest in and create a low-impact, eco-efficient urban environment that supports Parramatta as an area of significant jobs and residential growth; develop creative responses to improve the efficiency of the City, diversify the source of our resources and help manage increasing energy, water and waste costs; and focus on:
 - efficiency and adaptability of precincts and buildings
 - growth in green jobs and services
3. Risks and resilience: minimise and manage environmental risks, increase resilience, improve recovery times and focus on:
 - preparation for extreme weather events and/or other extreme events that disrupt food, water, energy or other resource supply
 - Identification of risk and putting plans in place to better deal with events when they happen.

2.9.3. Connectivity Strategies

The connectivity strategies for 2018-2038 focus on both local and regional physical connections, and the digital connections Council will need for the future. The key strategies are:

- Local connections within the City and neighbourhoods: promote and support walking, cycling and public transport; provide a legible city centre and local centres with improved access and amenity for pedestrians and cyclists; and manage traffic to minimise its adverse impacts on people, car commuters and through traffic.

- Regional connections for jobs, entertainment and education: continue to lobby for improved public transport, including light rail; develop Local and Regional Ring Roads to better manage traffic flow to more appropriate routes; relocate commuter car parking to the CBD periphery; and develop Park & Ride facilities.

2.9.4. People and Neighbourhood Strategies

The people strategies for 2018-2038 focus on health and recreation, the housing that can be provided, learning and development, and building cohesive, safe neighbourhoods. The key strategies are:

- Health and recreation: help to provide healthy choices and access to services that build on our excellent regional health facilities and help to tackle issues such as obesity; and focus on healthy lifestyles (active living, healthy food and mental health) and health promotion (food safety and environmental hazards]
- Housing: provide a range of housing for people at any stage of life and whatever their aspiration or need; minimise homelessness; and focus on social housing needs, affordable housing and the right mix of dwellings
- Learning and individual development: work with the education sector and Council's libraries to improve access to quality learning opportunities
- Neighbourhood and belonging: celebrate the unique character of local centres, neighbourhoods and City precincts, with a focus on:
 - community safety
 - active citizenship
 - social networks
 - quality neighbourhoods
 - connecting local arts and culture.

2.9.5. Culture and Sport Strategies

- Distinct places: formulate great experiences and recognise, celebrate and promote our dynamic history and heritage and unique places
- Creative industries: use as an economic driver to encourage local creative enterprises, attract events, encourage active engagement, celebrate diverse cultural perspectives and boost the local day and night economy
- Cultural expression and innovation: develop regional facilities like the Riverside Theatres and an art gallery, activate the Parramatta River, and work with partners like the Western Sydney Wanderers, Parramatta Eels, Australian Turf Club (ATC) and Sydney Festival.
- Energy and cultural richness: improve quality of life and drive positive growth through events and by activating areas within the built environment such as laneways, parks, malls and public spaces.

2.9.6. Leadership and Governance Strategies

- Leadership: represent the best interests of the City and its people through a regional City strategy to benefit the City, entire Local Government Area and the region by working systematically with partners to influence positive change
- Capability: build and develop a Council that can deliver strategic priorities; provide high quality service; plan well for the future; be a well-governed, community-focused organisation; and focus on:
 - building a sustainable future for Council by managing finances and assets flexibly within a strong planning and risk management framework
 - recruiting and training great people in a safe workplace
 - placing customers at the centre

- making business better by adopting innovative practices and being adaptable to change
- Governance: provide a strong framework for transparent and accountable decision-making and compliance with relevant laws, policy and protocols; and develop structures for effective business planning and for meeting statutory obligations and accountability measures.

2.10. Corporate Plan – Major Priorities

The following Major Priorities represent a number of key focus areas for the Council in this term that will significantly advance progress towards our six Strategic Objectives.

In moving towards Councils Community Strategic Plan 2018-2038 Council is undertaking a number of initiatives to grow development, jobs and activity across Parramatta, both in the CBD and in a number of nearby precincts. While Council are doing that, it is important to ensure that Council are delivering important improvements and services for our whole community and that Council maintain the capacity to run our business in a way that is financially sustainable. Below is a breakdown of the Major Priorities in the Corporate Plans and the current projects underway.

2.10.1. Parramatta Square

- Designs developed for all elements of Parramatta Square
- Development Applications approved for all elements of Parramatta Square
- A program for the delivery of all Council facilities, including library
- Public Domain elements delivered and Phive to be opened in 2022

2.10.2. City Centre

- A revitalised Centenary Square and Parramatta Square
- A River City Strategy adopted and staged scheme underway to improve the river foreshore including terracing, moving the sewer pipe, and Improving Water Quality in Parramatta River
- The next group of Design Parramatta priority projects delivered, improving Parramatta's streets, and public spaces
- A review of the CBD planning framework completed, stimulating quality development that delivers jobs, housing, entertainment recreation facilities and shopping and dining experiences
- Investigation of innovative methods to deliver infrastructure including the Voluntary Planning Agreement process and value capture
- A review of the Parramatta Car Parking Strategy
- Preparation of a retail strategy to promote and support diversity in retail and dining experiences

2.10.3. Precinct Renewal

- Establishing effective collaborative relationships with the state government, major land owners, agencies, institutions and developers to make the process happen
- Develop quality precinct master plan, review planning instruments and identify infrastructure needs
- Advocate for investment (public and private) to implement actions
- Investigate innovative methods to deliver infrastructure including the Voluntary Planning Agreement process and value capture
- Key redevelopment sites and infrastructure commenced this Council term

2.10.4. Transport – Parramatta Light Rail and Sydney Metro West

- Commitment from State Government and private partners to build Western Sydney Light Rail
- Commitment from State Government for staged implementation of regional and Parramatta ring road and WestConnex on/off ramps
- Improved walkable network throughout the city (PAMP Program)
- Advocate for a fast rail connection from Sydney CBD to Parramatta

2.10.5. Digital City

- A Smart City Strategy that provides a framework for investment in technology and positions Parramatta as a "Smart City"
- Improved connectivity in the CBD and neighbourhoods
- Increased clusters of knowledge and high skill jobs

2.10.6. City Activation

- People engaged in the life of the City
- A City perceived as a destination of choice
- Activation that supports commerce and enterprise and stimulates economic activity
- Enhanced perceptions of Parramatta as Australia's Next Great City

2.10.7. Sports & Recreation

- Increased participation in sports and activities that improve health and wellbeing
- Well planned and maintained open spaces, sport and recreation assets
- Integrated approaches to land use and transport planning to improve access to open spaces and recreational opportunities

2.10.8. Destination for Sport & Culture

- Increased recognition of Parramatta's position as a sport and entertainment destination
- Increased visitors to Parramatta's sport and cultural facilities
- Increased opportunities for local residents and businesses to benefit from significant sporting and entertainment events being held in Parramatta
- An agreed precinct Masterplan and advocacy program for development of sport and recreation facilities in North Parramatta

2.10.9. External Communication and Consultation

- Improved stakeholder engagement measured by survey
- Recognition of Parramatta as Australia's Next Great City

2.10.10. Providing Great Services to Our Community

- New Operations Centre with greater service delivery capacity
- Sustained implementation of service improvements and operational capacity improvements to deliver better, more efficient public services
- Smarter ways to do business with our customers using technology
- Continuous improvements to the customer experience

2.10.11. Financial Sustainability

- Net operating position is in surplus
- Prudent financial management of Council resources, debt and insurance, alongside strong record of delivery of our Major Priorities
- Business practices that ensure value for money and unlock efficiencies
- Returns on Council investments exceed benchmark by 10 per cent
- Equitable and efficient rating system.

2.10.12. Ensuring Council is "Fit for the future"

- A considered response to the Local Government Reform proposals that reflects a detailed analysis of Council's position and reflects the views of our community.

2.11. Linkage to Corporate Strategies

The Asset Management Strategy provides guidance to Council's Financial Strategy and to the Community Strategic Plan. The Footpath Asset Management Plan in turn provides input to the Long Term Financial Plan and the Annual Budget. From this the Capital Works Program for infrastructure maintenance and renewals is developed.

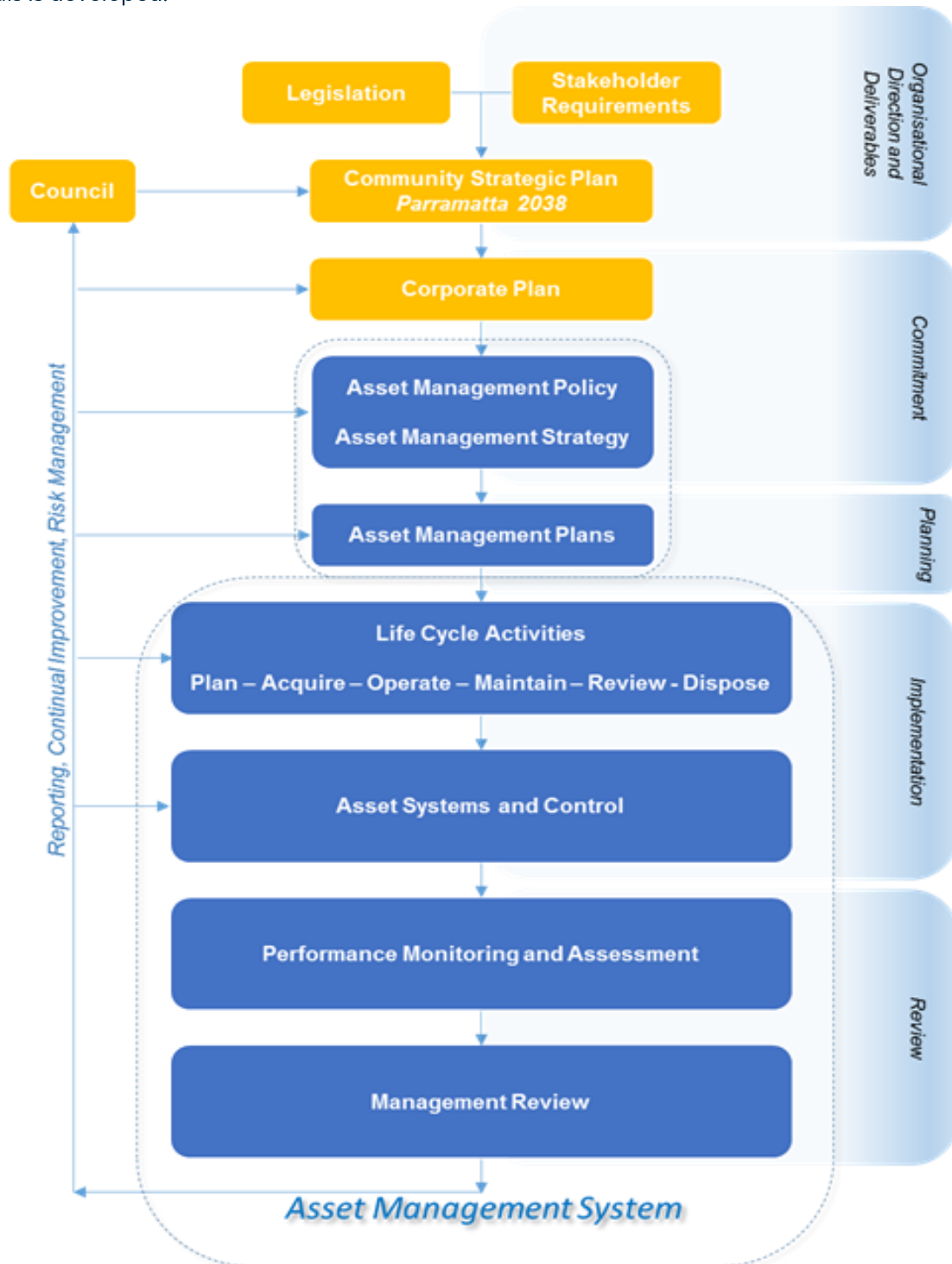


Figure 2.5 Linkages between AM Plan and Key Strategic Documents and Activities

The above diagram outlines the linkages between Council's Community Strategic Plan and the process for the development of AM Plans.

The Asset Management Strategy provides guidance to Council's Long Term Financial Plan and to the Community Strategic Plan. Council's role is to locally govern for all residents, visitors and ratepayers, and provide a range of programs and services that meet the needs of our community. This role is encapsulated through the Council's Community Strategic Plan.

The Transport AM Plan in turn provides input to the Financial Plan and the Annual Budget. From this the Capital Works Program for infrastructure maintenance and renewals is developed.

2.12. Core and Advanced Asset Management

This AM plan is prepared as a 'core' asset management plan over a 10 year planning period in accordance with the International Infrastructure Management Manual⁵. It is prepared to meet minimum legislative and user requirements for sustainable service delivery and long term financial planning and reporting. Core asset management is a 'top down' approach where analysis is applied at the system or network level.

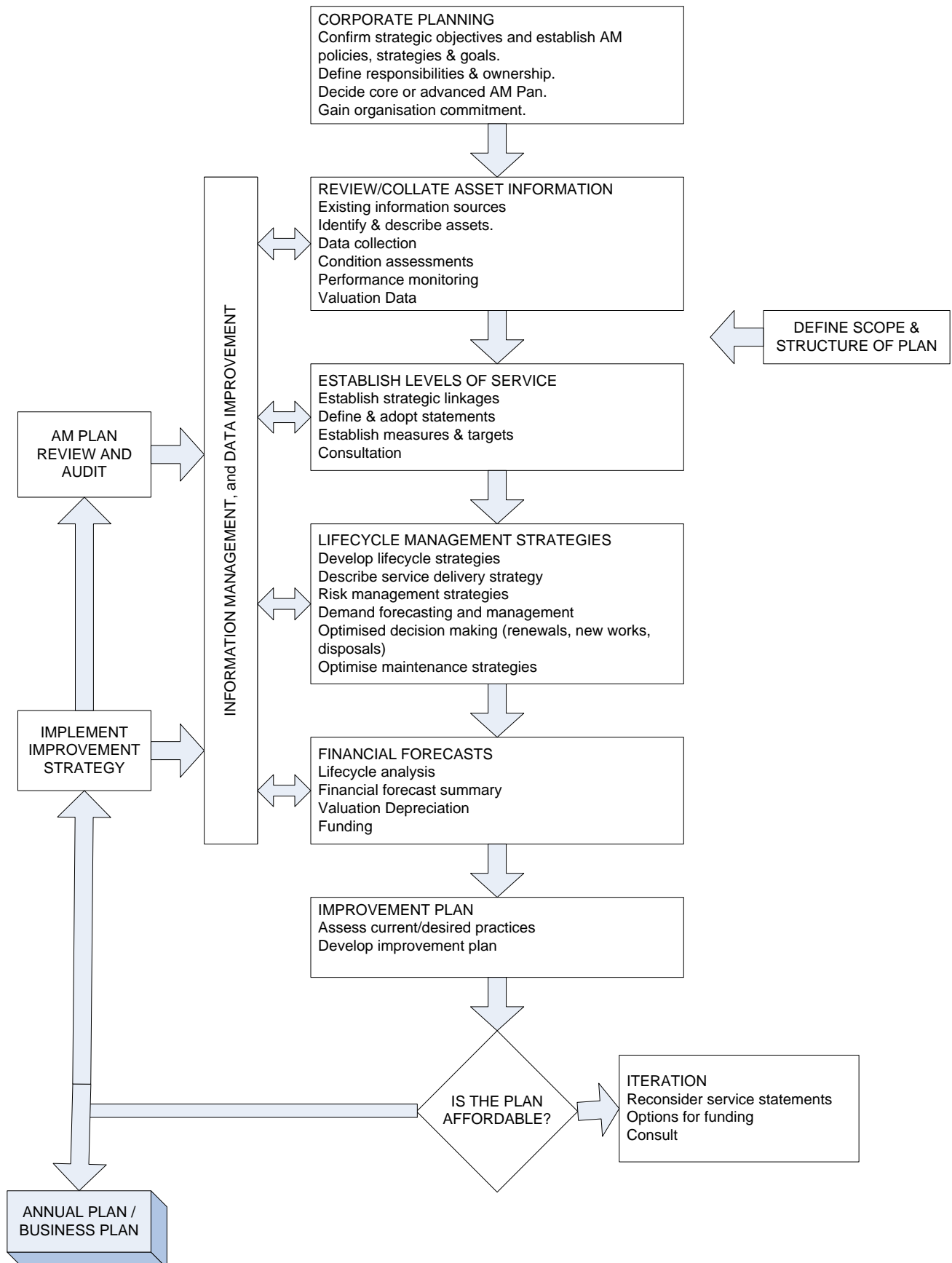
It is prepared to meet minimum legislative and organisational requirements for sustainable service delivery and long term financial planning and reporting. Core asset management is a 'top down' approach where analysis is applied at the 'system' or 'network' level and should be regarded primarily as a snapshot of current practices and strategies. In contrast, advanced asset management is a 'bottom-up' approach, which seeks to optimise activities and programs to meet agreed service standards through development of management tactics based on collection and analysis of key information on asset condition, performance, lifecycle costs, risk costs and treatment options.

Future revisions of this AM plan will move towards 'advanced' asset management using a 'bottom up' approach for gathering detailed asset information for individual assets to support the provision of activities and programs to meet agreed service levels in a financially sustainable manner.

⁵ IPWEA, 2015, IIMM.

Fig 2.6: Road Map for preparing an Asset Management Plan

Source: IPWEA, 2006, IIMM, Fig 1.5.1, p 1.11



3. LEVELS OF SERVICE

3.1. Asset Hierarchy

In accordance with the International Infrastructure Management Manual, Council acknowledges that the primary purpose of an asset hierarchy is to ensure that appropriate management, engineering standards and planning practices are applied to the asset based on its function. It also enables more efficient use of limited resources by allocating funding to those assets that are in greater need and the costs are better justified.

3.1.1. Roads and Kerb

At present, Council has adopted a roads and kerbs hierarchy as defined below. The roads and kerbs hierarchy classification provides a consistent classification of roads and kerbs predominantly based on their role within the overall road and kerb network which relates to their use and risk to users should they fail.

Highways and Declared State Roads are the responsibility of TfNSW and are not included in Council's Road Hierarchy. Roads not adopted by Council as their assets to maintain, such as unformed tracks on public land or Crown land or roads managed by other authorities and/or under private ownership including private shopping centres and private developments are not included in Council's Road Hierarchy. Roads shared with neighbouring councils have been identified with the costs to maintain being shared between the responsible municipalities.

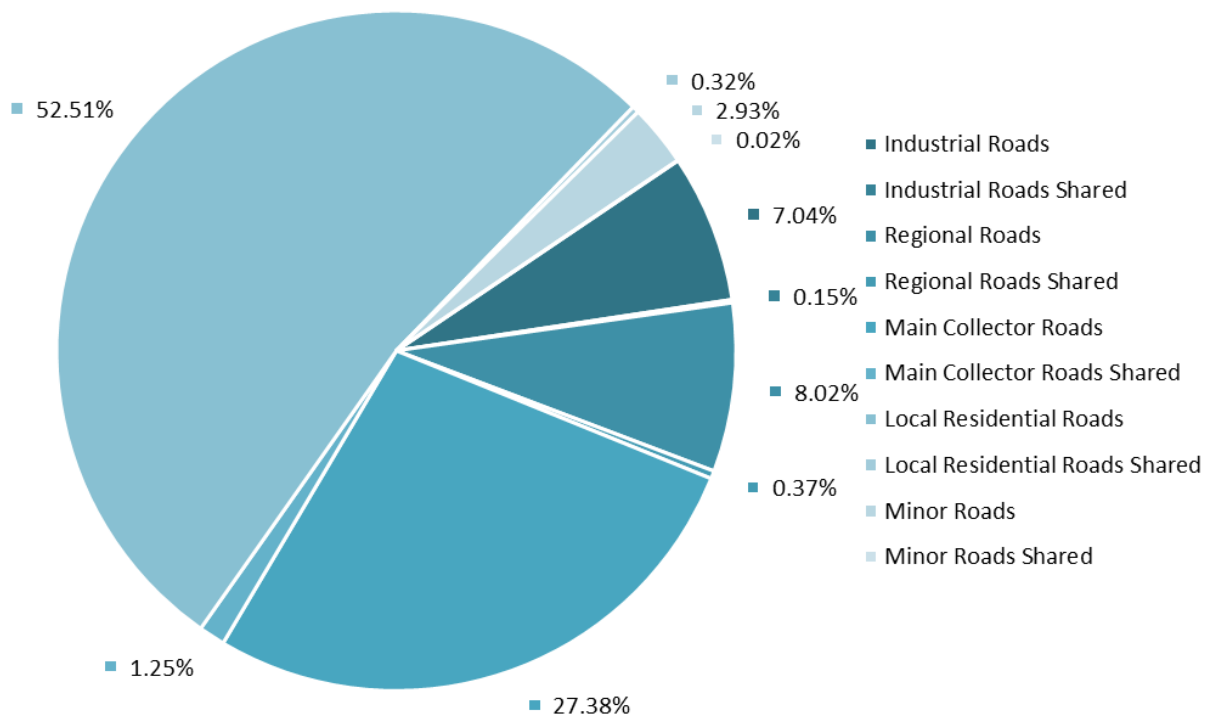
The hierarchy classification has been documented as follows.

Table 3.1: City of Parramatta Council Roads and Kerbs Hierarchy

| Roads and kerbs Hierarchy | Service Function/Definition |
|----------------------------------|--|
| Industrial Roads | Carry traffic having a trip end within the specific area; and Direct access to properties. |
| Industrial Roads Shared | Same as industrial roads but shared with neighbouring municipality. |
| Regional Roads | Longer distance strategic traffic movements; Connection between State arterial and main and secondary collector roads; Access to public transport; Through movement of public transport; |
| Regional Roads Shared | Same as regional roads but shared with neighbouring municipality. |
| Secondary Collector Roads | Connection between regional and local roads; Carry traffic having a trip end within the specific area; Direct access to properties; Access to public transport; and Local cycle movements. |
| Secondary Collector Roads Shared | Same as secondary collector roads but shared with neighbouring municipality. |
| Commercial Roads | Carry traffic having a trip end within the specific area; and Direct access to properties. |
| Main Collector Roads | Connection between regional and local roads; Carry traffic having a trip end within the specific area; Direct access to properties; |

| Roads and kerbs Hierarchy | Service Function/Definition |
|--------------------------------|---|
| | Access to public transport; and Local cycle movements. |
| Commercial Roads Shared | Same as commercial roads but shared with neighbouring municipality. |
| Main Collector Roads Shared | Same as main collector roads but shared with neighbouring municipality. |
| Local Residential Roads | A minor street whose primary function is to provide local residential property access; and Direct access to properties. |
| Local Residential Roads Shared | Same as local residential roads but shared with neighbouring municipality. |
| Minor Roads | A minor street whose primary function is to provide local residential property access; and Direct access to properties. |
| Minor Roads Shared | Same as minor roads but shared with neighbouring municipality. |

Figure3.2: Distribution (%) of City of Parramatta Council Roads Network Area by Hierarchy as at 2021



Council's roads are surfaced with a variety of materials. The quantity of Council's roads asset stock within the road reserve by roads surface type is illustrated below.

Table 3.3: Distribution of City of Parramatta Council Road Network by Surface Types as at 2021

| Surface Type | Surface Area (m2) | Pavement Area (m2) |
|-----------------------------------|-------------------|--------------------|
| Asphalt | | |
| Shared with Neighbouring Councils | 112,152 | 128,847 |

| Surface Type | Surface Area (m2) | Pavement Area (m2) |
|-----------------------------------|-------------------|--------------------|
| Parramatta Council | 3,439,380 | 4,031,227 |
| Other | 1,701,093 | 1,701,060 |
| Brick Paved | | |
| Parramatta Council | 1,020 | 1,332 |
| Other | 209 | 209 |
| Concrete | | |
| Shared with Neighbouring Councils | 8,917 | 10,855 |
| Parramatta Council | 97,293 | 112,505 |
| Other | 1,404 | 19,936 |
| Gravel | | |
| Parramatta Council | 1,155 | - |
| Spray Sealed | | |
| Parramatta Council | 30,986 | 37,994 |
| Other | 324,762 | 324,762 |
| Slurry Sealed | | |
| Parramatta Council | 4,258 | 4,258 |
| Grand Total | 5,722,628 | 6,372,984 |

The table above illustrates that of the 5,722,628m2 of road surface asset stock maintained by the City of Parramatta Council, that the most predominant surface type is asphalt surfaces with 91.8% followed by spray seal road surfaces at 6.2%. Brick pavers, gravel, and concrete and slurry seal roads surfaces make up the remaining 2% of the overall roads network.

3.1.2. Footpath

The City of Parramatta Council owns and manages approximately 696.8km of footpaths, which are constructed and located within the road reserve, many of which are in varying condition.

At present, Council has adopted a footpath hierarchy which has been based upon the Road NAASRA Classification System as defined by AustRoads publications. The NAASRA system provides a consistent classification of roads predominantly based on their role within the overall road network.

The hierarchy classification has been documented below as follows.

| NAASRA CLASS | NAASRA Definition | Footpath Hierarchy |
|--------------|--|--------------------|
| 1 | Those roads which form the principal avenue for communication between major regions of the Commonwealth, including direct connections between capital cities. | Extreme |
| 5 | Those roads which provide almost exclusively for one activity or function and which cannot be assigned to Classes 1, 2, 3 or 4. | High |
| 6 | Those roads whose main function is to form the principal avenue of communication for massive traffic movements. | High |
| 7 | Those roads, not being Class 6, whose main function is to supplement the Class 6 roads in providing for traffic movements or which distribute traffic to local street systems. | Moderate |
| 8 | Those roads, not being Class 6 or 7, whose main function is to provide access to abutting property. | Low |
| 9 | Those roads which provide almost exclusively for one activity or function and which cannot be assigned to Classes 6, 7 and 8. | Low |

The amount of Council's footpath asset stock within the road reserve by footpath hierarchy is illustrated in 2 below.

