

Community Grants Program Guidelines



A high-angle, top-down photograph of a diverse group of approximately ten people of various ages and ethnicities standing in a circle on a light-colored wooden floor. They are all smiling and looking towards the center, with their arms extended and hands clasped together in a supportive gesture. The lighting is warm and natural, creating a positive and inclusive atmosphere. A large, dark blue circle is superimposed over the center of the image, containing the text 'ANNUAL COMMUNITY GRANTS PROGRAM' in white, bold, sans-serif capital letters.

ANNUAL COMMUNITY GRANTS PROGRAM

Parramatta Artists' Studios Creative Fellowship Fund



Overview

The City of Parramatta's Parramatta Artists' Studios Council Creative Fellowship Fund aims to support the development of new work and/or the professional development of Parramatta artists and creative workers.

One Fellowship is awarded annually. The Fellowship is presented as part of the Parramatta Artists' Studios' Artistic Program. Parramatta Artists' Studios is an initiative of the City of Parramatta Council.

This category is open to those working in all art forms, including but not limited to, music, sculpture, dance, painting, writing, literature, theatre, design, film/video and digital media.

Definition of Professional Artist and Creative Worker:

The definition is deliberately broad to take into account factors such as:

- Artists/creatives from diverse cultural backgrounds whose artistic or cultural knowledge has been developed through oral traditions;

- Professional artists/creatives who are trained or self-taught;
- Artists/creatives of professional calibre who may work outside the arts/creative sectors to generate income;
- Those that identify themselves as such on the basis of skill or experience;
- Acceptance by peers or the arts/creative sectors as a professional and may or may not earn income from their work.

Funding Priorities

- Provide an opportunity for a professional artist or creative worker to develop their practice in the Parramatta region;
- Stimulate connection to community and/or explore the identity of Parramatta through the development and presentation of new works and/or activities;
- Foster innovation and contribute to the growth of the arts and creative sectors.

Available Funding

The maximum funding available in this category is \$20,000.00 for one fellow.

Program Timelines

This program is open once a year. Projects must start after 1 January 2024. Successful recipients in this category are required to:

- Complete their projects within twelve months of funding
- Submit a Final Acquittal Report by 16 February (the following year).

Failure to acquit the grant will affect any future funding requests.

Examples of Activity Supported

- Production and presentation of a new work/s;
- Researching and developing new techniques;
- Researching new art/creative forms to extend your practice.

Conditions for Program Eligibility

To be eligible for funding applicants must:

- be residents of the City of Parramatta or be able to demonstrate an existing and significant contribution to the arts/creative sector of the City of Parramatta;
- Not have overdue progress or acquittal reports for previously funded grants.

Further Conditions

If you are successful in your application, evidence will need to be provided that you have planned appropriate insurance coverage for the funded activity. If you already have insurance coverage, we ask that you attach the Certificate of Currency to your application.

Supporting Documents Required

- CVs for key project staff, no more than two pages each;
- If your proposal includes individual equipment purchases over \$1,000, provide at least one quote for each item, and compile these as ONE .pdf document up to 20MB;
- Visual support material can include any of the following:
 - Up to 10 images, with credits, formatted into ONE .pdf document up to 20MB. Image credits should include a one sentence description of the work depicted in the image and the year it was produced.
 - Audio and/or moving image file of up to 5 minutes, in one of the following file formats: .mov or .mp4 (for moving image); and .wav or .mp3 (for audio), up to 20MB each.
- For written work, samples of writing in .pdf or .doc file format, up to 20MB. Maximum 4 x A4 pages, with each writing sample exceeding no more than 2 pages.

Contact Details

If you need assistance in understanding these guidelines, or have any questions, please contact the Community Grants Officer on 9806 5110 or email grants@cityofparramatta.nsw.gov.au.

Applicants are encouraged to discuss their arts project with the Parramatta Artists' Studios on 9806 5230.

Assessment Criteria

CRITERIA	DESCRIPTION	WEIGHTING
Criteria A	ARTISTIC MERIT - Merit of existing work and experience as a practicing artistic/creative professional	15%
Criteria B	CAREER GROWTH - Potential for the Fellowship to significantly progress the applicant's practice/career	20%
Criteria C	NEW WORK - Potential for completion of significant new work/s as a tangible outcome of the Fellowship	15%
Criteria D	NEW SKILLS - Potential for the acquisition of significant new skills as an outcome of the Fellowship	20%
Criteria E	OUTCOME REACH - How new work and/or skills can be shared with, presented to the local arts sector, communities and other interested parties	30%