

Your Reference

Our Reference F2020/03337

Contact Chris Patfield

Telephone 0466 813 800

Email cpatfield@cityofparramatta.nsw.gov.au

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RE: Parramatta Square and Centenary Square – Terms of Vehicle Access

This document outlines the City of Parramatta's procedure for managing vehicle movement within Parramatta Square and Centenary Square.

Vehicle access needs to be appropriately managed for safety reasons, given the high pedestrian environment of Parramatta Square and Centenary Square. Foldable bollards are in place at key entrances including Leigh (Civic) Place, Darcy (Church) Street and removable bollards are located at the northern extent of Centenary Square fronting Macquarie Street.

The loading bay within the Parramatta Square basement should be utilised wherever possible. Vehicles should only enter the public domain if justifiable. Separate instructions can be provided upon request to access the Parramatta Square basement loading bay with access to the public domain via the PHIVE goods lift.

The following direction must be followed by all proponents seeking to enter the Parramatta Square or Centenary Square public domain with a vehicle, including Council staff and their contractors:

1. All vehicles seeking to enter the public domain must have written approval from the Parramatta Square and Centenary Square Place Manager. Evidence of this written approval may be requested by Council's rangers when onsite.
2. A minimum of 48 hours notice (working days) is required when seeking approval.
3. The following information must be provided in seeking approval:
 - a. Time and date of proposed vehicle access
 - b. Vehicle type (including length if known)
 - c. Registration
4. Vehicles can enter the precinct via the bollards at the northern extent of Centenary Square adjacent Macquarie Street. No vehicles are to enter the precinct from Leigh (Civic) Place. Vehicles can exit the precinct via:
 - a. Darcy Street, or
 - b. Leigh (Civic) Place (with permission from Greater River City Light Rail), from thereon vehicles must turn right into Horwood Place.
5. If vehicles are entering the precinct between the hours of 7am and 7pm:
 - a. All vehicles must be escorted by a pedestrian in high visibility clothing.

- b. No reversing movements including 3-point turns are permitted, unless a traffic control plan is provided upon application to enter the precinct.
6. If vehicles are entering the precinct between the hours of 7pm and 7am:
 - a. Any reversing movements including 3-point turns must be supervised by a pedestrian in high visibility clothing.
7. All vehicles must have their hazard lights on when being moved through the public domain.
8. All vehicles must adhere to a speed limit of 5km/h.
9. Vehicles greater than 12.5m in length are not permitted.
10. It is the responsibility of the proponent to liaise with and seek approval from Greater River City Light Rail if the vehicle is required to exit Parramatta Square onto the Macquarie Street Light Rail Corridor. Contact Jonathan Yip, Interface Manager, Greater River City Light Rail for further information via Jonathan.yip@greatrivercity.com.au.
11. No vehicles are to enter, exit or travel at any time via Hough Lane (between 1PS and 3PS) as this is not under Council ownership.
12. Drainage pits and channels are to be avoided where possible by all vehicles.
13. It is the responsibility of the proponent to cover costs associated with rectification of any damage or cleaning of the public domain as a result of vehicles including but not limited to repairing damaged pavers, or cleaning of oil spills.
14. Driving on the 'Riverflow' digital carpet is strictly prohibited.
15. All bollards must be returned to an upright position and locked once through access has been provided. Under no circumstances is a vehicle permitted to stop on the Macquarie Street light rail corridor to undertake this task. For vehicles greater than 9m exiting the precinct via Leigh (Civic) Place, the vehicle must pass through the light rail corridor and a separate pedestrian must be onsite to reinstate the bollards.

Refer to **Attachment 1** for a swept path diagram for the precinct demonstrating vehicle access paths from Centenary Square into Parramatta Square.

Successful applicants will be issued instructions to enable them to pass through bollards at relevant access points.

Should any additional detail be required, please contact me at the details overleaf.

Kind regards,



Chris Patfield
Parramatta Square and Centenary Square Place Manager

Attachment 1 – Parramatta Square Vehicle Access Paths