Table 3.4: Parramatta Council Footpath Quantities by Hierarchy as at 2020

| Footpath Hierarchy | Length (m) | Area (m ²) |
|--------------------|----------------|------------------------|
| Extreme | 55,354 | 78,990 |
| High | 116,277 | 180,000 |
| Moderate | 50,497 | 76,170 |
| Low | 474,664 | 636,688 |
| Totals | 696,792 | 971,847 |

Council's footpaths are surfaced with a variety of materials. The amount of Council's footpath asset portfolio within the road reserve by footpath surface type is illustrated below as follows:-

Table 3.5: Distribution of Parramatta Footpath Network by Surface Types as at 2020

| Surface Type | Length (m) | Area (m ²) |
|---------------|----------------|------------------------|
| Asphalt | 32,282 | 63,972 |
| Concrete | 641,948 | 835,715 |
| Paved | 22,562 | 72,160 |
| Totals | 696,792 | 971,847 |

The above footpath network by surface type diagram illustrates that of the 971,847m² of footpath asset stock maintained by Council, the most predominant surface type is concrete surfaces with 86% followed by paved footpath surfaces at 7%. Asphalt footpaths have the least proportion of overall footpath network.

Of this footpath asset stock, 26.6% (or 258,990 m²) of footpaths have been defined as having an Extreme or High hierarchy.

3.1.3. Bridges

The City of Parramatta Council owns and manages approximately 110 bridges, which are constructed and located within the road reserve, many of which are in varying condition. Council also owns and manages bridges within parks and open space areas, which have also been included in this model.

At present, Council has adopted a bridge hierarchy as defined in the Table below. The bridge hierarchy classification provides a consistent classification of bridges predominantly based on their role within the overall bridge network which relates to their use and risk to pedestrians should they fail.

The hierarchy classification has been documented as follows.

Table 3.6: City of Parramatta Bridge Hierarchy

| Bridge Hierarchy | Definition |
|------------------|---|
| Distributor | Bridges constructed on Distributor roads |
| Collector | Bridges constructed on Collector roads |
| Local Access | Bridges constructed on Local Access roads |
| Open Spaces | Bridges constructed within Open Spaces such as reserves and foreshore |

3.2. Levels of Service hierarchy

The levels of service decision-making hierarchy at Council flows from:

- legislative requirements, to

- community expectation, to
- Council strategies.

Council uses the levels of service to measure its performance and establish forward works programs, maintenance schedules and delivery programs for short- and long-term planning.

3.3. Customer Research and Expectations

This AM plan is prepared to facilitate consultation initially through feedback on draft AM Plans prior to adoption by the Council. The AM Plan incorporates community consultation on service levels and costs of providing the service. This assists the Council and stakeholders in matching the level of service required, service risks and consequences with the community's ability and willingness to pay for the service.

Council conducts regular Community Surveys to measure satisfaction with services and to identify priorities. This telephone survey polls a sample of residents on their level of satisfaction with Council's services. The most recent customer satisfaction survey that was conducted during 2020 reported performance gaps and priority rankings for the following services.

Fig 3.7: Services and Facilities –Comparison to Benchmarks⁶

| Service/facility | Satisfaction | Benchmark variance |
|--|--------------|--------------------|
| Maintenance of local suburban roads | 3.64 | 0.70 |
| Provision of cycle ways and facilities | 3.80 | 0.63 |
| Condition of Council's car parks | 3.48 | 0.54 |
| Maintenance of footpaths | 3.56 | 0.49 |
| The opportunity to have your say on key issues affecting the community | 3.42 | 0.46 |
| Local traffic management and signs | 3.46 | 0.43 |
| Parramatta Heritage & Visitor Information Centre | 3.85 | 0.38 |
| Public spaces | 3.87 | 0.38 |
| Cleanliness of streets | 3.89 | 0.36 |
| Effectiveness of Council's stormwater drainage | 3.77 | 0.34 |
| Planting of trees in your local area | 3.60 | 0.30 |
| Council-run events & festivals | 4.07 | 0.30 |
| Riverside Theatres | 4.00 | 0.28 |
| Cleanliness of parks | 3.98 | 0.28 |
| Quality of children's playgrounds & equipment | 3.98 | 0.28 |
| Promoting sustainable transport options | 3.64 | 0.26 |
| Maintenance of parks and gardens | 3.95 | 0.25 |
| The provision of information on community issues, developments and initiatives | 3.47 | 0.20 |
| Maintenance of community halls & centres | 3.81 | 0.18 |

It is important that our community have a say. Obtaining community feedback on the condition of our assets is important for council to understand as it impacts how we prioritise work, allocate Council budget, make recommendations to Councillors on future budget decisions, including the level of rates required to fund important infrastructure and improve safety and quality of life for our community.

Council must maintain community infrastructure to acceptable standards for safety and functional usage. However, when determining the community levels of service, we look beyond the minimum standards and work with the community to define acceptable standards for a range of assets, so we can better align resources with community priorities.

Council undertook a comprehensive community consultation exercise in February 2018 on the condition of its infrastructure assets as part of the development of the Community Strategic Plan and Resourcing Strategy.

Community Survey results

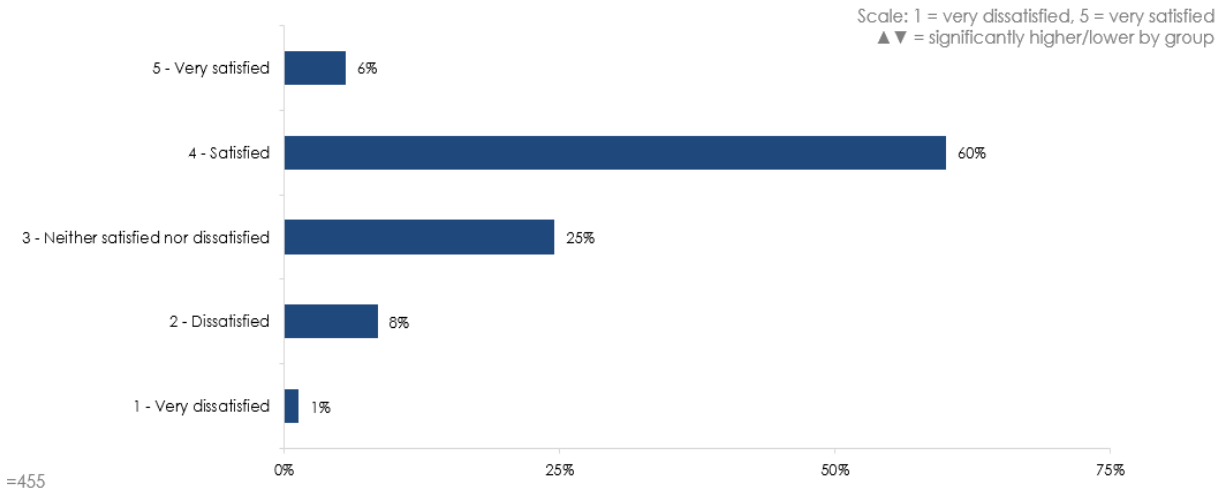
Council conducted a two-stage quantitative and qualitative community engagement program:

- Quantitative engagement: Telephone survey with an initial 455 residents, followed by 300 re-contact interviews after participants had received and reviewed an asset information pack.
- Qualitative engagement: Five workshops/focus groups:
 - 1 x internal stakeholders workshop
 - 1 x external stakeholders workshop
 - 3 x community focus groups.

Satisfaction with current community assets








Overall, residents are satisfied with the quality of community assets, with two-thirds stating they are "satisfied" or "very satisfied".

⁶ Micromex Research, 2020, Community Satisfaction – 2020 Wave



Usage, acceptable standards and investment

The table below presents the results of the community consultation exercise. It plots the major asset classes against community usage of assets, the minimum acceptable standard of assets, and Council assets identified as requiring more investment. An interesting result worth noting is that while footpaths and local urban roads are the most used assets, they have the highest percentage of the community accepting a fair conditioned asset standard over a good standard asset.

| Asset | Usage % used regularly/ occasionally | Acceptable Standard % good condition | Investment % more investment | |
|--|--|--|---------------------------------|---------------------------|
| | | | Pre-info pack (N=300) | Post-info pack (N=300) |
| Park amenities (toilets)  | 37% | 48% | 44% | 64% |
| Community facilities and buildings  | 42% | 44% | 28% | 57% |
| Footpaths  | 91% | 39% | 48% | 56% |
| Major town centres  | 64% | 61% | 35% | 56% |
| Local suburban roads  | 95% | 37% | 50% | 55% |
| Parks infrastructure and sporting fields  | 72% | 58% | 55% | 55% |
| Parramatta CBD  | 52% | 65% | 30% | 53% |

Community Consultation is undertaken by Parramatta City Council annually by Micromex. The latest consultation and research was carried out throughout June 2020 - via telephone (600) & online (622) questionnaires. The research provides Council with findings that we can confidently say reflect the attitudes of the broader community including residents, business owners, workers and visitors.

The 2020 consultation identified areas where small improvements will have the greatest positive impact upon overall community satisfaction. Providing value for money, including the delivery of efficient services and facilities from assets, is very important to the community. The following scale details the performance gaps develop by Micromex Research to identify gaps in Residents' Expectations.

This Community Voice Consultation assists the Asset Manager to identifying services, facilities and assets which the community feel should be of highest priority as well as the services areas with lower levels of satisfaction. This information assists the Asset Manager in decision making, in particular fund allocation (new, renewal and upgrade) and the appropriateness of the current Levels of Services.

The table below are the specific questions asked to the Community regarding Transportation Assets Level of Service.

Table 3.8: Community Consultation – Performance Gaps

| Roads and Related Assets | Level | Comments |
|---|-------|---|
| Provision of lighting in streets | 1 | At the current time PCC have a contract with the Energy company to provide street lighting and that includes maintenance and replacement. PCC are looking to ensure that the required lux levels are being meet to ensure customer satisfaction. |
| Promoting sustainable transport options | 2 | Council is developing Cycle ways which connect to destinations, light rail within the and connecting the LGA and the rolling out of Pedestrian Access Mobility Program which allows for disable transportation. |
| Condition of local roads | 2 | Condition is being regularly assessed and a 10 year program of capital works addressing the condition of local roads which is continually monitored and adapted due to customer feedback. |
| Provision of lighting in car parks | 2 | At the current time PCC have a contract with the Energy company to provide street lighting and that includes maintenance and replacement. PCC are looking to ensure that the require lux levels are being meet to ensure customer satisfaction. |
| Cleanliness of streets | 2 | Council has a street cleaning division which has a cleaning schedule mainly centred around the CBD and Neighbourhood road assets. |
| Local traffic management and signs | 2 | Council has a dedicated Traffic section which reviews local traffic management and street signage and the ongoing replacement of signs. |

| | | |
|-----------------------------|---|--|
| Provision of street signage | 2 | Council has a dedicated Traffic section which reviews street signage and the ongoing replacement of signs. |
|-----------------------------|---|--|

3.4. Strategic and Corporate Goals

This AM Plan is prepared under the direction of the City of Parramatta's vision, mission, goals and objectives.

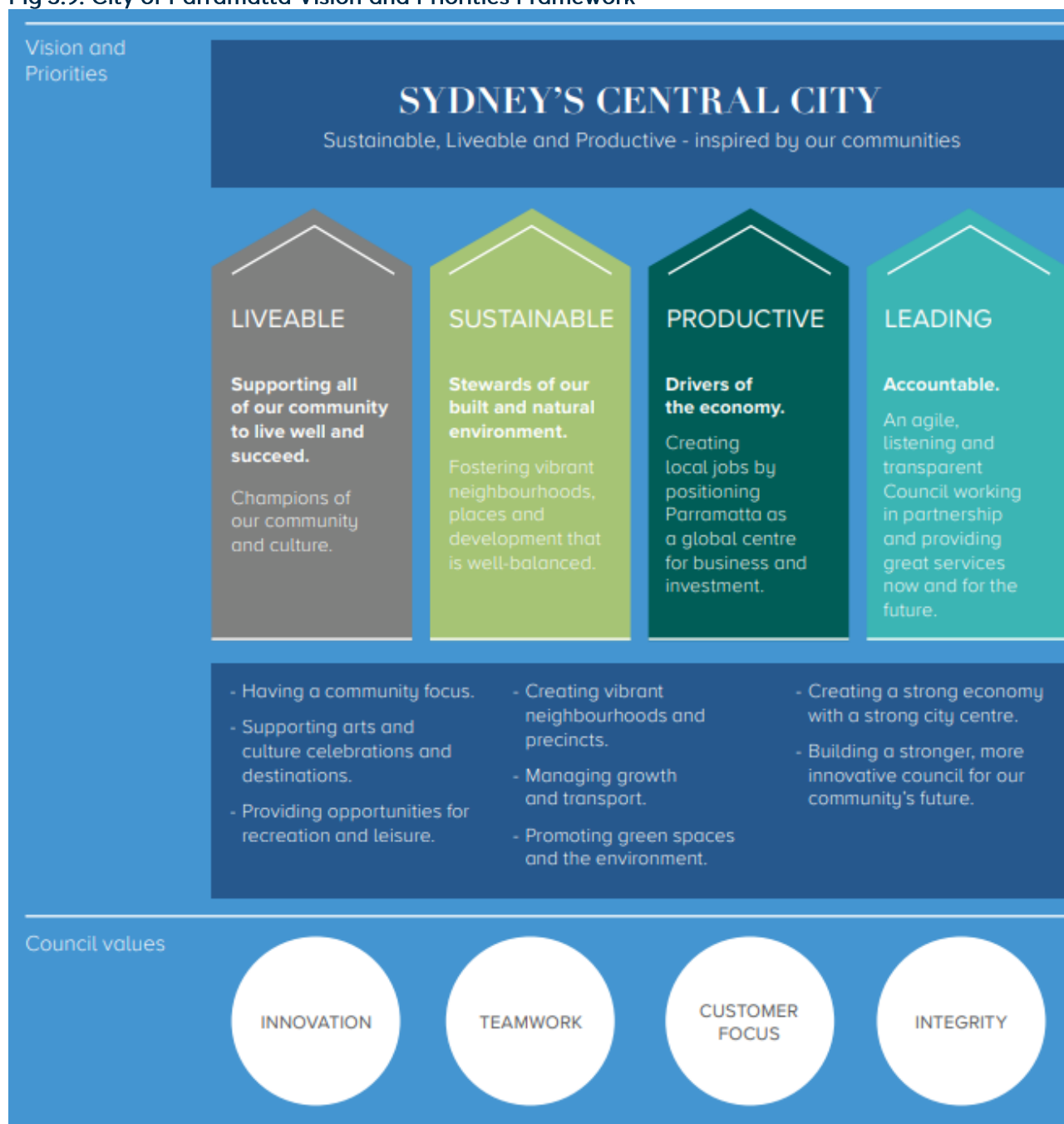
Our vision is: *Sydney's central city, sustainable, liveable and productive – inspired by our communities.*

Underpinning the City of Parramatta Vision are 6 Key Result Areas (KRAs) that provide the big picture results, which the community would like Council and its many partners to focus on achieving. These KRAs are as follows

- Fair - We can all benefit from the opportunities our City offers
- Accessible - We can all get to where we want to go
- Green - We care for and enjoy our environment
- Welcoming - We celebrate culture and diversity - past, present and future
- Thriving - We benefit from having a thriving CBD and local centres
- Innovative - We collaborate and champion new ideas to create a better future



Fig 3.9: City of Parramatta Vision and Priorities Framework⁷



Relevant goals and objectives and how these are addressed in this asset management plan are:

Table 3.10: Priorities and how these are addressed in this Plan

| Goal | Objective | How Goal and Objectives are addressed in AM Plan |
|--|--|---|
| Building a stronger, more innovative council for our | Ensuring we provide high quality services and projects that meet the needs of our community whilst being open and transparent and financially prudent. | City of Parramatta plan for the total cost of ownership of Council assets and services. |

⁷ City of Parramatta, 2017, Our Vision and Priorities

| | | |
|---|---|---|
| community's future | <p>We will engage and communicate with our community about our plans and progress and ensure that we continue to provide inspirational leadership and good governance.</p> <p>We will provide responsive regulatory functions that address community issues.</p> <p>Be at the forefront of innovation by harnessing leading-edge technology.</p> | <p>Asset management governance supports evidence based decision making.</p> <p>Council will utilise predictive modelling in order to model the performance of council's assets</p> |
| Managing Growth and Transport | <p>Work with government partners to improve connections and traffic flow within and through the City of Parramatta to connect people to jobs and the rest of the region.</p> <p>Managing the parking and transport needs of residents, visitors and workers.</p> <p>Create truly great spaces and places for the community through well managed development.</p> <p>Ensure that green and open spaces are created, protected and maintained in line with population growth.</p> <p>Advocate to State and Federal agencies and business to ensure that there is the right infrastructure at the right time including traffic and transport solutions, schools and open space planning.</p> <p>Harnessing the benefits of growth for all.</p> | <p>Council will maintain community infrastructure as per our asset management policy and strategies and seek to meet and management community expectations around safety, amenity and access.</p> |
| Promoting green spaces and the environment | <p>To create a green city by creating and maintaining green spaces, bushland and waterways for residents and visitors to enjoy.</p> <p>To create an eco-efficient city that through good planning uses less energy and water whilst recycling more waste efficiently as the City grows – doing more with less.</p> <p>Protect and enhance our natural bushland.</p> | <p>Council will ensure natural areas and bushland is sustainably funded to ensure environment protection outcomes are met.</p> |
| Providing opportunities for recreation and leisure | <p>Create more active travel options and maintain accessible and high quality facilities to promote healthy and active lifestyles amongst our growing local government area.</p> <p>Maintain the City's reputation as a premier sporting destination.</p> | <p>Council will ensure the provision of open space and recreational areas that our community and residents can utilise to facilitate healthy and active lifestyles.</p> |
| Creating a strong economy with a strong city centre | <p>Create a centre that can generate jobs for everyone, attract business and investment and provide better services in order to meet the demands of population growth.</p> <p>Create a well-connected, efficient city and neighbourhoods, attract high skill knowledge</p> | <p>Council will plan for the delivery of major developments to ensure world class public domain areas are maintained to an agreed level of service and</p> |

| | | |
|---|--|--|
| | <p>intensive jobs and promote Parramatta as a knowledge hub and a centre for ideas and excellence.</p> <p>Ensure that Parramatta Square Development becomes a key economic driver to deliver world-class office, retail, residential and public space to accommodate growth and stimulate employment.</p> <p>Work with key partners to create a city centre that is a high value-adding, employment hub and driving force behind the generation of new wealth in Western Sydney.</p> | <p>contributes to the value adding force behind new growth in employment and residential populations</p> |
| Having a community focus | <p>Foster and celebrate a sense of community that is friendly, welcoming and embraces diversity.</p> <p>Respect, protect and celebrate the Aboriginal and European heritage, songlines, stories and history of our city.</p> <p>Create a place that encourages social connectivity and is inclusive and accessible for all.</p> <p>Understand the needs of the community and ensure the provision of relevant, accessible and exceptional services.</p> | <p>Council will maintain and plan for public artworks and heritage interpretation assets within the LGA. This includes ensure maintenance plans and adequate funding is secured to manage these asset types.</p> |
| Supporting arts and culture celebrations and destinations | <p>Celebrate our cultural life and build positive perceptions of Parramatta by delivering a program of high quality festivals, local and major events and street activities.</p> <p>Provide a variety of cultural experiences and attractions unique to Parramatta which make it a destination of choice for residents and visitors.</p> | <p>No asset related outcome</p> |
| Creating vibrant neighbourhood and precincts | <p>Drive renewal in key precincts in order to increase jobs, housing, development and transport options including in Epping, Camellia, Westmead, Wentworth Point, the Greater Parramatta to Olympic Park (GPOP).</p> <p>Create welcoming and distinctive local neighbourhoods, that foster a sense of community and local identity for residents right across the Local Government area.</p> | <p>Council will continue to invest in the assets within key precincts including the upgrade of existing assets, planning for new assets, and maintaining/ renewing assets when they underperform</p> |

The City of Parramatta will exercise its duty of care to ensure public safety in accordance with the infrastructure risk management plan prepared in conjunction with this AM Plan. Management of infrastructure risks is covered in Section 7.

3.5. Legislative Requirements

There are many legislative requirements relating to the management of assets. These include:

Table 3.11: Legislative Requirements

| Legislation | Requirement |
|----------------------|--|
| Local Government Act | Sets out role, purpose, responsibilities and powers of local |

| | |
|---|--|
| | <p>governments. Draft Bill 2009 includes the preparation of a long term financial plan supported by asset management plans for sustainable service delivery.</p> <p>The purposes of this Act are as follows:</p> <p>(a) to provide the legal framework for an effective, efficient, environmentally responsible and open system of local government in New South Wales,</p> <p>(b) to regulate the relationships between the people and bodies comprising the system of local government in New South Wales,</p> <p>(c) to encourage and assist the effective participation of local communities in the affairs of local government,</p> <p>(d) to give councils:</p> <ul style="list-style-type: none"> • the ability to provide goods, services and facilities, and to carry out activities, appropriate to the current and future needs of local communities and of the wider public • the responsibility for administering some regulatory systems under this Act • a role in the management, improvement and development of the resources of their areas, <p>(e) to require councils, councillors and council employees to have regard to the principles of ecologically sustainable development in carrying out their responsibilities.</p> |
| Environmental Planning and Assessment Act 1979 | An Act to institute a system of environmental planning and assessment for the State of New South Wales. Among other requirements the Act outlines the requirement for the preparation of Local Environmental Plans (LEP), Development Control Plans (DCP), Environmental Impact Assessments (EIA) and Environmental Impact Statements. |
| Protection of the Environment Operations Act 1997 | Council is required to exercise due diligence to avoid environmental impact and among others are required to develop operations emergency plans and due diligence plans to ensure that procedures are in place to prevent or minimise pollution. |
| Building Code of Australia (BCA) | <p>The objectives of the BCA are to enable the achievement and maintenance of acceptable standards of structural sufficiency, safety (including safety from fire), health and amenity for the benefit of the community now and in the future. These goals are applied so that the BCA extends no further than is necessary in the public interest, are cost effective, easily understood, and are not needlessly onerous in its application.</p> <p>The BCA contains technical provisions for the design and construction of buildings and other structures, covering such matters as structure, fire resistance, access and egress, services and equipment, and certain aspects of health and amenity.</p> |
| Australian Standards & Codes of Practice | Various AS relevant to the asset class. Referenced in the Building Code of Australia. Governs a vast range of building construction and management |
| Crown Lands Act | An Act to provide for the administration and management of |

| | |
|--|--|
| | <p>Crown land in the Eastern and Central Division of the State of NSW</p> <p>Council has large holdings of Crown land under its care, control and management.</p> |
| Road Transport (Safety and Traffic Management) Act 1999 | Facilitates the adoption of nationally consistent road rules in NSW, the Australian Road Rules. It also makes provision for safety and traffic management on roads and road related areas including alcohol and other drug use, speeding and other dangerous driving, traffic control devices and vehicle safety accidents. |
| <p>Road Transport (General) Act 2005</p> <p>Road Transport (General) Amendment Regulation 2008</p> | Provides for the administration and enforcement of road transport legislation. It provides for the review of decisions made under road transport legislation. It makes provision for the use of vehicles on roads and road related areas and also with respect to written off and wrecked vehicles. |
| Roads Act 1993 | Sets out rights of members of the public to pass along public roads, establishes procedures for opening and closing a public road, and provides for the classification of roads. It also provides for declaration of the RTA and other public authorities as roads authorities for both classified and unclassified roads, and confers certain functions (in particular, the function of carrying out roadwork) on the RTA and other roads authorities. Finally it provides for distribution of functions conferred by this Act between the RTA and other roads authorities, and regulates the carrying out of various activities on public roads. |
| Australian Accounting Standards | Prescribes requirements for recognition and depreciation of property, plant and equipment assets. |
| Protection of the Environment Operations Act 1997 | Council is required to exercise due diligence to avoid environmental impact and among others are required to develop operations emergency plans and due diligence plans to ensure that procedures are in place to prevent or minimise pollution. |

3.6. Current Levels of Service

3.6.1. Level of Service Description

The 'level of service' is the defined service quality for a particular activity or service area against which service performance can be measured. They provide the basis for the life-cycle management strategies and works programme identified within the AM Plan.

Levels of service support the Organisation's strategic goals and are based on customer expectations and statutory requirements.

Levels of service can be broken down into three basic aspects:

- Function – its purpose for the community.
- Design Parameters – what is required of and from the asset itself.
- Performance & Presentation - the effectiveness of the service and ensuring it is safe, clean and appropriate for use.

The objective of asset management is to enable assets to be managed so that agreed Levels of Service are consistently delivered in the most cost effective way. There are two types of Level of Service:

- 'Community' Levels of Service are related to the service that the customer receives. The community expectations with regard to levels of service are communicated to Council via consultation. These levels of service are also established by Council taking the communities expectations, legislative requirements and available funding into account
- 'Technical' Levels of Service are operational in nature and are the means by which Council officers establish and manage the operation and maintenance required to ensure that the Customer Levels of Service are being achieved

By setting community and technical levels of service, Council can assess and monitor its assets performance. Council can then be held accountable and is able to report to the community on the asset performance. In the long term this will ensure that Council funds are spent where the community want them to be spent and assets are maintained in the most cost effective manner.

