

PLANNING PROPOSAL APPLICATION

A Planning Proposal must be prepared in accordance with the Department of Planning and Infrastructure's 'A guide to preparing a planning proposal', 'A guide to preparing local environmental plans' and Section 55 of the Environmental Planning and Assessment Act 1979.

Disclaimer: The information provided by you on this form will be used by Parramatta City Council or its agents to process this application. Once collected by Council, the information can be accessed by you in accordance with Council's Access to Information Policy and Privacy Management Plan or in special circumstances, where Commonwealth legislation requires or where you give permission for third party access.

Property Details

Property details

| | | | |
|---------|--|-----------|--|
| Number: | | Street: | |
| Suburb: | | Postcode: | |
| Lot: | | DP: | |

Note: Signatures of all applicants and registered owners are required on the last page/s of this application form. Without these signatures Council will not accept this application.

Planning Proposal Description

Proposed amendment to LEP - Please tick all that apply (✓)

| | | | | | | | | | | | |
|------|--------------------------|-------------------|--------------------------|--------------------|--------------------------|----------|--------------------------|---------------------------|--------------------------|-------|--------------------------|
| Zone | <input type="checkbox"/> | Floor Space Ratio | <input type="checkbox"/> | Height of Building | <input type="checkbox"/> | Heritage | <input type="checkbox"/> | Additional Permitted Uses | <input type="checkbox"/> | Other | <input type="checkbox"/> |
|------|--------------------------|-------------------|--------------------------|--------------------|--------------------------|----------|--------------------------|---------------------------|--------------------------|-------|--------------------------|

Description of proposed amendment

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OFFICE USE ONLY

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|----------------|------------|------------------|--------------------------|
| Reference: RZ/ | RZ Fee: \$ | Lodged via Post | <input type="checkbox"/> |
| Date: | Receipt #: | Lodged in person | <input type="checkbox"/> |

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Accompanying Documentation

List all documents and studies to be submitted with the Planning Proposal

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Note: Signing this form acknowledges that any additional study required by Council and/or the Department of Planning and Infrastructure will be at no cost to Council and/or the Department of Planning and Infrastructure.

Document copies required

- Council requires **4** hardcopies of all documents submitted.
- Council requires **2** softcopies (on CD) of all documents submitted.
- If the proposed amendment includes mapping, a version of the maps containing sufficient detail to indicate the substantive effect of the proposed instrument is required. **4** hardcopies and **2** softcopies are required.

Disclosure Statement of Political Donations and Gifts

It is required to disclose the following reportable political donations and gifts (if any) made by any person with a financial interest in the application within the period commencing two years before the application is made and ending when the application is determined:

- all reportable political donations made to any local Councillor of Parramatta City Council, and
- all gifts made to any local Councillor or employee of Parramatta City Council.

A disclosure is required to be made in a statement accompanying the relevant planning application by the person who makes the application.

Such disclosures are required to cover a period of two years before the application or submission is made and end when the application is determined. If a donation or gift is made after the lodgement of the required disclosure statement, a further statement is required to be provided within seven days after the donation or gift is made.

Download a form from the Parramatta City Council website or ask Council staff for a 'Disclosure of Political Donations & Gifts Form'. Detailed requirements are outlined within that form.

Is a disclosure statement provided?

yes

no

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Applicant/s Details and Declaration

Family name (or company & ABN):

Full given names OR company contact person:

Unit/House No:

Street Name:

Suburb:

Postcode:

Home Phone:

Mobile:

Office Phone:

Email:

Applicant/s declaration

To ensure transparency in Council's decision making functions, any application which is made by a Council employee/Councillor and/or their immediate relative/s, will be referred to an independent consultant for assessment.

I am an employee/Councillor or relative of an employee/Councillor of Parramatta City Council.

If yes, please state relationship: _____

I declare that all the information in the application and checklist is, to the best of my knowledge, true and correct.

Applicant/s signature

Owner/s Details and Declaration

Family name (or company & ABN):

Full given names OR company contact person:

Unit/House No:

Street Name:

Suburb:

Postcode:

Home Phone:

Mobile:

Office Phone:

Email:

Owner/s declaration

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If yes, please state relationship: _____

I/we own the subject land, consent to this application and consent to Council officers entering the premises during normal office hours for the purpose of conducting inspections relative to this application. I accept that all communication regarding this application will be through the nominated applicant.

Owner/s signature - ALL OWNERS ARE TO SIGN (please note requirements for different types of ownerships overleaf)

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Owner(s) Consent Requirements

- Company / Organisation** - If the owner is a company, owner's consent is to be provided in two (2) of the following ways:
 - Signatures of 2 directors or a director and a company secretary (unless it has a sole director).
 - Execution of owner's consent form (or other document to the same effect) in accordance with s 127 (1) of the Corporations Act 2001.
 - Common seal affixed to, and execution of, owner's consent form (or other document to the same effect) in accordance with s 127 (2) of the Corporations Act 2001. If there is no common seal, a company letterhead is acceptable.
 - Together with an up to date ASIC Company Extract and other relevant supporting documentation.
- Signing on owners behalf** - If you are signing on the owner(s) behalf as the owner(s) legal representative, you must state the nature of your legal authority and attach documentary evidence (e.g. Power of attorney, executor, trustee, company director, etc).
- New owner(s)** - If the property has recently been sold, documentary evidence of the sale must be provided. Please provide one of the following:
 - A copy of the Certificate of Title.
 - A letter from your solicitor confirming settlement.
 - Previous owner(s) to provide owner(s) consent.