As Council's current asset management systems do not allow for detailed reporting on levels of service targets and performance, Council will further develop its ability to manage and report on the levels of service within its Improvement Actions Plan as well as future versions of this AM Plan.

3.6.2. Strategic Levels of Service

Community (Strategic) Levels of Service, communicate the philosophies of Council in relation to the management of the Transportation assets portfolio including the rehabilitation and renewal of these assets as they deteriorate due to age and use.

| Key Performance Measure | Level of Service | Performance Measurement Process | Performance Target |
|-------------------------|---|---|---|
| Quality | Well maintained and suitable transport network | Number of customer requests relating to road maintenance. | <1.00% of the total population per annum |
| Function | Transport assets meet community needs | Annual Customer Voice satisfaction and importance in Condition of Roads | Level 2 Priority (Satisfaction to Importance) |
| Responsiveness | Response time to customer requests. | Time taken to finalise road related requests. | >80% of all requests adequately responded to within target for asset and request type. |
| Safety | Transport assets are safe for residents and users. | Number of injuries attributable to transport assets condition. | Number of claims Council has settled due to design and condition. Not more than 3 per annum. |
| Availability | Assets are available in suitable condition for public use all year round. | Number of roads closures due to degraded asset condition. | <2 per annum |
| Capacity | Preparing for the CBD Planning Study | Investigation process of traffic mitigation strategies | Being developed |

3.7. Customer Levels of Service

Service levels are defined service levels in two terms, customer levels of service and technical levels of service. These are supplemented by organisational measures.

Customer Levels of Service measure how the customer receives the service and whether value to the customer is provided. Customer levels of service measures used in the AM Plan are:

| | |
|---------------------|--|
| Quality | How good is the service. <i>What is the condition of the road surface?</i> |
| Function | Is it suitable for its intended purpose. <i>Is it the right sized footpath to provide the access required?</i> |
| Capacity/Use | Is the service over or under used. <i>Do we need more or less of these assets? How effectively is the footpath being used?</i> |

The current and expected customer service levels are detailed in Tables 3.8 and 3.9. Table 3.8 shows the expected levels of service based on resource levels in the current long-term financial plan.

Organisational measures are measures of fact related to the service delivery outcome. e.g. number of occasions when service is not available, condition %'s of Very Poor, Poor/Average/Good, Very good.

These provide a balance compared to customer perception that can be more subjective.

Table 3.12: Customer Level of Service

| Key Performance Measure | Level of Service | Performance Measurement Process | Performance Target |
|-------------------------|---|---|---|
| Quality | Well maintained and suitable transport network | Number of customer requests relating to road maintenance. | <1.00% of the total population per annum |
| Function | Transport assets meet community needs | Annual Customer Voice satisfaction and importance in Condition of Roads | Level 2 Priority (Satisfaction to Importance) |
| Responsiveness | Response time to customer requests. | Time taken to finalise road related requests. | >80% of all requests adequately responded to within target for asset and request type. |
| Safety | Transport assets are safe for residents and users. | Number of injuries attributable to transport assets condition. | Number of claims Council has settled due to design and condition. Not more than 3 per annum. |
| Availability | Assets are available in suitable condition for public use all year round. | Number of roads closures due to degraded asset condition. | <2 per annum |
| Capacity | Preparing for the CBD Planning Study | Investigation process of traffic mitigation strategies | Being developed |

3.8. Technical Levels of Service

Technical Levels of Service - Supporting the customer service levels are operational or technical measures of performance. Detailed Technical Levels of Service are required to assess performance on a day-to-day basis to guide decision making and work flows. The prime objective in setting the Technical

or operational Levels of Service is to set targets that will lead to achieving the desired Community-based Service Levels. These include response times, work standards and condition ratings.

These technical measures relate to the allocation of resources to service activities to best achieve the desired customer outcomes and demonstrate effective performance.

Technical service measures are linked to the activities and annual budgets covering:

- Operations – the regular activities to provide services (e.g. opening hours, cleansing, mowing grass, energy, inspections, etc).
- Maintenance – the activities necessary to retain an asset as near as practicable to an appropriate service condition. Maintenance activities enable an asset to provide service for its planned life (e.g. road patching, unsealed road grading, building and structure repairs),
- Renewal – the activities that return the service capability of an asset up to that which it had originally (e.g. road resurfacing and pavement reconstruction, pipeline replacement and building component replacement),
- Upgrade/New – the activities to provide a higher level of service (e.g. widening a road, sealing an unsealed road, replacing a pipeline with a larger size) or a new service that did not exist previously (e.g. a new library).

Service Managers and Asset Managers plan, implement and control technical service levels to influence the customer service levels.⁸

Table 3.9 shows the technical levels of service expected to be provided under this AM Plan. The “Desired” position in the table documents the position being recommended in this AM Plan.

The Strategic-based Service Levels provide high-level targets for asset portfolio performance. Detailed Technical Levels of Service are required to assess performance on a day-to-day basis to guide decision making and work flows. The prime objective in setting the Technical Levels of Service is to set targets that will lead to achieving the desired Strategic based Service Levels.

| Asset Category | Key Performance | Measures Level of Service | Performance Measure Process | Performance Target |
|----------------|-----------------|---|--|---|
| Road | Quality | Provide smooth sealed road surface | Condition rating (completed within 5 year cycle) | 90% of all road seals in satisfactory condition |
| | Capacity | Provide carriageway width and road capacity sufficient for traffic volumes | Geometric design | Minimum to satisfy current Australian Standard |
| | | Provide pavements of sufficient pavement thickness and capacity to carry loads from traffic | Pavement Design | As per Project Reliability section in the Business Process Manual and analysis recommended by Austroads Pavement Design Guide |

⁸ IPWEA, 2015, IIMM, p 2|28.

| Asset Category | Key Performance | Measures Level of Service | Performance Measure Process | Performance Target |
|-----------------|-------------------|---|---|--|
| | | | | |
| | Safety | Provide road surface free from hazards | Insurance claims/incidents | Number of claims Council has settled due to design and condition. Not more than 3 per annum. |
| | | Street Lighting | Adequate Light Levels as per AS 1158.0:2005 | In design & in Operation |
| | Function | Adequate road widths for traffic demands | Minimum widths as part of design and construction specifications. | All new dedicated assets meet design and construction specifications. |
| Kerb and Gutter | Quality | Provide lateral support to road pavement and roadside drainage | Condition rating (carried out on a 5 yearly cycle) | 90% of all kerb and gutter in satisfactory condition i.e. rated condition 3 or better (on a rating scale of 1-5) |
| | Capacity | Provide effective road drainage | Condition surveys | More than 90% of kerb & gutter sections are free from water ponding 24 hours after storm event |
| | Safety | Provide roadside drainage free from trip hazards | Insurance claims/incidents | Number of claims Council has settled due to design and condition. Not more than 3 per annum. |
| | Function | Provide effective road drainage | Appropriate grades | All longitudinal grades > 0.6% |
| Bridges | Quality | Well maintained and suitable bridge and overpass structures. | Customer requests | <100 request / complaints per annum. |
| | Flooding | Variability of climate and flood frequency impact on the serviceability of bridges. | Map bridge vulnerability under various flood scenarios | Improve flood resilience of the bridge network. |
| | Design Parameters | Carry out Level 3+ survey of strategic bridges | Bridge is suitable to meet future demand | Know the Load (capacity, design, performance etc) for 20 strategically important bridges per annum. (level 3) |

| Asset Category | Key Performance | Measures Level of Service | Performance Measure Process | Performance Target |
|----------------|---|---|-------------------------------|---|
| | Customer Satisfaction | Condition of bridge and overpass structures. | Customer Survey | Score >= 6 out of 10 in LGA Annual Customer Survey |
| | Responsiveness | Response time to customer requests. | Time taken to close requests. | > 70% of all requests adequately responded to within target. |
| | Condition – bridge and overpass structures. | Level 2 condition assessment of bridge and overpass structure assets network every 3 years. | Condition Assessment | On average, bridge and overpass structure network to be in Overall Condition 2.5 (out of 5) or better, with 1 being the best. |

Note: * Current activities and costs (currently funded).

** Desired activities and costs to sustain current service levels and achieve minimum life cycle costs (not currently funded)

It is important to monitor the service levels provided regularly as these will change. The current performance is influenced by work efficiencies and technology, and customer priorities will change over time. Review and establishment of the agreed position which achieves the best balance between service, risk and cost is essential.

Council's bridge condition inspection process is described in the document ML15025 Parramatta City Council Bridge Condition Survey in association with RMS Bridge inventory, inspection and condition rating - Policy (TRIM Ref. D04132247).

| ROUTINE MAINTENANCE ITEMS | INTERVENTION LEVEL | RESPONSE TIME | | |
|---|--|-------------------------------------|----------------------------|-------------------------|
| | | HIERARCHY | | |
| | | Regional Collector Industrial | Local Residential Minor | Performanc e Targets |
| ROAD BRIDGE | | | | |
| 1.0 – Road | | | | |
| 1.1 Retro-reflective markers Maintenance | Reflective markers are damaged or missing or obscured as identified by Council Staff > 3 missing | 5 Days | 14 Days | 80% |

| | | | | |
|--|--|---------------------------|---------------------------|-----|
| 1.2 Joint Maintenance | Worn expansion joints, cork joint, compression joint or assembly joint / seal require rehabilitation due to abrasion / tearing | 90 Days | 120 Days | 80% |
| 1.3 Bridge Wearing Surface Maintenance | >150mm wide or 50mm deep pothole and/or >50mm vertical displacement and/or >20m ² plate size crocodile cracking | 90 Days | 120 Days | 80% |
| 1.4 Kerbs Maintenance | Replacement of between 3m and 20m of kerb which holds water extending > 1m into roadway and/or < 20m of kerb where rotation, vertical or horizontal displacement > 100mm | 365 Days | 365 Days | 80% |
| 2.0 - Guardrail / Barriers | | | | |
| 2.1 Guardrail / Barrier Maintenance (S) | Guardrail / balustrade identified as having loose bolts connections, safety issue or accident damage and/or approach rails misaligned or about to fall over, safety issue* | Make safe / Isolate 1 Day | Make safe / Isolate 1 Day | 80% |
| 2.2 Guardrail / Barrier Maintenance (NS) | Guardrail / balustrade identified as having loose bolts connections, non-safety issue or accident damage and/or approach rails misaligned requiring repair, non-safety issue | 90 Days | 120 Days | 80% |

| 3.0 - Road Drainage | | | | |
|---------------------------------------|--|-------------------------------------|-------------------------------------|-----|
| 3.1 Road Drainage Maintenance | Scuppers, drains, gully traps >50% blocked and non-draining | 20 Days - Timber 30 Days - Other | 40 Days - Timber 60 Days - Other | 80% |
| 4.0 - Waterway, Vegetation and Debris | | | | |
| 4.1 Deck & Footway Cleaning | Routine Maintenance Build-up of aggregate, soil & debris capable of: a) Supporting vegetation growth b) Impeding flow of water | As Per Cleansing Program | As Per Cleansing Program | 80% |
| 4.2 Deck & Footway Cleaning | Emergency Works * Build-up of aggregate, soil & debris capable of: a) Supporting vegetation growth b) Impeding flow of water | 2 Days | 2 Days | 80% |
| 4.3 Waterway Clearing | Routine Maintenance Where debris impedes the performance of the bridge / culvert structure > 50% of waterway exit points blocked | As Per Natural Resources Program | As Per Natural Resources Program | 80% |
| 4.4 Waterway Clearing | Emergency Works * Where debris impedes the performance of the bridge / culvert structure > 50% of waterway exit points blocked | 4 Days | 7 Days | 80% |
| 5.0 - Footpaths | | | | |
| 5.1 Footpath Maintenance | >40mm vertical displacement for area less than 5m ² and/or 20mm wide cracks over a distance of 1m or more. | Make safe 1 day Replace 14 days | Make Safe 2 Days Replace 28 days | 80% |

| 6.0 - Expansion Joints | | | | |
|-----------------------------|--|--|--|-----|
| 7.0 - Bearings | | | | |
| 7.1 Bearing Maintenance | Bearings show signs of significant cracking, splitting or bulging may be present. Moderate misalignment or lateral movement may be present. Dowels may be severely corroded. | 120 Days – Investigation Up to 2 Years to complete repair | 120 Days – Investigation Up to 2 Years to complete repair | 80% |
| 8.0 - Superstructure | | | | |
| 8.1 Timber Deck Maintenance | Local decay, insect infestation, or crushing of some timber laminates may exist. Some relative movement between laminates may be observed under traffic. There may be local loss of prestress and the tie down bolts may be loose. The defects are only affecting the deck locally < 20m ² | 30 Days Make Safe Immediately | 120 Days Make Safe Immediately | 80% |
| 8.2 Deck Maintenance | Some delaminations, significant cracks or spalls may be present. Corrosion of non-prestressed reinforcement may be present but loss of section is minor. There is not sufficient concern to warrant an analysis to ascertain the impact on the strength and/or serviceability of either the element or the bridge. | 180 Days | 365 Days | 80% |

| | | | | |
|--------------------------------|---|----------|----------|-----|
| 8.3 Superstructure Maintenance | Bracing, crossheads, bearers show signs of wear, rot, termite presence, decay, spalling or cracking. Material defects or damage to beams/stringers, fasteners, soffit, Cross-bracing or coatings. Debris/dirt build-up, impact damage, excessive movement / vibration, dampness through deck, condition of air release holes. All affecting less than 20% of structure. | 180 Days | 365 Days | 80% |
| 9.0 - Substructure | | | | |
| 9.1 Substructure Maintenance | Columns, piles, headstock show signs of wear, rot, termite presence, decay, spalling or cracking. Material defects to piles, footings, walls or cap beams. All affecting less than 20% of structure. | 180 Days | 365 Days | 80% |
| 9.2 Abutment Maintenance | Abutment show signs of wear, rot, termite presence, decay, spalling, cracking or loose components. All affecting less than 20% of structure. | 180 Days | 365 Days | 80% |
| 10.0-General | | | | |
| 10.1 Graffiti Offensive | When graffiti is visible to the public | 1 Day | 1 Day | 80% |

| | | | | |
|-----------------------------|--|----------------|----------|-----|
| 10.2 Graffiti Non Offensive | When graffiti is present | 4 Days | 7 Days | 80% |
| 10.3 Painting | The paint work is no longer effective on significant areas. There will be exposed timber or metal or concrete. | 60 Days | 90 Days | 80% |
| 10.4 Termite Treatment | Application of termite treatment | Every 6 months | Annually | 80% |

3.9. Desired Levels of Service

An initial Community (Strategic) and Technical (Operational) Levels of Service document to guide and assist Council has been developed with regard to ongoing management of its Transport Assets portfolio. This document is contained within the Business Rules annexed to this report. Any changes in the future to the Levels of Service for any of Council's transport assets will be in accordance with this document.

The development of the Levels of Service has taken into account:

- Customer research and expectations
- Strategic goals and objectives
- Legislative requirements
- Current asset condition
- Building Hierarchy
- Funding requirements

The Transport assets condition and hierarchy categorisation framework is continually being reviewed through the 10 year Plan and 1 year (operational plan) and 4 year (delivery program) Programs. It is intended to use this framework to guide and establish more specific levels of service and performance criteria, asset management, transport asset maintenance and renewal and expenditure prioritisation into the future.

| Council's Classification | NAASRA Classification | Description | Intervention Condition Level |
|--------------------------|-----------------------|------------------|------------------------------|
| Regional Roads | Class 6 | Regional | 3 |
| Main Collector | Class 7 | Collector Roads | 3 |
| Secondary Collector | | | |
| Residential Road | Class 8 | Local Roads | 4 |
| Minor Roads | Class 9 | Minor Roads | 4 |
| Commercial Roads | Class 7, 8, 9 | Commercial Roads | 3 |
| Industrial Roads | Class 5 | Industrial Roads | 3 |

Further development of the levels of service will be undertaken in consultation with the various business units within Council. These will be documented in future revisions of this AM Plan.

This table outlines the latest (or lowest) condition settings for a Bridge asset to achieve before intervention is scheduled.

| Maintenance Category | Maintenance Item | Performance Target |
|----------------------|--------------------|--------------------|
| Road | Reflective Markers | 80% |
| | Joint Maintenance | 80% |

| | | |
|------------------------------|---------------------------------|-----|
| | Wearing Course | 80% |
| | Kerb Maintenance | 80% |
| Guardrail/Barriers | Guardrail / Barrier Maintenance | 80% |
| Drainage | Drainage Maintenance | 80% |
| Waterway, Vegetation, Debris | Deck / Footway Cleaning | 80% |
| | Waterway Cleaning | 80% |
| Footpaths | Footpath Maintenance | 80% |
| Bearings | Bearing maintenance | 80% |
| Superstructure | Deck Maintenance | 80% |
| | Superstructure Maintenance | 80% |
| Substructure | Substructure Maintenance | 80% |
| | Abutment Maintenance | 80% |

The asset management planning process includes the development of two scenarios to develop Levels of Service that are financially sustainable.

Scenario 1 – What we need to do (spend) in the next 10 years to sustain current service levels plus planned upgrade new / new assets / services aligned with the Long Term Financial Plan, Delivery Program, Operational Plan, and Asset Strategy.

Scenario 2 – What we can do and be financially sustainable with AM Plans matching Long Term Financial Plan (LTFP), identifying major capital renewal and upgrade/new proposals that cannot be done in the next 10 years, determining the service consequences (service levels below desired levels) and service risks associated with the deferral of these proposals.

What options do we have?

Resolving the funding shortfall involves several steps:

- Improving asset knowledge so that data accurately records the asset inventory, how assets are performing, and when assets are not able to provide the required service levels;
- Improving our efficiency in operating, maintaining, renewing, and replacing existing assets to optimise lifecycle costs;
- Identifying and managing risks associated with providing services from infrastructure;
- Making trade-offs between service levels and costs to ensure that the community receives the best return from infrastructure;
- Identifying assets surplus to needs for disposal to make saving in future operations and maintenance costs;
- Consulting with the community to ensure that water infrastructure services and costs meet community needs and are affordable;
- Developing partnership with other bodies, where available to provide services; and
- Seeking additional funding from governments and other bodies to better reflect a 'whole of government' funding approach to infrastructure services.

What happens if we don't manage the shortfall?

It is likely that we will have to reduce service levels in some areas, unless new sources of revenue are found. For building infrastructure, the service level reduction may include reduction of the frequency of routine maintenance such as painting, aesthetic renewals, and delay on delivery of new facilities. Reduction in maintenance in other areas may accelerate the consumption of some asset groups.

What can we do?

We can develop options, costs, and priorities for future buildings infrastructure services, consult with the community to plan future services to match the community service needs with ability to pay for services, and maximise community benefits against costs.

4. FUTURE DEMAND

4.1. Demand Drivers

Demand Drivers predominately affecting the Transport assets portfolio include things such as population change, regulations, changes in demographics, seasonal factors, vehicle ownership rates, consumer preferences and expectations, technological changes, economic factors, agricultural practices, environmental awareness, etc.

Demand for new services is being managed through a combination of managing existing assets, where appropriate upgrading existing assets and providing new assets to meet demand through a variety of delivery mechanisms mentioned within Section 5 of this report.

Council can currently sustainably fund and maintain its existing roads, footpath and bridges portfolio to a satisfactory condition, which will allow it to meet existing community and operational demands. Almost 98% of transport assets currently score a condition rating of 3 or better (Satisfactory). Further in-depth long term planning is still required to identify if Council has the required asset in the required place to perform the required function.

The transport assets portfolio is being managed to ensure continued service provision as well as allowing for the future growth. Given Parramatta's geographical significance, planning for both the current and future communities is required and will need to include services for groups outside of the Parramatta LGA, being the wider Sydney region.

Additional in-depth and long term planning is required to identify if Council has the required asset in the required place to perform the required function. To assist in addressing the demand into the future Council is currently undergoing numerous detailed planning studies to ensure that the future growth of the LGA is accounted for. These studies take into consideration the meeting of demand from Council's existing stock, future programmed assets via a range of delivery mechanisms, as well as service delivery via assets owned by other organisations.

Demographic analysis for the Parramatta LGA demonstrates that the population is extremely diverse which results in a need for access to a full range of social infrastructure. Current trends also identify a need for flexible, multi-purpose facilities that cater to a broad range of interests and that can adapt as needs change.

The CBD of Parramatta is undergoing a substantial planning review by Council to facilitate the significant growth for the LGA and region. This will have a substantial increase and further concentrate worker and residential population numbers. To address this, Council is also undergoing its own significant property redevelopment program of its CBD assets to facilitate growth of the organisation, community and region. Council's flagship development within its Parramatta CBD projects is the Parramatta Square project which is revitalising 3 Ha of prime CBD land.

Future versions of this AM Plan will take into consideration the numerous Strategies and Programs currently under development by Council, including the financial considerations for each being Capital New, Renewal, Maintenance and Operational requirements. These Strategies and Programs include but are not limited to:

1. Parramatta Square (PS) Redevelopment
2. Lennox Bridge Car Park Redevelopment
3. Riverside Theatre
4. Parramatta Riverbank
5. Multi Storey Car Park Redevelopment Projects

6. North Parramatta UrbanGrowth Release

To assist in addressing demand into the future Council is currently undergoing numerous detailed planning studies to ensure that the future growth of the LGA is accounted for. These studies take into consideration the meeting of demand from Council's existing stock, future programmed assets via a range of delivery mechanisms, as well as service delivery via assets owned by other organisations.

It is envisaged that demand identification and management will be further and continually identified through stakeholder engagement within this AM Plan and then delivered through an annual and four year Program consisting of:

- Acquisition, Disposal and Reclassification
- Development
- Capital New and Renewal
- Maintenance and
- Space Management

4.2. Demand Forecasts

The present position and projections for demand drivers that may impact future service delivery and utilisation of assets have been identified in number of recent studies undertaken by Council, being the Community Infrastructure Strategy and the CBD Infrastructure Needs Study, which were undertaken in 2017 and 2019. The findings of the studies have been used to inform the draft Developer Contribution Plan. The projected demand on Property assets and the services provided by these assets is documented in Table 4.3.

4.3. Key Trends

The following table summarises some of the key social infrastructure trends that will influence asset planning specifically for community facilities for the Parramatta LGA into the future.

Table 4.1 – CoP demand trends

| Trend | Explanation |
|----------------|---|
| Size and scale | Many local governments have moved away from providing small, single purpose community spaces and are moving towards the provision of larger, but fewer, facilities and spaces. Larger facilities and spaces can provide a wider range of activities, programs and services to a wider range of community members, are more likely to be activated across the week and to attract higher rates of utilisation. |
| Location | Leading practice favours the clustering of social infrastructure in central, accessible locations to enhance accessibility and connectivity with related uses. Well used facilities and spaces tend to be located in places that are readily accessible by public transport and where people already tend to congregate, such as shopping centres and schools. |
| Co-location | The co-location of community facilities and services, involving shared use of buildings among a number of facility types as well as service providers, is a commonly identified objective of most recent planning efforts. Co-location has potential advantages in pooling resources to provide better facilities than may be available if provided separately and can also enhance synergies between services and encourage greater integration of service delivery. |
| Community hubs | A model of social infrastructure provision that incorporates the trend for size, scale and co-location is the 'community hub'. A community hub is an |

| | |
|------------------------------------|--|
| | integrated, multipurpose public gathering and activity place where a variety of activities occur and where a wide range of community needs can be met in both formal and informal ways. |
| Multipurpose and multifunction | To make the best use of limited resources, and ensure that facilities are utilised as much as possible, facilities and spaces need to provide for multiple uses and serve a range of population groups, as well as being capable of adapting as needs change over time. |
| Community development | Community facilities and spaces are recognised as providing an important focus for community building activities and enhancing the connections and relationships among people in order to strengthen common values and promote collective goals. |
| Placemaking and community identity | Successful social infrastructure contributes to the creation of vital public spaces that help engender a sense of place and distinctive community identity. Well-designed facilities and spaces enhance the physical quality and appearance of public places, helping to reinforce a place's identity and making it a more attractive environment for people to gather and interact with each other. |
| Sustainability | Social infrastructure is increasingly being used to showcase sustainable building methods and design. In addition to environmental sustainability, financial sustainability has become a core focus area in the provision of social infrastructure. In an environment of limited resources, authorities are becoming increasingly interested in exploring ways to decrease costs in relation to developing, operating and maintaining community facilities and spaces, |
| Partnerships | While local governments have traditionally been a key provider of local social infrastructure, resource and practical constraints have combined to necessitate seeking partnership opportunities. Partnerships may be sought for the capital development of facilities, or more commonly for the delivery of programs and services from them. |

4.4. Parramatta CBD Planning Study and CBD Planning Proposal

A major Council objective that will impact the demand on transport assets within the CBD and surrounds is the current Parramatta CBD Planning Study. The objectives of this Strategy are:

1. To set the vision for the growth of the Parramatta CBD as Australia's next great city.
2. To establish principles and actions to guide a new planning framework for the Parramatta CBD.
3. To provide a clear implementation plan for delivery of the new planning framework for the Parramatta CBD.

The Planning Strategy, which was adopted by Council on 27 April 2015, is effectively a consolidation of the recommendations in the CBD and Auto Alley studies and also reflects previous Council resolutions.

The Parramatta CBD Planning Strategy sets the direction for the project and details the 'Actions' that will inform a future Planning Proposal to amend the planning controls for the CBD. Key actions in the strategy include the following:

1. Expansion of the CBD boundaries
2. Increase in FSRs to predominantly 10:1 and 6:1 across the CBD
3. Removal of any height controls, except in some key areas
4. Investigation of potential sun access controls to key public spaces
5. Expansion of the commercial core and potentially opening it up to some residential uses (subject to commercial also being provided)

6. Setting an employment growth target of 27,000 additional jobs and residential growth target of 7,500 additional dwellings by 2036 for the CBD
7. Investigation of infrastructure needs, including funding mechanisms. This investigation is to include a consideration of city culture, entertainment, events and arts spaces, and also social services and community facilities.
8. Promotion of tower slenderness and design excellence

The work required to implement the identified actions and progress a formal Planning Proposal for the CBD are detailed in the Strategy's 'Implementation Plan'. This includes a number of technical studies, including an infrastructure needs analysis. Most asset classes will require Needs/Impact Studies that will inform the infrastructure needs analysis which Council is currently undertaking as part of the review of the Parramatta CBD Planning Framework.

4.4.1. Implications for the Asset Management Plan

In the 15/16 financial year City Strategy tested the implications of what increases in FSR with no height limits may have on the Parramatta CBD and surrounds (North Parramatta and Harris Park) in terms of required community facilities, traffic, transport, environment, storm water and heritage. This is being referred to as an Infrastructure Needs Assessment for Social Services, Education & Community Facilities.

The increase in FSR and the impacts upon existing assets will be further considered in detail, including whether the existing assets have appropriate capacity to receive new future additional network demands or if new assets are required to meet service delivery requirements.

As the new planning controls will also allow for the significant growth in workers and residents and in turn impact Council's building and infrastructure network, Council's review process is also identifying all of the required infrastructure that the Parramatta City Centre needs over the next 10 - 20 years in this study area. In doing so, it will also identify the proportion of 7.11 funds that will be required to deliver the Needs Assessment. At the end of this review process there will be a new draft Civic Improvement Plan and 7.11 plan for Parramatta City Centre, with money allocated to different areas of Council for delivery of the works, including Council's building portfolio.

Future building requirements in consultation of the above mentioned process will be identified and included within future versions of this AM Plan.

4.5. Demand Management

Demand Management into the future for Council will need to consider:


- Maximising patronage within existing assets,
- Upgrading existing assets,
- Providing new assets to meet demands, and
- Managing the demand by non-asset solutions.

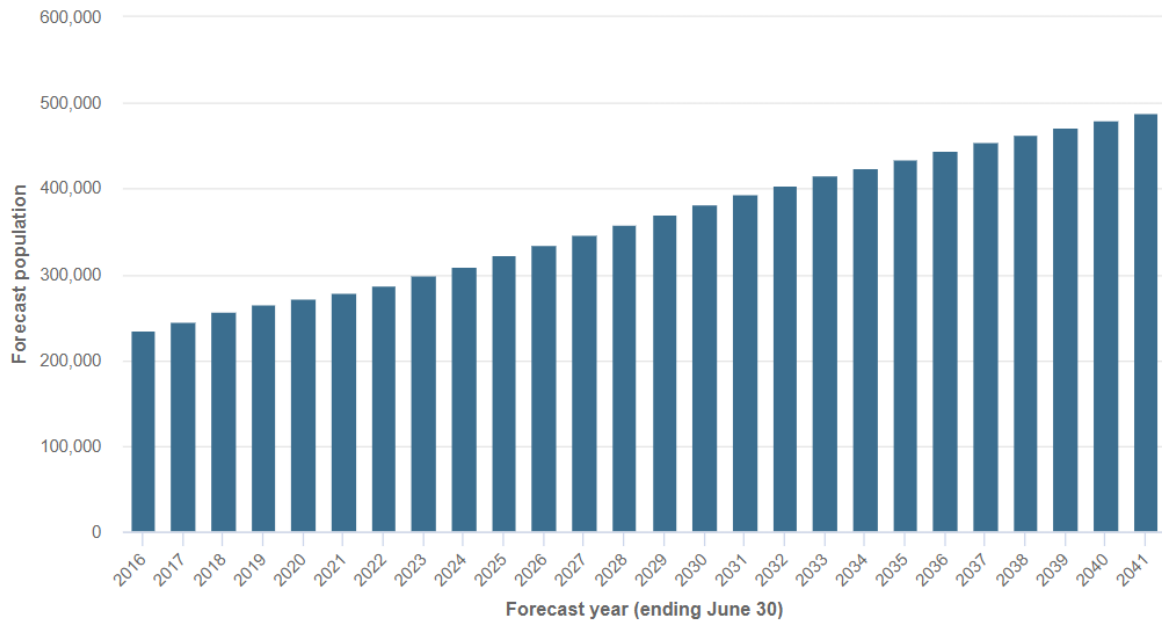
4.5.1. Population

CoP's population is estimated to be 260,296 in 2020 (confirmed), 287,289 forecasted for 2022 and estimated forecast of 487,731 in 2041 resulting in an increase of 69.77% from 2022-41.

Forecast population

City of Parramatta

export 



Source: Population and household forecasts, 2016 to 2041, prepared by .id (informed decisions), July 2019.

Fig 4.2 – CoP Estimated population to 2041

4.5.2. Demographics

Council has a diverse demographic base which is constantly changing. As identified below, Council needs to consider numerous factors when planning for its transport assets into the future.

Parramatta's median age in 2016 was 34 and comparatively young when compared to 36 for Greater Sydney and 38 for NSW. Data from the 2016 Census indicated that approximately 74 per cent of Parramatta's residents worked outside the Parramatta local government area; the majority working in the Sydney CBD. Local residents made up less than 20 per cent of our total Parramatta workers. Around 120,000 people are employed in Parramatta, of which more than 43,000 work in the Parramatta city centre, with many coming from Blacktown, The Hills Shire, Holroyd, Penrith, Hornsby and other areas.

City of Parramatta 2016

↔ No significant change since previous Census (less than +/-0.5%) ▲ Increased since previous Census ▼ Decreased since previous Census

| | | |
|---|---|---|
| Median age 34 ▼ (-1) Greater Sydney 36 ↔ New South Wales 38 ↔ Australia 38 ▲ | Aboriginal and Torres Strait Islander Population 0.7% ↔ (-0.1%) Greater Sydney 1.5% ↔ New South Wales 2.9% ↔ Australia 2.8% ↔ | Couples with children 38% ▲ (2.3%) Greater Sydney 35% ▲ New South Wales 32% ↔ Australia 30% ↔ |
| Older couples without children 7% ↔ (-0.4%) Greater Sydney 8% ▲ New South Wales 10% ▲ Australia 10% ▲ | Lone person households 19% ▼ (-1.9%) Greater Sydney 20% ▼ New South Wales 22% ▼ Australia 23% ↔ | Medium and high density Housing 55% ▲ (7.8%) Greater Sydney 44% ▲ New South Wales 33% ▲ Australia 27% ▲ |
| Median weekly household income \$1,755 ▲ (\$302) Greater Sydney \$1,745 ▲ New South Wales \$1,481 ▲ Australia \$1,431 ▲ | Median weekly mortgage repayment \$489 Greater Sydney \$495 ▲ New South Wales \$456 ▲ Australia \$409 ▲ | Median weekly rent \$447 Greater Sydney \$447 ▲ New South Wales \$384 ▲ Australia \$339 ▲ |
| Households renting 40% ▲ (4.8%) Greater Sydney 33% ▲ New South Wales 30% ▲ Australia 29% ▲ | Households with a mortgage 29% ▼ (-2.7%) Greater Sydney 32% ▼ New South Wales 30% ▼ Australia 32% ▼ | Overseas born 50% ▲ (5%) Greater Sydney 37% ▲ New South Wales 28% ▲ Australia 26% ▲ |

4.5.3. Planning:

In order to understand Demand in more detail into the future, Council is also both internally and through the procurement of various external consultants reviewing and identifying specific community needs. Council is currently reviewing and preparing detailed reports on:

- The community facility needs for the Parramatta CBD and Harris Park Areas given the potential planning amendments increasing the FSR, development potential and community members within these areas.
- The needs of child care facilities throughout the LGA taking into account the provision from both PCC and private organisations.

- The programs, facilities and services required to support the current and future population of over 55's are in place.

Council has also created through its Social Outcomes, City Strategy team a set of Social Infrastructure Guides as a series of high level social infrastructure needs for major development hotspots across the Parramatta LGA, including Parramatta CBD, Granville, Westmead and Epping. The Guides identify the current capacity of social infrastructure within these areas as well as highlighting broad trends and challenges in social infrastructure provision. It is envisaged that this current study will be expanded to other parts of the LGA to assist in asset planning into the future for both the land and building portfolio.

4.6. Demand Impact on Assets

The impact of demand drivers that may affect future service delivery and use of assets are shown in Table 4.3.

Table 4.3: Demand Drivers, Projections and Impact on Services

| Demand factor | Present position | Projection | Impact on services | Action |
|------------------------------|---|---|---|---|
| Increased population | <p>The 2018 resident population forecast for the Parramatta City is 251,311</p> <p>The number of dwellings in the City of Parramatta is forecast to grow 82% from 2019 to 2041 to 487,731.</p> <p>The worker population is forecast to grow from 120,000 in 2011 to</p> | Projected Resident Population of 487,731 by 2041 | Requirement for an increase in building assets and accompanying renewal and operating expenditures. Increased usage and changing needs and preferences from additional population requiring upgrade to existing building infrastructure or change in use. | Maintain up-to-date asset management systems and undertake regular reviews of Asset Management Plans. Review efficiencies of building portfolio for potential sharing of building assets (increase utilisation) |
| Changing Demographics | <p>Age: 25-34 highest proportion of age groups at 20.2%</p> <p>Nationality: In 2016, there were 112,198 overseas born people living in the City of Parramatta</p> <p>Income levels: 17.9% of households earned a high income and 20.5% were low income households</p> | <p>Age: 25-34 remains the highest proportion of age groups at 30%</p> <p>Parramatta is likely to continue to attract people born overseas</p> | <p>Increase demand on services in general.</p> <p>As the demographics of the CoP LGA changes, service levels will need to be reviewed to meet the demand shift.</p> <p>Consideration will need to be given to user pays/ capacity to pay.</p> | Review service levels regularly and undertake frequent community consultation. |
| Changes in Land Use planning | Current development levels | Increases in permissible land uses and densities | Increased population densities will | Consider delivery though additional, |

| | | | | |
|---|---|---|---|---|
| | based on existing land use planning | throughout the LGA - creating more demand on services and assets. | require upgrades of existing assets and services as well as new assets and services | consolidated or more efficiently used assets. Consider assets delivered through alternate means e.g VPAs |
| Increase costs for materials and contracts | Inflation of construction prices exceeds annual increases in building construction expenditure. | Annual increases in construction costs continue to exceed increases in building expenditure, | Increased costs to maintain building assets Reduction in real expenditure will delay maintenance reduce the life cycle of the asset. | Continually review renewal modelling ensuring forecasting is accurate. Appropriate procurement processes to ensure competitive pricing. |
| Rising Community expectations | Community expectation for standard of buildings services rising. | Desired service level provision increased over time. | Adoption of higher service levels provided for building infrastructure will create service level gaps and increase projects in delivery programs. | Review service levels and regularly undertake community consultation. |
| Increasing Environmental and Design Standards | Design standards based on State and Federal design standards. | Higher standards for new and renewed infrastructure causing higher costs to build, maintain and operate assets. | Review service levels and ensure appropriate design standards for assets. | Review service levels and ensure appropriate design and sustainability standards. Ensure whole of life costs are identified within any project prior to approval. |

4.7. Demand Management Plan

Demand for new services will be managed through a combination of managing existing assets, upgrading of existing assets and providing new assets to meet demand and demand management. Demand management practices include non-asset solutions, insuring against risks and managing failures.

The objective of demand management is to actively seek to modify customer demands for services in order to:

- optimise the utilisation and performance of existing assets;
- reduce or defer the need for new assets;
- meet the organisations strategic objectives;
- deliver a more sustainable service;
- respond to customer needs.

It is vital to the success of the AM Plan that demand factors be analysed comprehensively and their impact quantified in terms of the following:

- the effect of the growth of the asset network;
- any possible future need to increase or decrease infrastructure;
- the implementation of non-asset solutions, such as managing demand.

In addition to the factors mentioned above, risk affects demand for services and consequently the following must be taken into account:

- the methodology and accuracy of forecasts;
- the uncertainty of forecasts
- any unforeseen natural factors

Non-asset solutions focus on providing the required service without the need for asset ownership and management actions including reducing demand for the service, reducing the level of service (allowing some assets to deteriorate beyond current service levels) or educating customers to accept appropriate asset failures⁹. Examples of non-asset solutions include providing services from existing infrastructure such as aquatic facilities and libraries that may be in another community area or public toilets provided in commercial premises.

Opportunities identified to date for demand management are shown in Table 4.4. Further opportunities will be developed in future revisions of this asset management plan.

Table 4.4: Demand Management Plan Summary

| Demand Driver | Impact on Services | Demand Management Plan |
|----------------------|--|---|
| Demographics | Changing service needs and hence changing building requirements, particularly relating to accessibility | On-going delivery of Council's Community Facilities Deferred Maintenance and Upgrade works to provide more inclusive and accessible facilities. |
| Population | General increase in demand for services provided by Council's buildings | New Developer Contributions Plan has been drafted to take into account the potential future demand for services/assets and these are considered in this AM Plan. |
| Population – new DCP | Will require initial capital funding from Council to match s94 funding, also results in a projected increase in recurrent operational & maintenance costs and annual asset depreciation costs. | Adoption of new DCP. Explore opportunities to provide additional services/ assets through VPA's or joint ventures. An overarching Property Strategy to be developed. |
| Regulation | Will add further to the cost of providing, operating, maintaining and renewing buildings | On going assessment of building portfolio as regulations change to determine additional cost. |
| Building Costs | The shortage of skilled labour, high labour costs and increasing building costs will impact on the | On-going internal productivity reviews to ensure value for money. Undertake regular testing of the market through standard tendering and procurement processes for external service |

⁹ IPWEA, 2015, IIMM, Table 3.4.1, p 3|89.

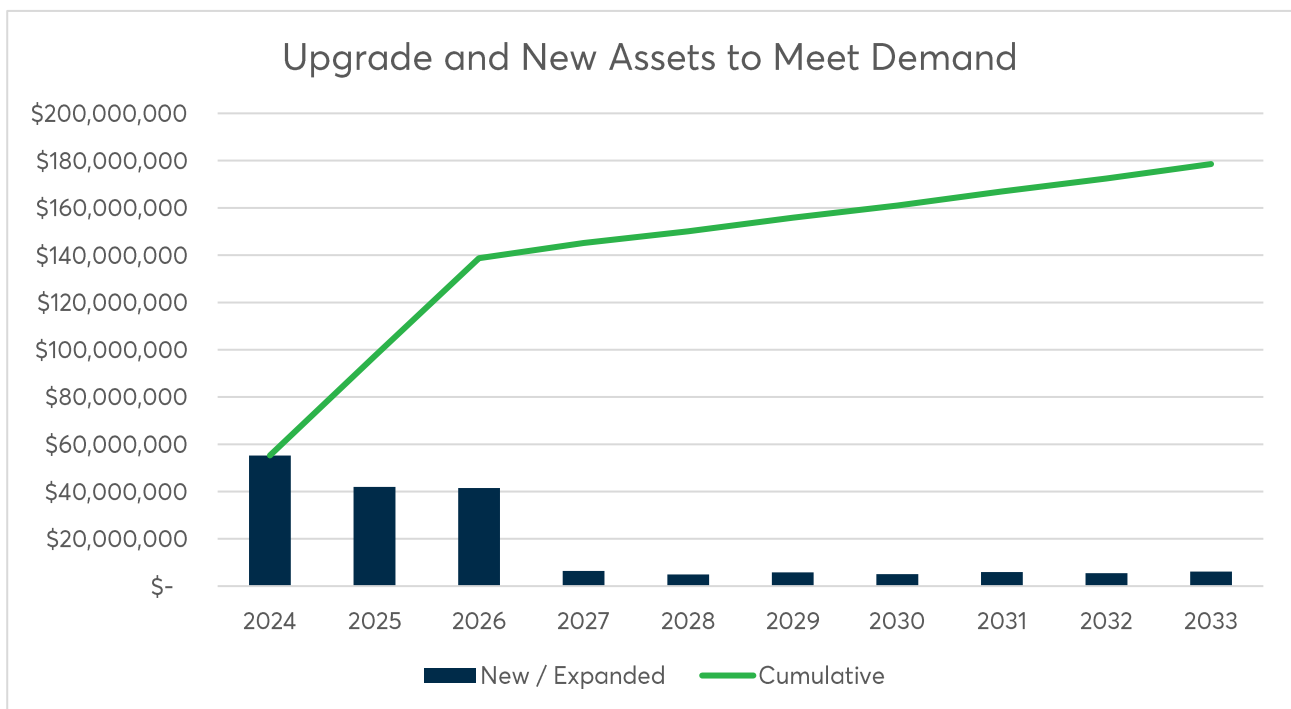
| | | |
|--|--------------------------------|-------------|
| | future management of buildings | provisions. |
|--|--------------------------------|-------------|

4.8. Asset Programs to meet Demand

The new assets required to meet growth will be acquired through contributions from developments with additional matched funding from Council. The developer contributions may be from 7.11 funding and/or Voluntary Planning Agreements (VPA's). New assets constructed/acquired are discussed in Section 5. The summary of the cumulative value of new contributed and constructed asset values is shown in the figure below.

The financial impact from the proposed new assets that will be constructed and/or acquired by the organisation is discussed in Section 6. The estimated accumulative asset value of the contributed and or constructed new assets anticipated during the next 10 years is summarised in the figure below.

Figure 4.5: Upgrade and New Assets to meet Demand – (Cumulative)



Note that costs are only taken into account once the asset has been commissioned. Multi-year projects will have costs allocated in CoP budgets, however they are not considered in the AM Plan until they are completed.

As shown in future sections of this plan, acquiring new assets will commit ongoing operations, maintenance and renewal costs for the period that the service provided from the assets is required. These future costs are identified and considered in developing forecasts of future operations, maintenance and renewal costs in Section 5.

City of Parramatta Council has conducted a sensitivity analysis in 2022 to determine the impact changes in asset values and financial attributes have on assets, and subsequently the ability to maintain current service levels and meet new demand for additional open space assets using current predicted funding. Variables reviewed include fair value, residual values, useful life, asset componentisation and hierarchy, and depreciation method. The sensitivity analysis is a way to predict the outcome of a change if a situation or variable turns out to be different compared to key prediction(s).

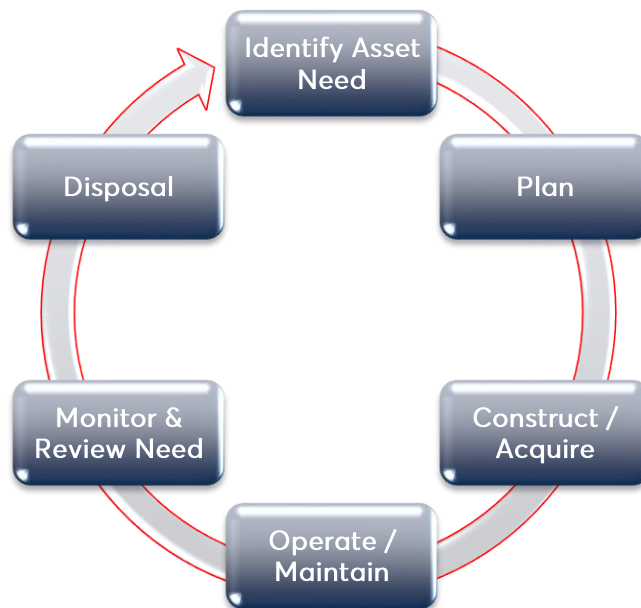
Future plan revisions will consider the costs of climate change, water restrictions, technology, urban consolidation, and other possible variables.

5. LIFECYCLE MANAGEMENT PLAN

5.1. Life-Cycle Management Principles

The lifecycle management plan details how the City of Parramatta Council plans to manage and operate the assets at the agreed levels of service (defined in Section 3) while managing life cycle costs. Life-cycle Management is recognised by Council as an essential component of this AM Plan. This section of the Plan provides details of the data and processes required to effectively manage, renew and upgrade Council's asset portfolio. It also documents the analysis that Council undertakes regularly to predict and monitor expected future expenditures required to effectively manage the portfolio. Undertaking life-cycle asset management means considering all management options and strategies as part of the asset life-cycle, starting with the planning phase and ending with disposal. The objective of managing the assets in this manner is to look at long-term cost impacts (or savings) when making asset management decisions. **Error! Reference source not found. Error! Reference source not found.** provides a graphical representation of the asset life-cycle including each of the stages an asset passes through during its life.

Figure 5.1: Life Stages of Infrastructure Assets



5.1.1. Delivery of Council's 10 year Asset Management Plan

The development of Council's Transport AM Plan in line with the Asset Management Policy and Strategy allows Council to plan, identify and implement an annual and four year delivery program for Council's Transport assets in line with a lifecycle management strategy consisting of:

- Acquisition or Development;
- Operating;
- Maintenance; and
- Capital Renewal; or Disposal

Delivery mechanisms of the above and the new asset creation process vary from internal to external resources and includes commissioning through various business units within Council. Future iterations of this AM Plan will further consolidate and refine the various delivery programs.

5.2. Background Data

5.2.1. Asset capacity and performance

Assets are generally provided to meet design standards where these are available.

Locations where deficiencies in service performance are known are detailed in Table 5.2.

Table 5.2: Known Service Performance Deficiencies

| Location | Service Deficiency |
|-----------|--|
| Roads | Backlog of asset renewals and short term reduction of asset renewal may cause surface and underlying base to deteriorate further |
| Footpaths | Outstanding list of 300km of requested footpaths within the LGA |

5.2.2. Asset condition

The condition of the roads asset portfolio is measured by assessing the condition of each of the following elements:

- Surface
- Base
- Sub Base
- Formation

5.2.3. Condition Scores – Transport Asset Condition

The transport portfolio's physical componentised condition rating as a percentage of gross replacement cost, being:

- | | | |
|----|---|-------|
| 1. | As new, requires normal maintenance only: | 36.2% |
| 2. | Good condition, requires minor maintenance: | 37.6% |
| 3. | Acceptable condition, requires significant maintenance: | 22.4% |
| 4. | In very poor condition, requires renewal: | 1.1% |
| 5. | Unserviceable or unusable | 0.3% |

There is a broad range of asset condition. Condition "0" indicates that no condition data is held in the asset register.

Condition is measured using a 1 – 5 grading system¹⁰ as detailed in Table 5.3.

Table 5.3: Simple Condition Grading Model

| Condition Grading | Description of Condition |
|-------------------|--|
| 1 | Very Good: A near new asset with no visible signs of deterioration. Only planned maintenance required. |
| 2 | Good: An asset in a very good overall condition but with some early stages of deterioration evident. Minor maintenance required plus planned maintenance |
| 3 | Fair: An asset in fair overall condition. Deterioration in condition would be obvious and there would be some serviceability loss. Significant maintenance required |

¹⁰ IPWEA, 2015, IIMM, Sec 2.5.4, p 2|80.

| | |
|---|--|
| 4 | Poor: An asset in poor overall condition. Deterioration would be quite severe and would be starting to limit the serviceability of the asset. Maintenance costs would be high and significant renewal/rehabilitation is required |
| 5 | Very Poor: An asset in extremely poor condition with severe serviceability problems and needing rehabilitation immediately. There would be an extreme risk in leaving the asset in service. Physically unsound and/or beyond rehabilitation |

5.3. Measuring the Condition of Council's Assets

5.3.1. Asset Condition Assessment Methodology

The essence of good asset management is to understand the condition of Council's assets and the various types of distresses that affect them and to use this data to assist in maintaining the level of service the community desires in the context of affordability, intergenerational equity and minimised risk of asset failure.

The condition rating scale of Council's transport assets is detailed below in the table below. Service levels are linked to condition levels as this determines at what condition the asset should be in before it is renewed.

| Road and Kerb Condition | Community Rating | Generalised Description of asset condition |
|-------------------------|------------------|--|
| 0 | Brand New | A new road or road or kerb recently rehabilitated back to new condition. |
| 1 | Excellent | A road or kerb in excellent overall condition however is not new and providing it's intended level of service. |
| 2 | Good | A road or kerb in good overall condition with some possible early stages of slight deterioration evident which is minor in nature and causing no serviceability issues. No indicators of any future obsolescence and providing a good level of service. |
| 3 | Fair | A road or kerb in fair overall condition with some deterioration evident which may be slight or minor in nature and causing some serviceability issues. Providing an adequate level of service with no signs of immediate or short term obsolescence. |
| 4 | Poor | A road or kerb in poor overall condition moderate to high deterioration evident. Substantial maintenance required to keep the asset serviceable. Will need to be renewed, upgraded or disposed in near future. Is reflected via inclusion in the 10 year Capital Works Plan. |
| 5 | Very Poor | A road or kerb in extremely poor condition or obsolete. The asset no longer provides an adequate level of service and/or immediate remedial action required to keep the asset in service in the near future. |

The condition of the City of Parramatta Council's roads and kerbs asset stock is determined by a visual inspection carried out by an external contractor, with the latest condition assessment undertaken by Infrastructure Management Group (IMG) in 2015 and 2016. This roads and kerbs condition data has since been updated to reflect the changes in condition as a result of major renewal and upgrade works delivered via Council's capital works program and roads and kerbs works delivered via Council's preventative maintenance program. Condition for the gifted assets as a result of the council amalgamations were provided by previous council's and have not yet been verified.

The condition of the sealed road network is measured as follows:

- Measuring the severity and extent of crocodile cracking.
- Measuring the severity and extent of linear cracking.
- Measuring the extent and severity of pavement defects (i.e. corrugations and depressions).
- Measuring the extent and severity of rutting defects.
- Measuring the extent of roughness (i.e. ride quality).
- Measuring the extent of local surface texture defects (such as potholes).
- Measuring the extent of surface texture defects (such as flushing, bleeding and stripping).
- Measuring the extent of ravelling on asphalt road surfaces.

Road wearing surfaces such as asphalt are over time, subjected to surface condition deterioration, which can always be attributed to the following, or a combination, of the following:

- Cracking due to shrinkage or inadequate pavement strength;
- Loss of smooth driving surface shape due to deformation of wearing surface or pavement base materials;
- Hardening of the binder over time leading to loss of surface aggregate or cracking of surface; and
- Loss of texture due to flushing of bituminous binders or embedment of sprayed seal aggregate into underlying surfaces.

Deterioration has two general causes: environmental due to weathering and aging and structural caused by repeated traffic loadings.

In most cases, road surface and pavement distresses result from both environmental and structural causes. However, it is important to try to distinguish between the two in order to select the most effective rehabilitation techniques.

The rate at which the road surface or pavement deteriorates depends on its environment, traffic loading conditions, original construction quality, and interim maintenance procedures. Poor quality materials or poor construction procedures can significantly reduce the life of a road. As a result, two roads constructed at the same time may have significantly different lives, or certain portions of a road may deteriorate more rapidly than others. On the other hand, timely and effective maintenance can extend a road's life. Timely crack sealing can reduce the effect of moisture ingress into the road pavement, thereby ensuring the integrity of the road pavement and road surface. For example, potholes generally develop from cracking.

The condition of the kerb network is measured as follows:

- Measuring the severity and extent of cracking.
- Measuring the severity and extent of vertical and horizontal displacement.

All kerbs (including traffic island kerbs and medians) over time are subjected to various distresses, which can always be attributed to the following, or a combination, of the following:

- Cracking due to shrinkage or inadequate concrete strength;
- Poor pavement subgrade or compaction of pavement, resulting in differential movement;
- Tree root movement and penetration either from Council's street trees or trees within private property; and

- Vehicles mounting the kerb / traffic loadings.

In general terms, kerbs that are not subjected to any of the above deterioration conditions can remain in a serviceable condition for a significant period without the need for replacement. Whereas, kerbs that are subjected to some or all of the above distresses can deteriorate rapidly and will often require continual repair.

Based on the outcomes of the road and kerb network visual inspections, a condition of the road and kerb segment assessed for each of the defect criteria is determined and assigned to each road and kerb segment by the inspector for each of the condition distresses.

The SCI and PCI scores have been based on a weighted formula using representative selected condition scores for the road wearing surface and pavement for each road segment.

The weightings below have been applied to each condition score to calculate the indices for each road segment.

| Surface Condition Index | Weighting | Pavement Condition Index | Weighting |
|-------------------------|-----------|--------------------------|-----------|
| Environmental Cracking | 75 | Roughness | 38 |
| Ravelling | 100 | Rutting | 38 |
| Surface Texture Defects | 100 | Crocodile Cracking | 73 |
| Crocodile Cracking | 75 | Deformations | 98 |
| Deformations | 75 | | |

Table: Road Condition State Weightings

BRIDGES

Bridge condition is a summary indicator, assessed from individual component conditions, which in turn is derived from the Level Two Bridge inspections. The condition of a bridge is determined by combining the bridge component condition information for each component of the bridge and rated in terms of each of the "condition states" defined in general terms in Table below.

| Bridge Component Condition | Community Rating | Generalised Description of asset condition |
|----------------------------|------------------|--|
| 0 | Brand New | A new bridge or recently reconstructed bridge component. |
| 1 | Excellent | The component is in new or near new condition showing no signs or deterioration |
| 2 | Good | The component is in good condition with little or no deterioration. Superficial cracks and discoloration may be present, but without effect on strength and/or serviceability. |
| 3 | Fair | The component shows deterioration of a minor nature. Minor surface defects may be present but without loss of section or effect on the serviceability of the element. |
| 4 | Poor | The component shows advanced deterioration and loss of effective section. Deterioration is to the point that there is concern a structural analysis is warranted to ascertain impact on the strength and/or serviceability of the element. |

| | | |
|---|-----------|---|
| 5 | Very Poor | Component is no longer providing the level of service required of it due to extensive deterioration. Extensive renewal work required. |
|---|-----------|---|

Table: Bridge Condition Measurement Scales

FOOTPATH

The following Table below provides details of the condition rating scales and community perception scales for Council's footpath asset stock.

| Footpath Condition | Community Rating | Generalised Description of asset condition |
|--------------------|------------------|--|
| 0 | Brand New | A new footpath or recently reconstructed footpath. |
| 1 | Excellent | A footpath in excellent overall condition however is not new and shows no signs of distress or defects. |
| 2 | Good | Sound construction with good surface condition and no distortion with limited surface ageing or may show minor distress upon close inspection such as sporadic fine cracking or isolated minor defects with no associated stepping or distortion. |
| 3 | Fair | Reasonable construction with a serviceable surface showing some surface aging and or signs of surface distress, such as fine to moderate cracking and or minor distortion. Such distortions may consist of stepping which is estimated to be typically but not exclusively greater than 5mm but less than 10mm vertical movement or insignificant undulations not readily apparent without close inspection. The extent of such defects will typically affect less than 20% of the area targeted for assessment and can be rectified with minor maintenance works. |
| 4 | Poor | Footpath displays substantial surface deterioration from material oxidation and or may display significant areas (20% to 50%) of surface distress, such as cracking or localised disintegration of the asset structure. The construction may also display instances of significant distortions consisting of stepping estimated to be typically but not exclusively between 10mm and 20mm vertical movement or intense undulations typically exceeding 75 to 100mm and obtrusive to pedestrian traffic. Major renewal work required. |
| 5 | Very Poor | Footpath displays significant areas of surface distress (greater than 50%) as a result of cracking, material disintegration or distortion as defined in condition four above. Or the construction may contain instances of extreme stepping estimated to be typically greater than 20mm vertical movement or extreme undulations or tilting of the structure so as to provide a clear hindrance to typical pedestrian traffic. Extensive renewal work required. |

Table: Footpath Condition Measurement Scales

5.4. Operations and Maintenance Plan

Operations include regular activities to provide services such as public health, safety and amenity, e.g. cleaning, street sweeping, grass mowing and street lighting.

Routine maintenance is the regular on-going work that is necessary to keep assets operating, including instances where portions of the asset fail and need immediate repair to make the asset operational again.

5.2.1 Operations and Maintenance Plan

Operations activities affect service levels including quality and function through the types and timing of activities, and the design of the infrastructure. Examples of these include street sweeping and grass mowing frequency, intensity and spacing of street lights and cleaning frequency and opening hours of building and other facilities.

Maintenance includes all actions necessary for retaining an asset as near as practicable to an appropriate service condition including regular ongoing day-to-day work necessary to keep assets operating. E.g. road patching but excluding rehabilitation or renewal. Maintenance may be classified into reactive, planned and specific maintenance work activities.

Reactive maintenance is unplanned repair work carried out in response to service requests and management/supervisory directions.

Planned maintenance is repair work that is identified and managed through a maintenance management system (MMS). MMS activities include inspection, assessing the condition against failure/breakdown experience, prioritising, scheduling, actioning the work and reporting what was done to develop a maintenance history and improve maintenance and service delivery performance.

Cyclic maintenance is replacement of higher value components/sub-components of assets that is undertaken on a regular cycle including repainting, replacing air conditioning units, etc. This work falls below the capital/maintenance threshold but may require a specific budget allocation.

Actual past maintenance expenditure is shown in Table 5.2.1.

Table 5.2.1: Maintenance Expenditure Trends

| Year | Maintenance budget |
|---------|--------------------|
| 2023/24 | \$10,037,781 |
| 2024/25 | \$10,362,457 |
| 2025/26 | \$10,630,038 |

Planned maintenance work as a % of total maintenance expenditure is not identified. Information on this should be developed for the next revision of this asset management plan, as higher proportions of planned maintenance expenditure to reactive maintenance will provide better value.

Maintenance expenditure levels are considered to be adequate to meet projected service levels, which may be less than or equal to current service levels. Where maintenance expenditure levels are such that will result in a lesser level of service, the service consequences and service risks have been identified and service consequences highlighted in this AM Plan and service risks considered in the Infrastructure Risk Management Plan.

5.2.2 Operations and Maintenance Strategies

City of Parramatta Council will operate and maintain assets to provide the defined level of service to approved budgets in the most cost-efficient manner. The operation and maintenance activities include:

- Scheduling operations activities to deliver the defined level of service in the most efficient manner,
- Undertaking maintenance activities through a planned maintenance system to reduce maintenance costs and improve maintenance outcomes. Undertake cost-benefit analysis to determine the most cost-effective split between planned and unplanned maintenance activities (50 – 70% planned desirable as measured by cost),
- Maintain a current infrastructure risk register for assets and present service risks associated with providing services from infrastructure assets and reporting Very High and High risks and residual risks after treatment to management and Council,
- Review current and required skills base and implement workforce training and development to meet required operations and maintenance needs,
- Review asset use to identify under used assets and appropriate remedies, and over used assets and customer demand management options,

- Maintain a current hierarchy of critical assets and required operations and maintenance activities,
- Develop and regularly review appropriate emergency response capability,
- Review management of operations and maintenance activities to ensure best value for the resources used.

Asset operation is necessary to keep the asset appropriately utilised. Operational costs are running costs to service the asset. Operational expenditure is currently not distinguished from maintenance expenditure in the organisation financial systems. Typical operational activities for road transport assets include:

- Pavement Sweeping,
- Street and Gutter litter collection
- Weed spraying / treatment
- Emergency call outs
- Traffic Management Control.

All maintenance is 'reactive' for roads, kerbs and gutters as there is no proactive inspection process in place at the current time. The inspection process needs to be developed and budgeted for in the Operational Budget.

The more proactive inspections that are undertaken , in theory should, reduce the total amount of maintenance required on roads, kerbs and gutters based on the principle that early intervention of maintenance defects has a 5 to 1 cost saving. Correcting this issue is part of an overall improvement strategy.

5.5. Routine Maintenance Plan

Maintenance are those minor works necessary to keep assets on their expected life-cycle path. Failing to carry out necessary maintenance when it is required will result in assets deteriorating faster than expected.

Not achieving the expected life from assets costs an organisation in the long run as it will be forced to renew its assets earlier resulting in higher annual capital renewal expenditures. In addition, as the overall condition of the assets deteriorates the annual maintenance cost will rise as assets in poorer condition require more maintenance.

When determining the required maintenance in year 2022 based on the distribution of the Roads and kerbs asset stock, Council has adopted an 'As a percentage of Replacement Cost' approach to determine the Required Annual Maintenance. This is consistent with the International Infrastructure Management Manual and other industry standards. The percentage of the Replacement Cost adopted for Roads and kerbs assets is as follows.

Council's current 10 Year LTFP allocation of funding to Transport Maintenance and Operating is broken down in the following table:

| | 2023/24 | 2024/25 | 2025/26 | 2026/27 | 2027/28 | 2028/29 | 2029/30 | 2030/31 | 2031/32 | 2032/33 |
|-------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Operations | \$10,037,781 | \$10,362,457 | \$10,630,038 | \$10,905,835 | \$11,234,317 | \$11,545,377 | \$11,705,022 | \$12,190,622 | \$12,495,506 | \$12,810,781 |
| Maintenance | \$5,347,651 | \$5,526,699 | \$5,711,245 | \$5,900,497 | \$6,077,511 | \$6,237,384 | \$5,882,983 | \$6,570,252 | \$6,719,631 | \$6,870,921 |

5.6. Asset hierarchy

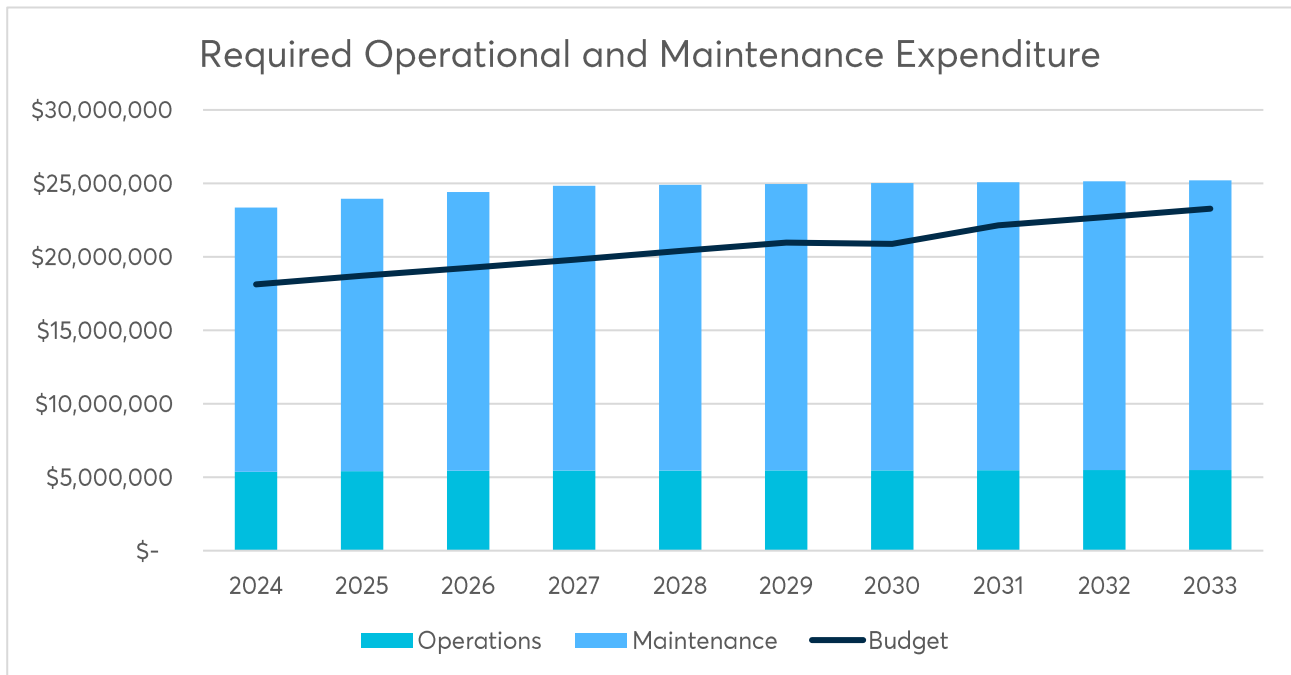
An asset hierarchy provides a framework for structuring data in an information system to assist in collection of data, reporting information and making decisions. The hierarchy includes the asset class and component used for asset planning and financial reporting and service level hierarchy used for

service planning and delivery.

5.2.3 Summary of future operations and maintenance expenditures

Forecast operations and maintenance costs are expected to vary in relation to the total value of the asset stock. If additional assets are acquired, the future operations and maintenance costs are forecast to increase. If assets are disposed of the forecast operation and maintenance costs are expected to decrease. Figure 5.8 shows the forecast operations and maintenance costs relative to the proposed operations and maintenance Planned Budget.

Figure 5.8: Projected Operations and Maintenance Expenditure



Deferred maintenance, i.e. works that are identified for maintenance and unable to be funded are to be included in the risk assessment and analysis in the infrastructure risk management plan.

Maintenance is funded from the operating budget where available. This is further discussed in Section 7.

5.7. Renewal/Replacement Plan

Renewal and replacement expenditure is major work which does not increase the asset's design capacity but restores, rehabilitates, replaces or renews an existing asset to its original service potential. Work over and above restoring an asset to original service potential is upgrade or new works expenditure resulting in additional future operations and maintenance costs.

Renewal will be undertaken using 'low cost' renewal methods where practical. The aim of 'low cost' renewals is to restore the service potential or future economic benefits of the asset by renewing the assets at a less cost than actual replacement costs. Typical transport renewal works include the treatments of existing assets:-

- Spray sealing
- Footpath restoration
- Kerb renewal
- Road resurfacing
- Bridge component renewal

With infrastructure assets, the lowest total cost of ownership is achieved through developing a Renewal and Replacement Plan around the practice of replacing assets when they are at the end of the life as determined by their condition.

Budgeting for the future based on historical spending has been shown to be unreliable as it does not consider any growth areas within the municipality. Growth means an increasing asset portfolio and this eventually results in increased asset renewal expenditure demands. While the growth has also resulted in an increasing rate base, the demand for increased expenditure lags at least a decade or two behind due to the long lives of infrastructure assets.

The lag in the need to grow the income can be painful for both the Council and the community especially if the period of growth has passed. Hence it is vital that Council tracks the consumption of its assets and forecasts the asset renewal up to 20 years ahead.

5.3.1 Renewal plan

Assets requiring renewal/replacement are identified from one of three methods provided in the 'Expenditure Template'.

- Method 1 uses Asset Register data to project the renewal costs using acquisition year and useful life to determine the renewal year, or
- Method 2 uses capital renewal expenditure projections from external condition modelling systems (such as Pavement Management Systems), or
- Method 3 uses a combination of average *network renewals* plus *defect repairs* in the *Renewal Plan* and *Defect Repair Plan* worksheets on the 'Expenditure template'.

Method 1 was used for this asset management plan.

It is common that the valuation registers used in Scenario 1 are not developed to a level of maturity where they are reliable for producing a realistic renewal forecast. Ideally when this asset register is sorted by remaining life from 1 to 10 years this should be consistent with the capital renewal program. For City of Parramatta Council the refinement of the asset register to achieve this situation should become an important part of the asset management improvement plan.

Scenario 2 is prepared using the technical estimates of what renewal is required to sustain the current levels of service, plus the known capital upgrade/new expenditures over the 10 year period. It is common that this estimate will be beyond the current funding capacity of council. Scenario 3 is a reflection of the actual funding available. The difference between Scenario 2 and Scenario 3 represents "what we can't do". The discussion about this "gap" will lead us into a much better informed community discussion about what are achievable and acceptable service levels, as well as giving a focus on managing risk.

5.3.2 Renewal and Replacement Strategies

City of Parramatta Council will plan capital renewal and replacement projects to meet level of service objectives and minimise infrastructure service risks by:

- Planning and scheduling renewal projects to deliver the defined level of service in the most efficient manner,
- Undertaking project scoping for all capital renewal and replacement projects to identify:
 - The specific requirements of the service provider
 - the service delivery 'deficiency', present risk and optimum time for renewal/replacement,
 - the project objectives to rectify the deficiency,
 - the range of options, estimated capital and life cycle costs for each options that could address the service deficiency,
 - and evaluate the options against adopted evaluation criteria, and
 - select the best option to be included in capital renewal programs,
- Using 'low cost' renewal methods (cost of renewal is less than replacement) wherever possible,

- Maintain a current infrastructure risk register for assets and service risks associated with providing services from infrastructure assets and reporting Very High and High risks and residual risks after treatment to management and Council,
- Review current and required skills base and implement workforce training and development to meet required construction and renewal needs,
- Maintain a current hierarchy of critical assets and capital renewal treatments and timings required ,
- Review management of capital renewal and replacement activities to ensure the best value for resources used is obtained.

Renewal ranking criteria

Asset renewal and replacement is typically undertaken to either:

- Ensure the reliability of the existing infrastructure to deliver the service it was constructed to facilitate (e.g. replacing a bridge that has a 5 t load limit), or
- To ensure the infrastructure is of sufficient quality to meet the service requirements (e.g. roughness of a road or accessibility of facilities).¹¹

It is possible to get some indication of capital renewal and replacement priorities by identifying assets or asset groups that:

- Have a high consequence of failure,
- Have high use and subsequent impact on users would be greatest,
- Have a total value represents the greatest net value,
- Have the highest average age relative to their expected lives,
- Are identified in the AM Plan as key cost factors,
- Have high operational or maintenance costs, and
- Have replacement with a modern equivalent asset that would provide the equivalent service at a savings.¹²

Renewal and replacement standards

Renewal work is carried out in accordance with the following Standards and Specifications.

- AUS SPEC Road standards
- Australian Standards
- Project Specific Technical Specifications (e.g. NATSPEC)
- Council Planning Regulations and DCP's
- Other Council Policies & Objectives

5.3.3 Summary of future renewal and replacement expenditure

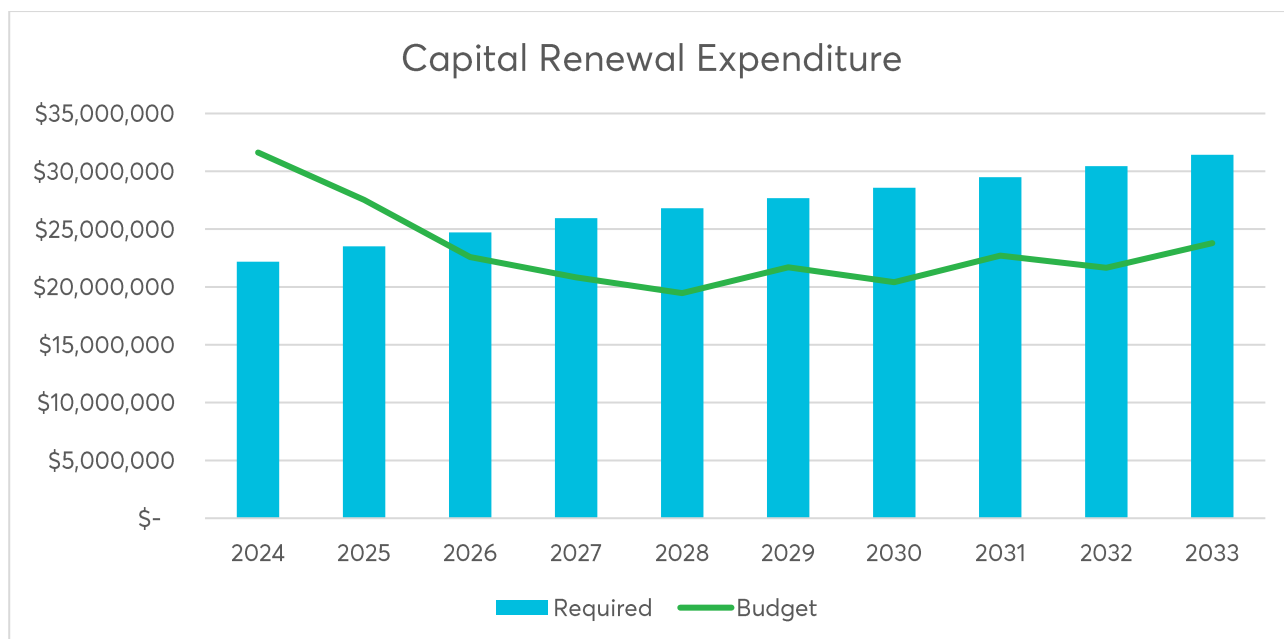
Projected future renewal and replacement expenditures are forecast to increase over time when the asset stock increases. The expenditure is required is shown in Fig 5.9. Note that all amounts are shown in real values.

The projected capital renewal and replacement program is shown in Appendix B.

Fig 5.9: Projected Capital Renewal and Replacement Expenditure

¹¹ IPWEA, 2015, IIMM, Sec 3.4.4, p 3|91.

¹² Based on IPWEA, 2015, IIMM, Sec 3.4.5, p 3|97.



Deferred renewal and replacement, i.e. those assets identified for renewal and/or replacement and not scheduled in capital works programs are to be included in the risk analysis process in the risk management plan.

Renewals and replacement expenditure in the capital works program will be accommodated in the long term financial plan. This is further discussed in Section 7.

The renewal projection (forecast) in Scenario 1 (Using the asset/valuation register) generates a highly variable renewal profile. Whilst the long term averages and total values from this register are sound, the shorter term renewal forecast are not, and are inconsistent with the known capital renewal plans. This indicates that further refinement of the asset register is required before it is valuable as a capital renewal planning tool. This should be given a high priority in the asset management improvement plan.

5.3.4 Creation/Acquisition/Upgrade Plan

New works are those works that create a new asset that did not previously exist, or works which upgrade or improve an existing asset beyond its existing capacity. They may result from growth, social or environmental needs. Assets may also be acquired at no cost. These additional assets are considered in Section 4.4.

Council has already identified and resolved to undertake a number of upgrade or new asset projects to support existing services. These upgrade/new works are discussed in the following Sections.

5.4.1 Selection criteria

New assets and upgrade/expansion of existing assets are identified from various sources such as community requests, proposals identified by strategic plans or partnerships with others. Candidate proposals are inspected to verify need and to develop a preliminary renewal estimate. Verified proposals are ranked by priority and available funds and scheduled in future works programmes.

5.4.2 Capital Investment Strategies

Capital upgrade and new projects will be planned to meet level of service objectives by:

- Continuing to implement Council's major projects
- Finalising a new Developer Contributions Plan
- Planning and scheduling capital upgrade and new projects to deliver the defined level of service in the most efficient manner,
- Undertake project scoping for all capital upgrade/new projects to identify:

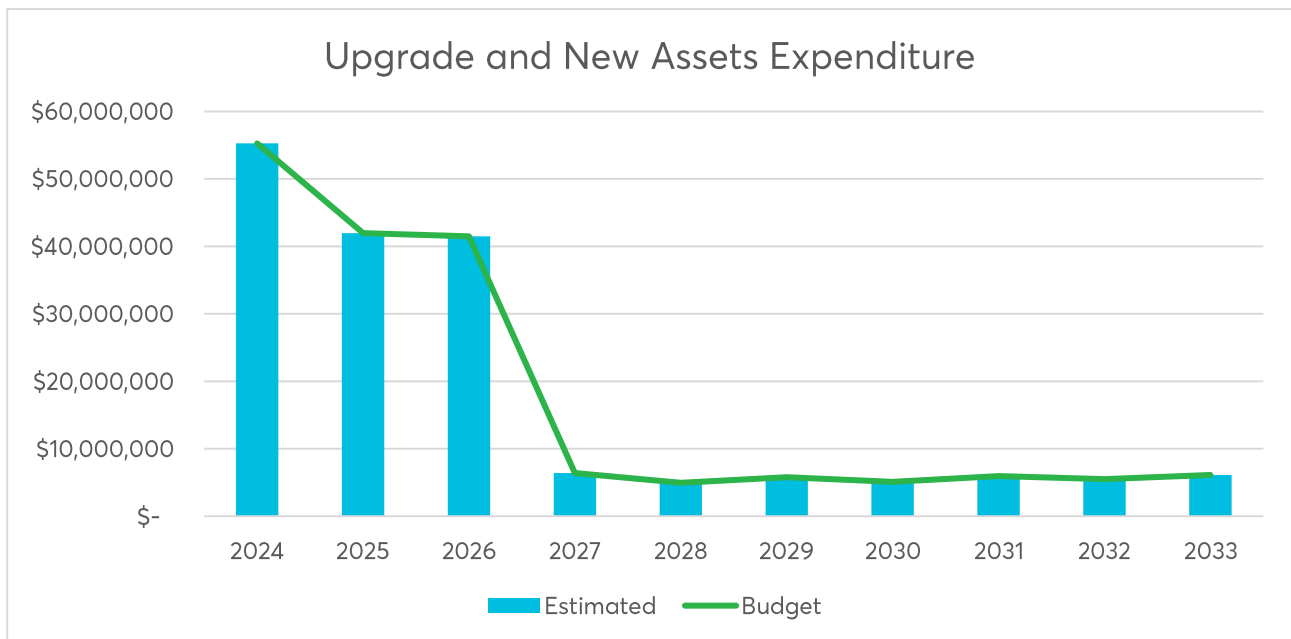
- the service delivery 'deficiency', present risk and required timeline for delivery of the upgrade/new asset,
- the project objectives to rectify the deficiency including value management for major projects,
- the range of options, estimated capital and life cycle costs for each options that could address the service deficiency,
- management of risks associated with alternative options,
- and evaluate the options against evaluation criteria adopted by Council, and
- select the best option to be included in capital upgrade/new programs,
- Review current and required skills base and implement training and development to meet required construction and project management needs,
- Review management of capital project management activities to ensure Council is obtaining best value for resources used.

Standards and specifications for new assets and for upgrade/expansion of existing assets are the same as those for renewal shown in Section 5.4.2.

5.4.3 Summary of future upgrade/new assets expenditure

Projected upgrade/new asset expenditures are summarised in Fig 5.10. The projected upgrade/new capital works program is shown in Appendix C. All amounts are shown in real values.

Fig 5.10: Projected Capital Upgrade/New Asset Expenditure



Expenditure on new assets and services in the capital works program will be accommodated in the long term financial plan. This is further discussed in Section 7.2.

5.8. Disposal Plan

Disposal includes any activity associated with disposal of a decommissioned asset including sale, demolition or relocation. Assets identified for possible decommissioning and disposal are shown in Table 5.5, together with estimated annual savings from not having to fund operations and maintenance of the assets. These assets will be further reinvestigated to determine the required levels of service and see what options are available for alternate service delivery, if any. Any costs or revenue gained from asset disposals is accommodated in the long term financial plan.

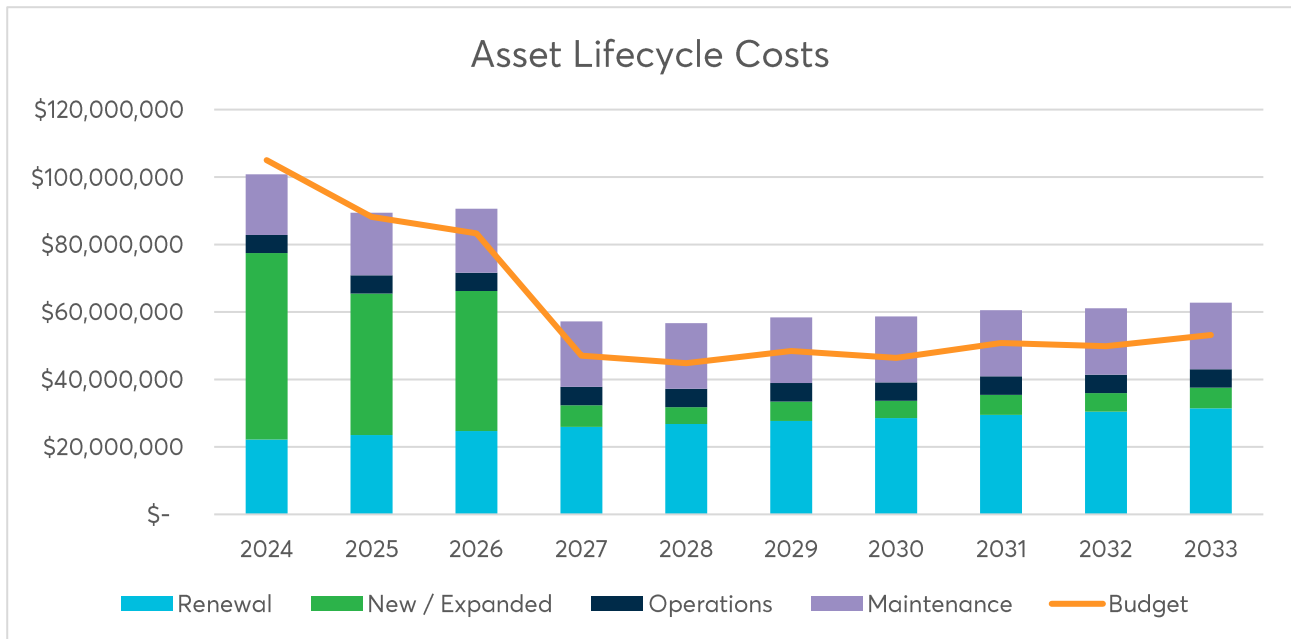
Where cash flow projections from asset disposals are not available, these will be developed in future revisions of this asset management plan.

5.9. Summary of asset forecast costs

The financial projections from this asset plan are shown in Figure 5.11. These projections include forecast costs for acquisition, operation, maintenance, renewal, and disposal. These forecast costs are shown relative to the proposed budget.

The bars in the graphs represent the forecast costs needed to minimise the life cycle costs associated with the service provision. The proposed budget line indicates the estimate of available funding. The gap between the forecast work and the proposed budget is the basis of the discussion on achieving balance between costs, levels of service and risk to achieve the best value outcome.

Figure 5.11: Lifecycle Summary



All figure values are shown in current day dollars.

6. RISK MANAGEMENT PLAN

The purpose of infrastructure risk management is to document the results and recommendations resulting from the periodic identification, assessment and treatment of risks associated with providing services from infrastructure, using the fundamentals of International Standard ISO 31000:2009 Risk management – Principles and guidelines.

Risk Management is defined in ISO 31000:2009 as: "coordinated activities to direct and control with regard to risk"¹³.

An assessment of risks¹⁴ associated with service delivery from infrastructure assets has identified critical risks that will result in loss or reduction in service from infrastructure assets or a 'financial shock'. The risk assessment process identifies credible risks, the likelihood of the risk event occurring, the consequences should the event occur, develops a risk rating, evaluates the risk and develops a risk treatment plan for non-acceptable risks.

6.1. Critical Assets

Critical assets are those assets which have a high consequence of failure but not necessarily a high likelihood of failure. By identifying critical assets and critical failure modes, investigative activities, maintenance plans and capital expenditure plans can be targeted at the appropriate time.

Operations and maintenance activities may be targeted to mitigate critical assets failure and maintain service levels. These activities may include increased inspection frequency, higher maintenance intervention levels, etc. Critical assets failure modes and required operations and maintenance activities are detailed in Table 5.3.2.1.

At the current time Parramatta City Council only identifies Regional Roads as 'critical' and does not insure any road assets. Council is currently reviewing the Enterprise Risk Management Procedure and the WestPool insurance coverage to ensure that assets that are critical are covered for known risks. Generally the following road and related assets are regarded as 'critical';

- All bridges
- Arterial and sub-arterial roads
- Roads providing access/egress during floods
- Roads through commercial/shopping centres
- Main industrial area access roads
- Footpaths in heavily pedestrianized areas including commercial/shopping centres, outside schools and adjacent to aged person facilities
- Traffic facilities including facilities on arterial and sub-arterial roads and facilities in commercial/shopping centre and school zones
- Major retaining walls and embankments within the road reserve

Standards and specifications

- AUS SPEC Road standards
- Australian Standards
- Project Specific Technical Specifications (e.g. NATSPEC)
- Council Planning Regulations and DCP's
- Other Council Policies & Objectives

¹³ ISO 31000:2009, p 2

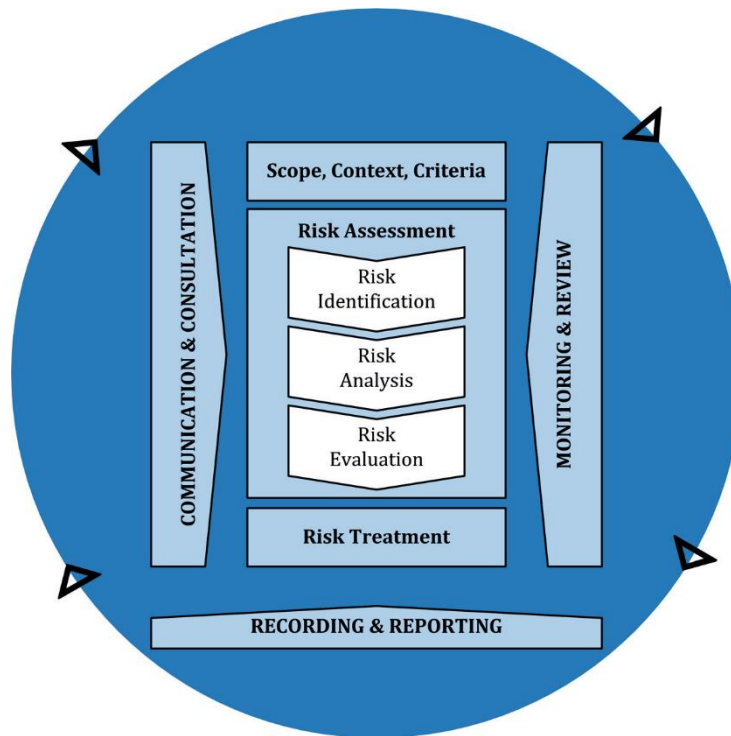
6.2. Risk Assessment

The risk management process used in this project is shown in Figure 6.2 below.

It is an analysis and problem solving technique designed to provide a logical process for the selection of treatment plans and management actions to protect the community against unacceptable risks.

The process is based on the fundamentals of ISO risk assessment standard ISO 31000:2009.

Fig 6.2 Risk Management Process – Abridged



Source: ISO 31000:2018, Figure 1, p9

The risk assessment process identifies credible risks, the likelihood of the risk event occurring, the consequences should the event occur, develops a risk rating, evaluates the risk and develops a risk treatment plan for non-acceptable risks.

An assessment of risks¹⁵ associated with service delivery from infrastructure assets has identified the critical risks that will result in significant loss, 'financial shock' or a reduction in service.

Critical risks are those assessed with 'Very High' (requiring immediate corrective action) and 'High' (requiring corrective action) rating identified in the Infrastructure Risk Management Plan. The residual risk and treatment cost after the selected treatment plan is operational is shown in Table 6.2. These risks and costs are reported to management and Council.

The full details of Enterprise Risk Management are contained within the associated Policy and Procedures. This Asset Management Plan identifies risks, mitigations and insurance measures contained within this asset class.

To further identify and manage the risks associated with providing services from road kerb and gutter assets Council has implemented many management practices and procedures. These include:

- Flood Protection Program (for bridges, roads, contaminated Land)
- Heat and increased extreme weather events impact on assets

- Operating a reactive maintenance service for all assets and services.
- Monitoring condition and remaining service life of assets nearing the end of their service life.
- Renewing and upgrading assets to maintain service delivery
- Closing and disposing of assets that are not providing the required service level.
- Acquiring or constructing new assets to provide new and improved services.
- Developing a planned maintenance system for these assets from the Operating Budget
- Developing inspection program, prioritisation of reactive maintenance based on risk avoidance.
- Not insuring any road assets, even those defined as critical (Regional Roads).¹⁶

The key risks for roads kerb and gutters are excessive rainfall, storms and flood.

The risk to roads from excessive rainfall, storms and floods arises from excess water over the road surface and water infiltration into road pavements. If there are weak areas on a road surface (caused by vehicle damage, vibration, normal wear and tear or other factors) water will create potholes and pavement failure, allowing water to extend into the sub-surface structure. Clearly this risk is higher if a road is actually submerged during a flood, rather than water running across the road surface in a storm.

The key risk management strategy relating to excessive rainfall, floods and storms is sound design and construction of road pavements and surfacing; and appropriate monitoring and maintenance programs in place. Council aims to repair all road defects that meet the compulsory intervention level within 24 hours of notification, as this minimises the chance of damage to vehicles and also limits the damage created to the road's sub-surface. Information gathered in the road condition monitoring is thus an important part of the risk management strategy. Additionally good surface drainage systems are important and are installed where appropriate with road renewal.

Roads also play a key role in response to and recovery from emergency situations. If roads fail, or are impassable due to floods or fire, there can be significant impacts on local communities. The role of roads in an emergency context is an important consideration. The emergency management function of roads is part of the overall emergency risk management framework. Road levels and topography are considered when identifying evacuation routes. Markers are placed on roads that are known to be below certain flood levels so that in a flood event the depth of water over a road can be accurately judged.

Generally roads in newly developed areas are designed and constructed clear of and above floodplain and overland flow path areas. Bridges are designed to withstand extreme storm runoff and flooding.

Table 6.3: Risk Rating Matrix

| Risk Rating | | | | | |
|----------------|---------------|-------|----------|-------|--------------|
| Likelihood | Consequences | | | | |
| | Insignificant | Minor | Moderate | Major | Catastrophic |
| Rare | L | L | M | M | H |
| Unlikely | L | L | M | M | H |
| Possible | L | M | H | H | H |
| Likely | M | M | H | H | VH |
| Almost Certain | M | H | H | VH | VH |

Ref: HB 436:2004, Risk Management Guidelines, Table 6.6, p 55.

¹⁶ Roads- Business Rules 2015. Critical Road Assets.

6.2.1. Transport Specific Risk Analysis

The overall strategies for Council to manage risks are generally to either mitigate, avoid, transfer or accept. These will be further refined in future versions of this AM Plan. As it is envisaged that the strategies will be linked to ISO 31000 as it provides greater detail on how to deal with risk:

- Avoiding the risk by deciding not to start or continue with the activity that gives rise to the risk
- Accepting or increasing the risk in order to pursue an opportunity
- Removing the risk source
- Changing the likelihood
- Changing the consequences
- Sharing the risk with another party or parties (including contracts and risk financing)
- Retaining the risk by informed decision

To further identify and manage the risks associated with providing services from transport assets, Council has implemented many management practices and procedures. These include:

- Land Accuracy Project
- Heat and increased extreme weather events impact on assets
- Operating a reactive maintenance service for all assets and services.
- Operating a planned maintenance system for key assets.
- Monitoring condition and remaining service life of assets nearing the end of their service life.
- Renewing and upgrading assets to maintain service delivery (CBD increase)
- Closing and disposing of assets that are not providing the required service level.
- Acquiring or constructing new assets to provide new and improved services.
- Inspections, prioritisation of reactive maintenance based on risk avoidance
- Insurance policy addresses the critical assets
- Building and Service Continuity Plans

Council can also attempt to limit the ongoing financial risks of managing the transport assets portfolio by:

- Simplifying the financial reporting and control structures
- Value engineering the materials they are constructed from
- Simplification and allow for adaptability of future designs
- Updated plant and equipment (when required) with an environmental and cost efficient focus
- Integrate Business Information Modelling (BIM) and improved operating systems in new building assets which will lead to performance efficiencies

6.3. Infrastructure Resilience Approach

The resilience of our critical infrastructure is vital to our customers and the services we provide. To adapt to changing conditions and grow over time we need to understand our capacity to respond to possible disruptions and be positioned to absorb disturbance and act effectively in a crisis to ensure continuity of service.

To enhance our capacity to manage unforeseen or unexpected risk to the continuity of operations we take an infrastructure resilience approach using an 'all hazards' methodology.

The 'all-hazards' approach involves:

- An initial assessment of critical assets;
- A resilience assessment for these assets; and
- Identification of related improvements or interventions

Resilience is built on aspects such as response and recovery planning, financial capacity and crisis leadership.

7. FINANCIAL SUMMARY

This section contains the financial requirements resulting from all the information presented in the previous sections of this asset management plan. The financial projections will be improved as further information becomes available on desired levels of service and current and projected future asset performance.

As discussed in Section 5.4 the expenditure projection (forecast) in Scenario 1 (Using the asset/valuation register) is not consistent with the required works program or the long term financial plan, and is indicative of the continuing work required to improve the asset register.

Funding Sources available for the management of buildings within the AM Plan and Program are as follows:

1. General Revenue
2. Asset Replacement Reserve
3. Special Rates
4. Grants and Contributions
5. Section 7.11 and 7.12
6. Other Reserves
7. Loans (LIRS)

Council is currently reviewing, qualifying and consolidating under the Asset Strategy Unit, all of its financial data and control of funds across all building asset classes with regard to the following:

- Operations, Maintenance & Capital - Actuals, Budget, Benchmarks and Backlog
- Lifecycle Cost Analysis
- Confirming Sustainable Funding Sources
- Adopted Valuation and Depreciation amounts

CoP's portfolio of transport assets represents a Gross Replacement Cost of \$ \$1,711,884,882 and a current

| Lifecycle Expenditure | 2023/2024 | 2024/2025 | 2025/2026 |
|--------------------------------|---------------|--------------|--------------|
| \$'000 | Budget | Budget | Budget |
| Operational | \$5,347,651 | \$5,526,699 | \$5,711,245 |
| Maintenance | \$10,037,781 | \$10,362,457 | \$10,630,038 |
| Capital renewal | \$31,623,286 | \$27,524,852 | \$22,586,168 |
| Capital upgrade and new | \$55,271,202 | \$42,277,136 | \$41,492,947 |
| Total | \$102,279,921 | \$85,691,144 | \$80,420,397 |

written down value of \$1,313,156,137. The current Operational Plan under the 10 year Long Term Financial Plan (LTFP) allocates the following funding to the building portfolio across the various programs in the Long Term Financial Plan (LTFP) within the Table below.

Table 5.1 City of Parramatta lifecycle budget expenditure for property assets

*Source: LTFP 2021/22 Delivery Plan

It should be noted that Parramatta is undergoing generational change and urban growth. The projected population growth is the highest in NSW and Western Sydney. Therefore the resource allocation of this AM Plan reflects considerable investment in building facilities to be constructed in the future.

7.1.1 Work Category Definitions

Operations: Operational activities keep the asset utilised but have little to no effect on condition. Typical operational activities include:

- Cleaning
- Pest control
- Utility costs
- Security services
- Rates & Charges
- Insurance

Maintenance: Maintenance activities are those routine works which keep assets operating to the required service levels. They fall broadly into two categories:

Planned Maintenance (Proactive) - Inspection and maintenance works planned to prevent asset failure; and

Unplanned Maintenance (Reactive) - Reactive action to correct asset faults and failures on an as required basis (ie emergency repairs).

Historically, expenditure on infrastructure assets has generally been considered to be Capital when the asset is being provided from new or is subject to some major change or Maintenance when the expenditure is minor during the life of the asset.

Strategic Asset Management requires more clarity about the effect any expenditure is having on an asset, especially its expected life-cycle. As a consequence, infrastructure asset expenditure is better classified into one of five categories. These categories are set out in Table 5.2 **Error! Reference source not found..**

Table 5.2: Infrastructure Work Expenditure Categories

| Expenditure Type | Description | Typical Work | Effect on Life-cycle |
|---------------------|--|---|---|
| Capital - New | Provision of a new asset. | Construction of a new building. | Commences the asset on its life-cycle path. |
| Capital - Renewal | Renews a degraded asset back to New or Near New condition. | Replacing a leaking roof. | Resets the asset back to the start of its life-cycle path. |
| Capital - Upgrade | Improves the functionality of an asset. | Replacing existing lighting with energy efficient fittings. | Resets the asset back to the start of its life-cycle path. |
| Capital - Expansion | Improves the capacity of an asset. | Adding an additional room to a building. | Commences the expanded portion on its life-cycle path. Any effect on the original portion of the asset depends on any work done on that portion. |
| Maintenance | Minor repairs. | Repairing a tear in carpet. | Keeps asset on its expected life-cycle path. |

It should also be noted that Council through its various business units and service providers, maintains an operational budget for its building portfolio. The Operational category is required to be clearly segregated from the capital and maintenance activities references above from an accounting perspective and can be defined as:

| | | | |
|-----------|--|--------------------------------|---|
| Operation | Recurring expenditure incurred from normal business operations | Utilities, cleaning and staff. | Activities which are necessary to keep the asset appropriately utilised, being running costs to service the asset |
|-----------|--|--------------------------------|---|

Future versions of this AM Plan will take into consideration the numerous Strategies and Programs currently under development by Council, including the financial considerations for each being Capital New, Renewal, Maintenance and Operational requirements. These Strategies and Programs include but are not limited to:

1. Parramatta Square (PS) Redevelopment
2. Lennox Bridge Car Park Redevelopment
3. Riverside Theatre
4. Parramatta Riverbank
5. Multi Storey Car Park Redevelopment Projects
6. North Parramatta Urban Growth Release

7.1. Financial Sustainability and Projections

7.1.1. Sustainability of service delivery

There are two key indicators of sustainable service delivery that are considered in the AM Plan for this service area. The two indicators are the:

- asset renewal funding ratio (proposed renewal budget for the next 3 years / forecast renewal costs for next 3 years), and
- medium term forecast costs/proposed budget (over 10 years of the planning period).

Asset Renewal Funding Ratio

Asset Renewal Funding Ratio¹⁷

| | 2023/2024 | 2024/2025 | 2025/2026 |
|---------------|-----------|-----------|-----------|
| Renewal ratio | 143% | 117% | 91% |

The Asset Renewal Funding Ratio is an important indicator and illustrates that over the next 3 years we expect to have 119% of the funds required for the optimal renewal of assets.

Medium term – 10 year financial planning period

This AM Plan identifies the forecast operations, maintenance and renewal costs required to provide an agreed level of service to the community over a 10 year period. This provides input into 10 year financial and funding plans aimed at providing the required services in a sustainable manner.

This forecast work can be compared to the proposed budget over the first 10 years of the planning period to identify any funding shortfall.

The forecast operations, maintenance and renewal costs over the 10 year planning period is \$52,361,922 average per year.

The proposed (budget) operations, maintenance and renewal funding is \$61,711,074 on average per year giving a 10 year funding Surplus of \$9,349,151 per year. This indicates that 118% of the forecast costs needed to provide the services documented in this AM Plan are accommodated in the proposed budget. Note, these calculations exclude acquired assets.

¹⁷ AIFMM, 2015, Version 1.0, Financial Sustainability Indicator 3, Sec 2.6, p 9.

Providing sustainable services from infrastructure requires the management of service levels, risks, forecast outlays and financing to achieve a financial indicator of approximately 1.0 for the first years of the AM Plan and ideally over the 10 year life of the Long-Term Financial Plan.

7.1.2. Forecast Costs (outlays) for the long-term financial plan

Table 7.3 shows the forecast costs (outlays) required for consideration in the 10 year long-term financial plan.

Providing services in a financially sustainable manner requires a balance between the forecast outlays required to deliver the agreed service levels with the planned budget allocations in the long-term financial plan.

A gap between the forecast outlays and the amounts allocated in the financial plan indicates further work is required on reviewing service levels in the AM Plan (including possibly revising the long-term financial plan).

We will manage the 'gap' by developing this AM Plan to provide guidance on future service levels and resources required to provide these services in consultation with the community.

Forecast costs are shown in 2022-dollar values.

Table 7.3: Forecast Costs (Outlays) for the Long-Term Financial Plan

| Year | Acquisition | Operation | Maintenance | Renewal | Disposal |
|------|--------------|-------------|--------------|--------------|----------|
| 2024 | \$55,271,202 | \$5,347,651 | \$10,037,781 | \$31,623,286 | 0 |
| 2025 | \$42,277,136 | \$5,526,699 | \$10,362,457 | \$27,524,852 | 0 |
| 2026 | \$41,492,947 | \$5,711,245 | \$10,630,038 | \$22,586,168 | 0 |
| 2027 | \$6,401,835 | \$5,900,497 | \$10,905,835 | \$20,833,227 | 0 |
| 2028 | \$4,958,378 | \$6,077,511 | \$11,234,317 | \$19,465,701 | 0 |
| 2029 | \$5,782,511 | \$6,237,384 | \$11,545,377 | \$21,695,507 | 0 |
| 2030 | \$5,098,587 | \$5,882,983 | \$11,705,022 | \$20,414,219 | 0 |
| 2031 | \$5,945,057 | \$6,570,252 | \$12,190,622 | \$22,711,747 | 0 |
| 2032 | \$5,496,460 | \$6,719,631 | \$12,495,506 | \$21,662,211 | 0 |
| 2033 | \$6,119,791 | \$6,870,921 | \$12,810,781 | \$23,788,809 | 0 |

7.2. Funding Strategy

The proposed funding for assets is outlined in the Entity's budget and Long-Term financial plan.

The financial strategy of the entity determines how funding will be provided, whereas the AM Plan communicates how and when this will be spent, along with the service and risk consequences of various service alternatives.

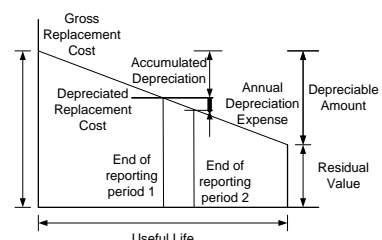
7.3. Valuation Forecasts

7.3.1. Asset valuations

The best available estimate of the value of assets included in this AM Plan are shown below. The assets are valued at Fair Value as of 30 June 2022:

Replacement Cost (Current/Gross) \$1,798,782,000

Depreciable Amount \$1,691,516,000



| | |
|--|-----------------|
| Depreciated Replacement Cost ¹⁸ | \$1,383,862,000 |
| Depreciation | \$22,177,000 |

7.3.2. Valuation forecast

Additional assets will generally add to the operations and maintenance needs in the longer term. Additional assets will also require additional costs due to future renewals. Any additional assets will also add to future depreciation forecasts.

7.4. Key Assumptions Made in Financial Forecasts

In compiling this AM Plan, it was necessary to make some assumptions. This section details the key assumptions made in the development of this AM plan and should provide readers with an understanding of the level of confidence in the data behind the financial forecasts.

Key assumptions made in this AM Plan are:

Table 7.4: Key Assumptions made in AM Plan and Risks of Change

| Key Assumptions | Risks of Change to Assumptions |
|--|--------------------------------|
| Use of the existing inventory data | Medium-High Risk |
| Use of existing valuations, useful lives and remaining lives determined from the condition rating | Medium-High Risk |
| Use of current expenditure information as best as this can be determined | Low-Medium Risk |
| That the current expenditures are not resulting in a significant decline in the service levels provided in the medium term | Low-Medium Risk |

7.5. Forecast Reliability and Confidence

The forecast costs, proposed budgets, and valuation projections in this AM Plan are based on the best available data. For effective asset and financial management, it is critical that the information is current and accurate. Data confidence is classified on a A - E level scale¹⁹ in accordance with Table 7.5.

Table 7.5: Data Confidence Grading System

| Confidence Grade | Description |
|------------------|--|
| A. Very High | Data based on sound records, procedures, investigations and analysis, documented properly and agreed as the best method of assessment. Dataset is complete and estimated to be accurate $\pm 2\%$ |
| B. High | Data based on sound records, procedures, investigations and analysis, documented properly but has minor shortcomings, for example some of the data is old, some documentation is missing and/or reliance is placed on unconfirmed reports or some extrapolation. Dataset is complete and estimated to be accurate $\pm 10\%$ |
| C. Medium | Data based on sound records, procedures, investigations and analysis which is incomplete or unsupported, or extrapolated from a limited sample for which grade A or B data are available. Dataset is substantially complete but up to 50% is extrapolated data and accuracy estimated $\pm 25\%$ |

¹⁸ Also reported as Written Down Value, Carrying or Net Book Value.

¹⁹ IPWEA, 2015, IIMM, Table 2.4.6, p 2|71.

| Confidence Grade | Description |
|------------------|--|
| D. Low | Data is based on unconfirmed verbal reports and/or cursory inspections and analysis. Dataset may not be fully complete, and most data is estimated or extrapolated. Accuracy \pm 40% |
| E. Very Low | None or very little data held. |

The estimated confidence level for and reliability of data used in this AM Plan is shown in Table 7.6.

Table 7.6: Data Confidence Assessment for Data used in AM Plan

| Data | Confidence Assessment | Comment |
|---------------------------------|-----------------------|--|
| Demand drivers | B Reliable | Based on Recreation & Community Facilities Needs studies undertaken |
| Growth projections | A Highly reliable | Based on Census data |
| Operations expenditures | B Reliable | Expenditure information taken directly from Council's Power Budget system broken down into operations, maintenance, capital renewal and capital upgrade expenditures. This information is used to populate the LTFP. |
| Maintenance expenditures | B Reliable | Expenditure information taken directly from Council's Power Budget system broken down into operations, maintenance, capital renewal and capital upgrade expenditures. This information is used to populate the LTFP. |
| Projected Renewal expenditures. | B Reliable | Direct from budget, but breakdown into operations and maintenance and renewal is estimated and requires development |
| Asset values | C Uncertain | Based on 'Fair Value' valuations undertaken. New valuation due 2022. |
| Asset useful lives | C Uncertain | Estimated using typical values. Further substantiation required for next revision of the AMP |
| Condition modelling | C Uncertain | Based on condition assessments, creation dates and useful/remaining lives, further substantiation required for next revision of the AMP |
| Network renewals | B Reliable | Based on corporate knowledge of asset and recent assessments, further substantiation included in the next revision of the AMP |
| Defect repairs | B Reliable | Based on a number of condition assessments. Also based on corporate knowledge of assets and recent visual assessments, further substantiation included in the next revision of the AMP |
| Upgrade/New expenditures | B Reliable | Based on findings of the Recreation & Community Facilities Needs studies undertaken, which is included in the draft s94 Plan |
| Disposal expenditures | A Highly Reliable | Based on actual Council Resolutions |

Over all data sources the data confidence is assessed as medium-high confidence level for data used in the preparation of this AM Plan.

8. PLAN IMPROVEMENT AND MONITORING

8.1. Status of Asset Management Practices

8.1.1. Accounting and financial data sources

Council's accounting and financial management system is Technology One.

All operational, maintenance and capital construction cost are recorded in this system

Capital/maintenance threshold

Required changes to accounting financial systems arising from this AM Plan

- Develop reporting on expenditures, with separation of costs for operations as opposed to maintenance and improved reporting on capital expenditures as renewal or upgrade/new,
- Continued input and development of a single corporate asset register, in which financial calculations including calculation of annual depreciation can be undertaken by council.
- Linking of the customer service system/work orders to the corporate asset register to link requests to asset records,
- Improved project cost accounting to record costs against the asset component and develop valuation unit rates.

8.1.2. Asset management data sources

Asset registers

The key information flows into this Asset Management Plan are:

- The asset register data on size, age, value, remaining life of the network;
- The unit rates for categories of work / material;
- The adopted service levels;
- Projections of various factors affecting future demand for services;
- Correlations between maintenance and renewal, including decay models; Linkage from asset management to financial system

Linkage from asset management to financial system

The key information flows from this Asset Management Plan are:

- The assumed asset renewal profile and trends;
- The resulting budget, valuation and depreciation projections;
- The useful life analysis.

These will impact the Long Term Financial Plan, Strategic Business Plan, annual budget and departmental business plans and budgets.

Accountabilities for asset management system and data maintenance

- Asset Strategy
- Asset Managers

Required changes to asset management system arising from this AM Plan

- Review of accuracy and currency of asset data,

- Continued development of a single technical asset register as the corporate asset register, in which financial calculations including calculation of annual depreciation can be undertaken by council at an individual asset component level.
- Development of a works costing and maintenance management system to improve works planning and cost recording, in particular to identify expenditure type (operations, maintenance, capital renewal and capital new/upgrade)

Improved project cost accounting to record costs against the asset component and develop valuation unit rates.

8.1.3. Improvement Plan

The asset management improvement plan generated from this asset management plan is shown in Table 8.1.

Table 8.1: Improvement Plan

| Ref No. | High Level Strategic Actions | Priority | Deliver by: |
|---------|--|----------|-----------------|
| 1. | Establish transparent and responsible asset management processes that align with best appropriate practice. This includes ensuring consistency across the Asset Management Strategy, Long Term Financial Plan, Technology One asset registers, levels of service for all asset classes, data collection, validation and reporting. | High | 2023/24 |
| 2. | Review and establish clear assumptions and a consistent approach to calculating depreciation and backlog. Apply this approach across all asset classes to obtain the most accurate backlog. Assess the backlog against Council's infrastructure priorities, financial budgets and Long Term Financial Planning. | High | 2023/24 |
| 3. | Clearly identify all asset expenditure requirements into four categories: renewals, new, maintenance, and operational. Establish clear budgets and reporting lines for each category. | High | 2023/24 |
| 4. | Allocate and clarify roles, resources and responsibilities for asset management. This includes establishing a good understanding of asset data, finance and budgets. Establish clear communication protocols between finance and the wider organisation. | High | 2023/24 |
| 5. | Review and establish agreed levels of services in consultation with the community, outlined in the asset management plans. | Medium | 2023/24-2024-25 |
| 6. | Review and estimate the future lifecycle costs of all decisions relating to new service levels and new assets, donated or built. | Medium | 2023/24 |
| 7. | Review the future lifecycle costs and effects of donated assets on financial sustainability and the level of service delivery to the community. Create a disposal and donated assets plan that feeds information into the Long Term Financial Plan. | Medium | 2023/24 |

| | | | |
|-----|--|--------|---------|
| 8. | Prioritise and plan asset renewals to meet agreed service levels based on site inspections, infrastructure priorities and community importance. | Medium | 2023/24 |
| 9. | Identify and prioritise critical assets for Council and its community. Establish emergency response plans and asset ownership for critical assets. | Medium | 2024/25 |
| 10. | Create an environment where Council employees take part in the overall management of Council assets by developing asset management awareness and capability throughout the organisation. | Medium | 2024/25 |

8.2. Monitoring and Review Procedures

This asset management plan will be reviewed during annual budget planning processes and amended to show any material changes in service levels and/or resources available to provide those services as a result of budget decisions.

The AM Plan will be updated annually to ensure it represents the current service level, asset values, projected operations, maintenance, capital renewal and replacement, capital upgrade/new and asset disposal expenditures and projected expenditure values incorporated into the long term financial plan.

The AM Plan has a life of 4 years (Council election cycle) and is due for complete revision and updating within 1 year of each Council election.

8.3. Performance Measures

The effectiveness of the asset management plan can be measured in the following ways:

- The degree to which the required projected expenditures identified in this asset management plan are incorporated into the long term financial plan,
- The degree to which 1-5 year detailed works programs, budgets, business plans and corporate structures take into account the 'global' works program trends provided by the asset management plan,
- The degree to which the existing and projected service levels and service consequences (what we cannot do), risks and residual risks are incorporated into the Strategic Plan and associated plans,
- The Asset Renewal Funding Ratio achieving the target of 1.0.

9. REFERENCES

- IPWEA, 2006, 'International Infrastructure Management Manual', Institute of Public Works Engineering Australasia, Sydney, www.ipwea.org/IIMM
- IPWEA, 2015, 3rd edn., 'International Infrastructure Management Manual', Institute of Public Works Engineering Australasia, Sydney, www.ipwea.org/IIMM
- IPWEA, 2008, 'NAMS.PLUS Asset Management', Institute of Public Works Engineering Australasia, Sydney, www.ipwea.org/namsplus.
- IPWEA, 2015, 2nd edn., 'Australian Infrastructure Financial Management Manual', Institute of Public Works Engineering Australasia, Sydney, www.ipwea.org/AIFMM.
- IPWEA, 2020 'International Infrastructure Financial Management Manual', Institute of Public Works Engineering Australasia, Sydney
- IPWEA, 2018, Practice Note 12.1, 'Climate Change Impacts on the Useful Life of Assets', Institute of Public Works Engineering Australasia, Sydney
- IPWEA, 2012, Practice Note 6 Long-Term Financial Planning, Institute of Public Works Engineering Australasia, Sydney, <https://www.ipwea.org/publications/ipweabookshop/practicenotes/pn6>
- IPWEA, 2014, Practice Note 8 – Levels of Service & Community Engagement, Institute of Public Works Engineering Australasia, Sydney, <https://www.ipwea.org/publications/ipweabookshop/practicenotes/pn8>
- ISO, 2014, ISO 55000:2014, Overview, principles and terminology
- ISO, 2018, ISO 31000:2018, Risk management – Guidelines
- Community Strategic Plan
- Delivery Program
- Operational Plan

10. APPENDICES

Appendix A Projected 10 year Capital Renewal and Replacement Works Program

Appendix B LTFP Budgeted Expenditures Accommodated in AM Plan

Appendix C Abbreviations

Appendix D Glossary

Appendix A Projected 10-year Capital Renewal and Replacement Works Program

| From Street | To Street | Suburb | Treatment | Cost | Road Class |
|---------------------------|---------------------------|---------------------|-------------------------------|--------------|-----------------|
| Niblick Crescent | Prindle Street | Oatlands | Pavement rehabilitation | \$89,276.00 | Regional Roads |
| Ellis Street | York Street | Oatlands | Pavement rehabilitation | \$84,037.00 | |
| Cowper Street | Parramatta Road | Granville | Pavement rehabilitation | \$50,798.00 | |
| M4 | Crimea Street | Parramatta | Pavement rehabilitation | \$104,379.00 | |
| Hill Street | Railway Street | Wentworthville | Pavement rehabilitation | \$113,014.00 | |
| Old Windsor Road | Picasso Crescent | Toongabbie | Pavement rehabilitation | \$219,032.00 | |
| Hassall Street | Parkes Street | Parramatta | Pavement rehabilitation | \$54,791.00 | |
| Holker Street | Holker Street | Sydney Olympic Park | Pavement rehabilitation | \$108,680.00 | |
| Albert Street | Fennell Street | North Parramatta | Pavement rehabilitation | \$111,287.00 | |
| Fennell Street | Grose Street | North Parramatta | Pavement rehabilitation | \$100,000.00 | |
| Church Street | Wentworth Street | Parramatta | Pavement rehabilitation | \$55,055.00 | |
| Bellevue Street | Sutherland Street | North Parramatta | Pavement rehabilitation | \$173,679.00 | |
| Sutherland Street | James Ruse Drive | North Parramatta | Pavement rehabilitation | \$142,461.00 | |
| Victoria Road | Pemberton Street | Parramatta | Pavement rehabilitation | \$91,938.00 | |
| Fitzwilliam Road | Piquet Place | Toongabbie | Pavement rehabilitation | \$72,732.00 | |
| Grand Avenue | Unwin Street | Rosehill | Replacement of concrete slabs | \$37,660.00 | Concrete Roads |
| Durham Street | Colquhoun Street | Rosehill | Replacement of concrete slabs | \$20,400.00 | |
| Grand Avenue | Devon Street | Rosehill | Replacement of concrete slabs | \$77,270.00 | |
| Grand Avenue North | Colquhoun Street | Camellia | Replacement of concrete slabs | \$80,000.00 | |
| Colquhoun Street | Durham Street | Camellia | Replacement of concrete slabs | \$97,065.00 | |
| Stromboli Strait | Burroway Road | Wentworth Point | Replacement of concrete slabs | \$50,000.00 | |
| Carter Street | Edwin Flack Avenue | Lydcombe | Replacement of concrete slabs | \$50,000.00 | |
| Colquhoun Street | Shirley Street | Rosehill | Replacement of concrete slabs | \$30,248.00 | |
| Church Street | O'Connell Street | Parramatta | Replacement of concrete slabs | \$55,000.00 | |
| Bridge | Leamington Road | Telopea | Pavement rehabilitation | \$34,408.00 | Collector Roads |
| House number 83 | House number 103 | Telopea | Pavement rehabilitation | \$146,344.00 | |
| Homebush Bay Drive | Shirley Strickland Avenue | Sydney Olympic Park | Pavement rehabilitation | \$178,255.00 | |
| Shirley Strickland Avenue | Bennelong Parkway | Sydney Olympic Park | Pavement rehabilitation | \$93,060.00 | |
| House Number 91 | House 95 | Toongabbie | Pavement rehabilitation | \$22,220.00 | |

| | | | | | |
|------------------|-----------------|------------------|-------------------------|--------------|-----------------------------|
| Burrabogee Road | Burrabogee Road | Pendle Hill | Pavement rehabilitation | \$94,006.00 | |
| Moorgate Street | Henson Street | Toongabbie | Pavement rehabilitation | \$11,960.00 | |
| House number 12 | Pembroke Street | Epping | Pavement rehabilitation | \$129,420.00 | |
| Crandon Road | Epping Road | Epping | Pavement rehabilitation | \$121,952.00 | |
| Pembroke Street | Crandon Road | Epping | Pavement rehabilitation | \$128,623.00 | |
| Yates Avenue | Cox Crescent | Dundas Valley | Pavement rehabilitation | \$152,625.00 | |
| Trent Road | House number 17 | North Rocks | Pavement rehabilitation | \$56,140.00 | |
| House Number 64 | Creek | Winston Hills | Pavement rehabilitation | \$35,904.00 | |
| Old Windsor Road | Baxter Drive | Old Toongabbie | Pavement rehabilitation | \$190,674.00 | |
| Jenkins Road | Chainage 30 m | Carlingford | Pavement rehabilitation | \$19,860.00 | |
| Park Road | John Street | Rydalmere | Pavement rehabilitation | \$37,853.50 | Industrial Roads |
| Mary Parade | Mary Lane | Rydalmere | Pavement rehabilitation | \$73,800.00 | |
| Mons Road | Transitway | Northmead | Pavement rehabilitation | \$115,684.50 | |
| Derby Street | Chainage 50 m | Silverwater | Pavement rehabilitation | \$42,281.00 | |
| Silver Street | Picken Street | Silverwater | Pavement rehabilitation | \$120,436.00 | |
| Martha Street | Cul-De-Sac | Clyde | Pavement rehabilitation | \$75,743.00 | |
| Antoine Street | Dead End | Rydalmere | Pavement rehabilitation | \$25,986.50 | |
| South Street | Antoine Street | Rydalmere | Pavement rehabilitation | \$63,852.00 | |
| Mary Parade | Bridge Street | Rydalmere | Pavement rehabilitation | \$43,120.00 | |
| Brodie Street | Chainage 60 m | Rydalmere | Pavement rehabilitation | \$91,077.00 | |
| Shaft Street | Dead End | Silverwater | Pavement rehabilitation | \$30,020.00 | Commercial roads |
| Giffard Street | River Street | Silverwater | Pavement rehabilitation | \$70,331.00 | |
| Railway Parade | Queens Street | Westmead | Pavement rehabilitation | \$83,495.50 | |
| O'Connell Street | Iron Street | North Parramatta | Pavement rehabilitation | \$164,810.00 | |
| Sorrell Street | Dead End | Parramatta | Pavement rehabilitation | \$33,555.50 | |
| Church Street | Sorrell Street | Parramatta | Pavement rehabilitation | \$114,246.00 | |
| Church Street | Sorrell Street | Parramatta | Pavement rehabilitation | \$69,254.00 | |
| Victoria Road | Ross Street | North Parramatta | Pavement rehabilitation | \$42,634.00 | |
| Harris Street | Wigram Street | Harris Park | Pavement rehabilitation | \$131,189.00 | |
| Pennant Parade | Morshead Avenue | Carlingford | Pavement rehabilitation | \$291,270.00 | Secondary Collectors |
| Marconi Street | Euclid Street | Winston Hills | Pavement rehabilitation | \$321,167.00 | |
| Fitzwilliam Road | Nada Street | Old Toongabbie | Pavement rehabilitation | \$95,177.50 | |

| | | | | | |
|---------------------|---------------------|-------------------|-------------------------|--------------|-------------|
| Pedestrian Crossing | Wyralla Street | Epping | Pavement rehabilitation | \$81,774.00 | |
| Eucalyptus Street | May Street | Constitution Hill | Pavement rehabilitation | \$165,594.00 | |
| Epping Avenue | Kent Street | Epping | Pavement rehabilitation | \$86,867.00 | |
| Constitution Road | Hollis Street | Constitution Hill | Pavement rehabilitation | \$203,841.00 | |
| O'Connell Street | Trott Street | North Parramatta | Pavement rehabilitation | \$94,285.00 | |
| Hillcrest Avenue | Chainage 100 m | Winston Hills | Pavement rehabilitation | \$171,732.00 | |
| Fennell Street | Victoria Road | North Parramatta | Pavement rehabilitation | \$94,204.00 | |
| William Street | Bridge Street | Epping | Pavement rehabilitation | \$153,620.00 | |
| Pennant Parade | Hermington Street | Epping | Pavement rehabilitation | \$403,166.50 | Minor roads |
| Fitzwilliam Road | Cul-De-Sac | Toongabbie | Pavement rehabilitation | \$48,629.00 | |
| Arthur Street | Penelope Lucas Lane | Rosehill | Pavement rehabilitation | \$44,810.00 | |
| Adamson Avenue | Dead End | Dundas | Pavement rehabilitation | \$41,672.00 | |
| Swane Street | South End | Ermington | Pavement rehabilitation | \$90,000.00 | |
| Mobbs Lane | Cul-De-Sac | Carlingford | Pavement rehabilitation | \$179,780.00 | |
| Adamson Avenue | Dead End | Dundas | Pavement rehabilitation | \$72,270.00 | |
| Pine Street | Victoria Road | Rydalmere | Pavement rehabilitation | \$44,209.00 | |
| Pembroke Street | Cul-De-Sac | Epping | Pavement rehabilitation | \$59,818.00 | |
| Victoria Road | Marguerette Street | Ermington | Pavement rehabilitation | \$90,478.00 | |
| Midson Road | Edenlee Street | Epping | Pavement rehabilitation | \$90,131.00 | |
| Oakes Road | House Number 29 | Old Toongabbie | Pavement rehabilitation | \$145,835.00 | |
| Woodward Street | Eccles Street | Ermington | Pavement rehabilitation | \$62,774.00 | |
| Page Street | Darcy Road | Wentworthville | Pavement rehabilitation | \$210,350.00 | |
| Spurway Street | Cleal Street | Ermington | Pavement rehabilitation | \$183,334.00 | |
| Ray Road | Canberra Street | Epping | Pavement rehabilitation | \$65,985.50 | |
| Fleet Street | O Connell Street | North Parramatta | Pavement rehabilitation | \$121,694.00 | |
| Ross Street | Anthony Street | Epping | Pavement rehabilitation | \$288,031.00 | |
| Raymond Street | Junction Street | Parramatta | Pavement rehabilitation | \$77,869.00 | |
| Hermington Street | Orchard Street | Epping | Pavement rehabilitation | \$79,966.00 | |
| Marguerette Street | Victoria Road | Ermington | Pavement rehabilitation | \$81,941.00 | |
| Iron Street | Gloucester Avenue | North Parramatta | Pavement rehabilitation | \$500,000.00 | |
| Adamson Avenue | Fullford Street | Dundas | Pavement rehabilitation | \$149,485.00 | |
| Rope Street | Yates Avenue | Dundas Valley | Pavement rehabilitation | \$158,778.00 | |

| | | | | | |
|----------------|-----------------|-------------------|-------------------------|--------------|--|
| Caloola Road | Slim Place | Constitution Hill | Pavement rehabilitation | \$39,729.00 | |
| Epping Road | Pembroke Street | Epping | Pavement rehabilitation | \$78,031.00 | |
| James Street | House Number 10 | Carlingford | Pavement rehabilitation | \$133,408.00 | |
| \$9,500,000.00 | | | | | |

Appendix B Budgeted Expenditures Accommodated in LTFP

| Year | Acquisition | Operation | Maintenance | Renewal | Disposal | Total |
|------|--------------|-------------|--------------|--------------|----------|-------|
| 2024 | \$55,271,202 | \$5,347,651 | \$10,037,781 | \$31,623,286 | \$0 | 2024 |
| 2025 | \$42,277,136 | \$5,526,699 | \$10,362,457 | \$27,524,852 | \$0 | 2025 |
| 2026 | \$41,492,947 | \$5,711,245 | \$10,630,038 | \$22,586,168 | \$0 | 2026 |
| 2027 | \$6,401,835 | \$5,900,497 | \$10,905,835 | \$20,833,227 | \$0 | 2027 |
| 2028 | \$4,958,378 | \$6,077,511 | \$11,234,317 | \$19,465,701 | \$0 | 2028 |
| 2029 | \$5,782,511 | \$6,237,384 | \$11,545,377 | \$21,695,507 | \$0 | 2029 |
| 2030 | \$5,098,587 | \$5,882,983 | \$11,705,022 | \$20,414,219 | \$0 | 2030 |
| 2031 | \$5,945,057 | \$6,570,252 | \$12,190,622 | \$22,711,747 | \$0 | 2031 |
| 2032 | \$5,496,460 | \$6,719,631 | \$12,495,506 | \$21,662,211 | \$0 | 2032 |
| 2033 | \$6,119,791 | \$6,870,921 | \$12,810,781 | \$23,788,809 | \$0 | 2033 |

Appendix C Abbreviations

| | |
|---------|-------------------------------------|
| AAAC | Average annual asset consumption |
| AM | Asset management |
| AM Plan | Asset management plan |
| GRC | Gross replacement cost |
| DA | Depreciable amount |
| DRC | Depreciated replacement cost |
| IRMP | Infrastructure risk management plan |
| LCC | Life Cycle cost |
| LTFP | Long term financial plan |
| MMS | Maintenance management system |
| RV | Residual value |

Appendix D Glossary

Annual service cost (ASC)

1) Reporting actual cost

The annual (accrual) cost of providing a service including operations, maintenance, depreciation, finance/opportunity and disposal costs less revenue.

2) For investment analysis and budgeting

An estimate of the cost that would be tendered, per annum, if tenders were called for the supply of a service to a performance specification for a fixed term. The Annual Service Cost includes operations, maintenance, depreciation, finance/opportunity and disposal costs, less revenue.

Asset

A resource controlled by an entity as a result of past events and from which future economic benefits are expected to flow to the entity. Infrastructure assets are a subclass of property, plant and equipment which are non-current assets with a life greater than 12 months and enable services to be provided.

Asset category

Sub-group of assets within a class hierarchy for financial reporting and management purposes.

Asset class

A group of assets having a similar nature or function in the operations of an entity, and which, for purposes of disclosure, is shown as a single item without supplementary disclosure.

Asset condition assessment

The process of continuous or periodic inspection, assessment, measurement and interpretation of the resultant data to indicate the condition of a specific asset so as to determine the need for some preventative or remedial action.

Asset hierarchy

A framework for segmenting an asset base into appropriate classifications. The asset hierarchy can be based on asset function or asset type or a combination of the two.

Asset management (AM)

The combination of management, financial, economic, engineering and other practices applied to physical assets with the objective of providing the required level of service in the most cost effective manner.

Asset renewal funding ratio (ARFR)

The ratio of the net present value of asset renewal funding accommodated over a 10-year period in a long term financial plan relative to the net present value of projected capital renewal expenditures identified in an asset management plan for the same period [AIFMM, 2015, Version 1.0, Financial Sustainability Indicator 3, Sec 2.6, p 9].

Average annual asset consumption (AAAC)*

The amount of the asset base consumed during a reporting period (generally a year). This may be calculated by dividing the depreciable amount by the useful life (or total future economic benefits/service potential) and totalled for each and every asset OR by dividing the carrying amount (depreciated replacement cost) by the remaining useful life (or remaining future economic benefits/service potential) and totalled for each and every asset in an asset category or class.

Borrowings

A borrowing or loan is a contractual obligation of the borrowing entity to deliver cash or another financial asset to the lending entity over a specified period of time or at a specified point in time, to cover both the initial capital provided and the cost of the interest incurred for providing this capital. A borrowing or loan provides the means for the borrowing entity to finance outlays (typically physical assets) when it has insufficient funds of its own to do so, and for the lending entity to make a financial return, normally in the form of interest revenue, on the funding provided.

Capital expenditure

Relatively large (material) expenditure, which has benefits, expected to last for more than

12 months. Capital expenditure includes renewal, expansion and upgrade. Where capital projects involve a combination of renewal, expansion and/or upgrade expenditures, the total project cost needs to be allocated accordingly.

Capital expenditure - expansion

Expenditure that extends the capacity of an existing asset to provide benefits, at the same standard as is currently enjoyed by existing beneficiaries, to a new group of users. It is discretionary expenditure, which increases future operations and maintenance costs, because it increases the asset base, but may be associated with additional revenue from the new user group, e.g. extending a drainage or road network, the provision of an oval or park in a new suburb for new residents.

Capital expenditure - new

Expenditure which creates a new asset providing a new service/output that did not exist beforehand. As it increases service potential it may impact revenue and will increase future operations and maintenance expenditure.

Capital expenditure - renewal

Expenditure on an existing asset or on replacing an existing asset, which returns the service capability of the asset up to that which it had originally. It is periodically required expenditure, relatively large (material) in value compared with the value of the components or sub-components of the asset being renewed. As it reinstates existing service potential, it generally has no impact on revenue, but may reduce future operations and maintenance expenditure if completed at the optimum time, e.g. resurfacing or resheeting a material part of a road network, replacing a material section of a drainage network with pipes of the same capacity, resurfacing an oval.

Capital expenditure - upgrade

Expenditure, which enhances an existing asset to provide a higher level of service or expenditure that will increase the life of the asset beyond that which it had originally. Upgrade expenditure is discretionary and

often does not result in additional revenue unless direct user charges apply. It will increase operations and maintenance expenditure in the future because of the increase in the asset base, e.g. widening the sealed area of an existing road, replacing drainage pipes with pipes of a greater capacity, enlarging a grandstand at a sporting facility.

Capital funding

Funding to pay for capital expenditure.

Capital grants

Revenue received generally tied to the specific projects or purposes, which are often for upgrade and/or expansion or new investment proposals.

Capital investment expenditure

Relatively large (material) expenditure, which has benefits, expected to last for more than 12 months (See capital expenditure definition)

Capitalisation threshold

The value of expenditure on non-current assets above which the expenditure is recorded as capital expenditure and below which the expenditure is charged as an expense in the year of acquisition.

Carrying amount

The amount at which an asset is recognised in the balance sheet after deducting any accumulated depreciation / amortisation and accumulated impairment losses.

Component

Specific parts of an asset having independent physical or functional identity and having specific attributes such as different life expectancy, maintenance regimes, risk or criticality.

Core asset management

Asset management which relies primarily on the use of an asset register, maintenance management systems, top-down condition assessment, simple risk assessment and defined levels of service, in order to establish alternative treatment options and a long-term cash flow projection.

Cost of an asset

The amount of cash or cash equivalents paid or the fair value of the consideration given to acquire an asset at the time of its acquisition or construction, including any costs necessary to place the asset into service. This includes one-off design and project management costs.

Critical assets

Those assets that are likely to result in a more significant financial, environment and social cost in terms of impact on organisational objectives.

Deferred maintenance

The shortfall in rehabilitation work undertaken relative to that required to maintain the service potential of an asset.

Depreciable amount

The cost of an asset, or other amount substituted for its cost, less its residual value.

Depreciated replacement cost (DRC)

The gross replacement cost (GRC) of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset.

Depreciation / amortisation

The systematic allocation of the depreciable amount (service potential) of an asset over its useful life.

Economic life

See useful life definition.

Expenditure

The spending of money on goods and services. Expenditure includes recurrent and capital outlays.

Expenses

Decreases in economic benefits during the accounting period in the form of outflows or depletions of assets or increases in liabilities that result in decreases in equity, other than those relating to distributions to equity participants.

Fair value

The amount for which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties, in an arm's length transaction.

Financing gap

A financing gap exists whenever an entity has insufficient capacity to finance asset renewal and other expenditure necessary to be able to appropriately maintain the range and level of services its existing asset stock was originally designed and intended to deliver. The service capability of the existing asset stock should be determined assuming no additional operating revenue, productivity improvements, or net financial liabilities above levels currently planned or projected. A current financing gap means service levels have already or are currently falling. A projected financing gap if not addressed will result in a future diminution of existing service levels.

Gross replacement cost (GRC)

The cost the entity would incur to acquire the asset on the reporting date. The cost is measured by reference to the lowest cost at which the gross future economic benefits could be obtained in the normal course of business or the minimum it would cost, to replace the existing asset with a technologically modern equivalent new asset (not a second hand one) with the same economic benefits (gross service potential) allowing for any differences in the quantity and quality of output and in operating costs.

Heritage asset

An asset with historic, artistic, scientific, technological, geographical or environmental qualities that is held and maintained principally for its contribution to knowledge and culture and this purpose is central to the objectives of the entity holding it.

Impairment Loss

The amount by which the carrying amount of an asset exceeds its recoverable amount.

Infrastructure assets

Physical assets that contribute to meeting the needs for access to major economic and social facilities and services, e.g. roads, drainage, footpaths and cycle ways. These are typically large, interconnected networks or portfolios of composite assets. The components of these assets may be separately maintained, renewed or replaced individually so that the required level and standard of service from the network of assets is continuously sustained. Generally, the components and hence the assets have long lives. They are fixed in place and are often have no separate market value.

Key performance indicator

A qualitative or quantitative measure of a service or activity used to compare actual performance against a standard or other target. Performance indicators commonly relate to statutory limits, safety, responsiveness, cost, comfort, asset performance, reliability, efficiency, environmental protection and customer satisfaction.

Level of service

The parameters or combination of parameters that reflect social, political, economic and environmental outcomes that the organisation delivers.

Levels of service statements describe the outputs or objectives an organisation or activity intends to deliver to customers.

Life Cycle

The cycle of activities that an asset (or facility) goes through while it remains an identity as a particular asset i.e. from planning and design to decommissioning or disposal.

Life Cycle Cost (LCC)

Total LCC The total cost of an asset throughout its life including planning, design, construction, acquisition, operation, maintenance, rehabilitation and disposal costs.

Average LCC The life cycle cost is average cost to provide the service over the longest asset life cycle. It comprises average operations, maintenance expenditure plus asset consumption expense, represented by

depreciation expense projected over 10 years. The Life Cycle Cost does not indicate the funds required to provide the service in a particular year.

Life Cycle Expenditure (LCE)

The Life Cycle Expenditure (LCE) is the average operations, maintenance and capital renewal expenditure accommodated in the long term financial plan over 10 years. Life Cycle Expenditure may be compared to average Life Cycle Cost to give an initial indicator of affordability of projected service levels when considered with asset age profiles.

Maintenance

All actions necessary for retaining an asset as near as practicable to an appropriate service condition, including regular ongoing day-to-day work necessary to keep assets operating, e.g. road patching but excluding rehabilitation or renewal. It is operating expenditure required to ensure that the asset reaches its expected useful life.

Maintenance may be classified as:

- **Planned maintenance**

Falls into three categories:

- a) Periodic – necessary to ensure the reliability or to sustain the design life of an asset.
- b) Predictive – condition monitoring activities used to predict failure.
- c) Preventive – maintenance that can be initiated without routine or continuous checking and is not condition based.

- **Reactive maintenance**

Unplanned repair work that is carried out in response to service requests and management/ supervisory directions.

- **Specific maintenance**

Maintenance work to repair components or replace sub-components that needs to be identified as a specific maintenance item in the maintenance budget.

- **Unplanned maintenance**

Corrective work required in the short-term to restore an asset to working condition so it can continue to deliver the required service

or to maintain its level of security and integrity.

Maintenance expenditure *

Recurrent expenditure, which is periodically or regularly required as part of the anticipated schedule of works required to ensure that the asset achieves its useful life and provides the required level of service. It is expenditure, which was anticipated in determining the asset's useful life.

Materiality

The notion of materiality guides the margin of error acceptable, the degree of precision required and the extent of the disclosure required when preparing general purpose financial reports. Information is material if its omission, misstatement or non-disclosure has the potential, individually or collectively, to influence the economic decisions of users taken on the basis of the financial report or affect the discharge of accountability by the management or governing body of the entity.

Modern equivalent asset

Assets that replicate what is in existence with the most cost-effective asset performing the same level of service. It is the most cost efficient, currently available asset which will provide the same stream of services as the existing asset is capable of producing. It allows for technology changes and, improvements and efficiencies in production and installation techniques. The modern equivalent asset is evidenced by renewal strategies in asset management plans and financing in a long-term financial plan covering at least 10 years.

***Net present value (NPV)**

The value of the cash flows associated with an asset, liability, activity or event calculated using a discount rate to reflect the time value of money. It is the net amount of discounted total cash inflows after deducting the value of the discounted total cash outflows arising from e.g. the continued use and subsequent disposal of the asset after deducting the value of the discounted total cash outflows.

Non-revenue generating investments

Investments for the provision of goods and services to sustain or improve services to the community that are not expected to generate any savings or revenue, e.g. parks and playgrounds, footpaths, roads and bridges, libraries, etc.

Operations

Regular activities to provide services such as public health, safety and amenity, e.g. street sweeping, grass mowing and street lighting.

Operating expenditure

Recurrent expenditure, which is continuously required to provide a service. In common use the term typically includes, e.g. power, fuel, staff, plant equipment, on-costs and overheads but excludes maintenance and depreciation. Maintenance and depreciation is on the other hand included in operating expenses.

Operating expense

The gross outflow of economic benefits, being cash and non-cash items, during the period arising in the course of ordinary activities of an entity when those outflows result in decreases in equity, other than decreases relating to distributions to equity participants.

Operating expenses

Recurrent expenses continuously required to provide a service, including power, fuel, staff, plant equipment, maintenance, depreciation, on-costs and overheads.

Operations, maintenance and renewal financing ratio

Ratio of estimated budget to projected expenditure for operations, maintenance and renewal of assets over a defined time (e.g. 5, 10 and 15 years).

Operations, maintenance and renewal gap

Difference between budgeted expenditures in a long term financial plan (or estimated future budgets in absence of a long term financial plan) and projected expenditures for operations, maintenance and renewal of assets to achieve/maintain specified service

levels, totalled over a defined time (e.g. 5, 10 and 15 years).

Pavement management system (PMS)

A systematic process for measuring and predicting the condition of road pavements and wearing surfaces over time and recommending corrective actions.

PMS Score

A measure of condition of a road segment determined from a Pavement Management System.

Rate of annual asset consumption *

The ratio of annual asset consumption relative to the depreciable amount of the assets. It measures the amount of the consumable parts of assets that are consumed in a period (depreciation) expressed as a percentage of the depreciable amount.

Rate of annual asset renewal *

The ratio of asset renewal and replacement expenditure relative to depreciable amount for a period. It measures whether assets are being replaced at the rate they are wearing out with capital renewal expenditure expressed as a percentage of depreciable amount (capital renewal expenditure/DA).

Rate of annual asset upgrade/new *

A measure of the rate at which assets are being upgraded and expanded per annum with capital upgrade/new expenditure expressed as a percentage of depreciable amount (capital upgrade/expansion expenditure/DA).

Recoverable amount

The higher of an asset's fair value, less costs to sell and its value in use.

Recurrent expenditure

Relatively small (immaterial) expenditure or that which has benefits expected to last less than 12 months. Recurrent expenditure includes operations and maintenance expenditure.

Recurrent funding

Funding to pay for recurrent expenditure.

Rehabilitation

See capital expenditure - renewal.

Remaining useful life

The time remaining until an asset ceases to provide the required service level or economic usefulness. Age plus remaining useful life provides an estimate of useful life.

Renewal

See capital expenditure - renewal.

Residual value

The estimated amount that an entity would currently obtain from disposal of the asset, after deducting the estimated costs of disposal, if the asset were already of the age and in the condition expected at the end of its useful life. Residual value reflects consideration receivable from an asset at the end of its useful life to the entity and accordingly would not include cost savings from the re-use of in-situ materials.

Revenue generating investments

Investments for the provision of goods and services to sustain or improve services to the community that are expected to generate some savings or revenue to offset operating costs, e.g. public halls and theatres, childcare facilities, sporting and recreation facilities, tourist information facilities, etc.

Risk management

The application of a formal process to the range of possible values relating to key factors associated with a risk in order to determine the resultant ranges of outcomes and their probability of occurrence.

Section or segment

A self-contained part or piece of an infrastructure asset.

Service potential

The total future service capacity of an asset. It is normally determined by reference to the operating capacity and economic life of an asset. A measure of service potential is used in the not-for-profit sector/public sector to value assets, particularly those not producing a cash flow.

Service potential remaining

A measure of the future economic benefits remaining in assets. It may be expressed in dollar values (Fair Value) or as a percentage of total anticipated future economic benefits. It is also a measure of the percentage of the asset's potential to provide services that are still available for use in providing services (Depreciated Replacement Cost/Depreciable Amount).

Strategic Asset Management Plan

A plan that documents and specifies how the organizational objectives are to be converted into AM objectives, the approach for developing AM Plans and the role of the AM system in supporting the achievement of AM objectives.

Strategic Plan

A plan containing the long-term goals and strategies of an organisation. Strategic plans have a strong external focus, cover major portions of the organisation and identify major targets, actions and resource allocations relating to the long-term survival, value and growth of the organisation.

Sub-component

Smaller individual parts that make up a component part.

Useful life

Either:

(a) the period over which an asset is expected to be available for use by an entity, or

(b) the number of production or similar units expected to be obtained from the asset by the entity.

It is estimated or expected time between placing the asset into service and removing it from service, or the estimated period of time over which the future economic benefits embodied in a depreciable asset, are expected to be consumed by the entity.

Valuation

The process of determining the worth of an asset or liability. Assessed asset value which may depend on the purpose for which the valuation is required, i.e. replacement value for determining maintenance levels, market value for lifecycle costing and optimised deprival value for tariff setting.

Value in Use

The present value of future cash flows expected to be derived from an asset or cash generating unit. It is deemed to be depreciated replacement cost (DRC) for those assets whose future economic benefits are not primarily dependent on the asset's ability to generate net cash inflows, where the entity would, if deprived of the asset, replace its remaining future economic benefits.

Source: IPWEA, IIMM & AIFMM 2015,

Glossary

Additional and modified glossary items shown *

Appendix E Life Cycle Degradation Profiles

Maintenance response is based on site judgement using the condition and risk associated with the defect and to the extent of the current budget.

Council has selected the following four degradation profiles to simulate the progressive deterioration of the various components that make up a building.

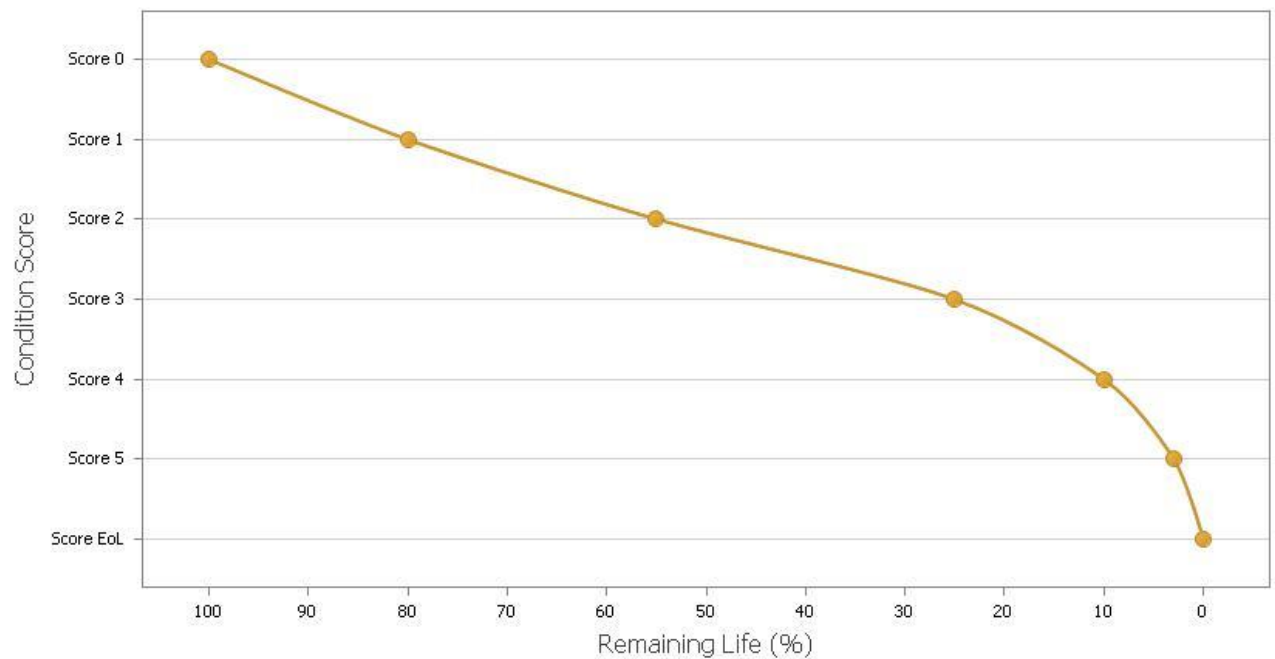


Figure 1 Simulation Curve Representing Overall Deterioration of Sub-structure, Super-structure and Roof components of buildings

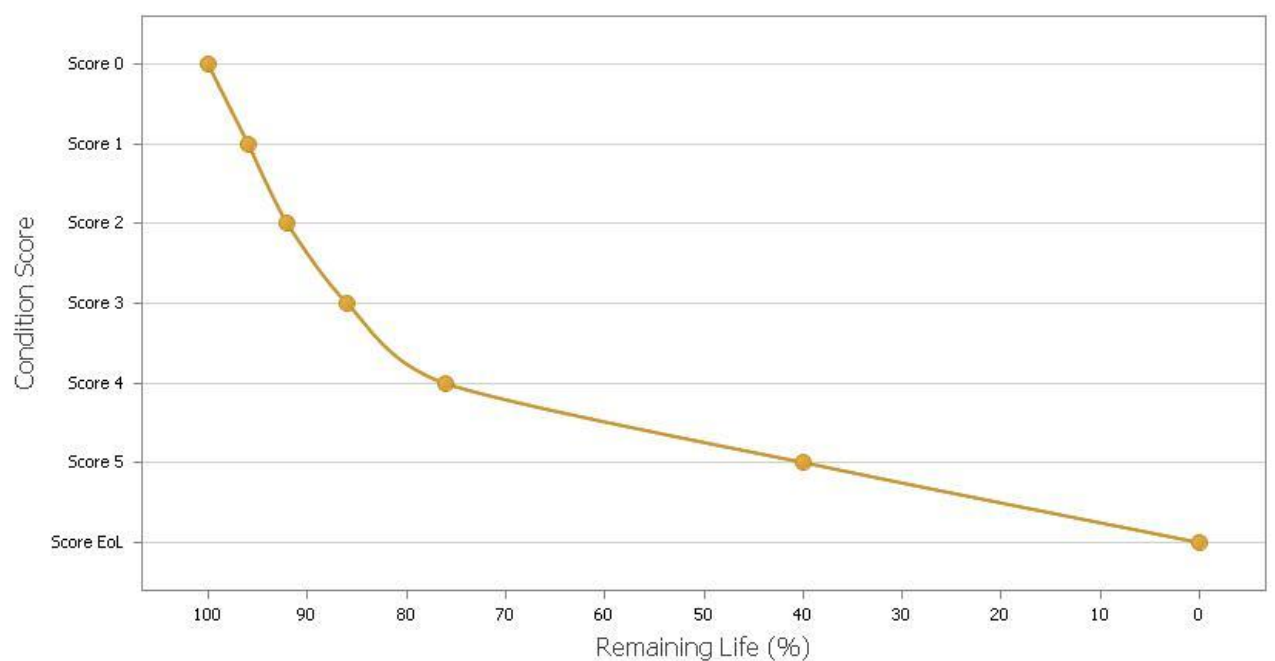


Figure 2 Simulation Curve Representing Overall Deterioration of Fit-out and Fittings components of buildings

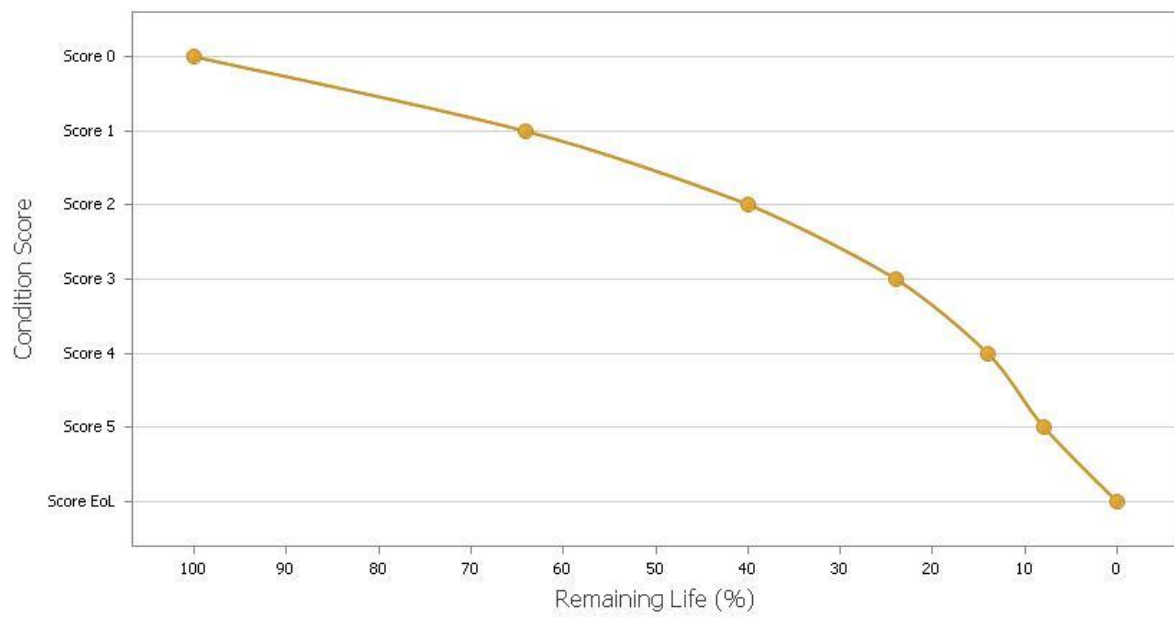


Figure 3 Simulation Curve Representing Overall Deterioration of Electrical, Mechanical (HVAC), Fire, Hydraulic and Transportation (Lift) Services of buildings

Transportation (Lift) Services of buildings