

4. Form of access

How do you wish to access the information?

- Inspect the documents – only available for floor plans and other specific documents
- A copy of the document(s)
- Access in another way (please specify)
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5. Application Fee

- I attach payment of the **\$30.00 application fee** by cash / cheque / money order (circle one).
(Note: please do NOT send cash by post)

6. Disclosure Log

If the information sought is released to you and would be of interest to other members of the public, details about your application may be recorded in the 'disclosure log'. This is published on the City of Parramatta Council's website.

Do you object to this? **Yes / No** (circle one)

If yes, provide a reason

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7. Discount in processing charges

You may be asked to pay a charge for processing the application. Some applicants may be entitled to a 50% reduction in their processing charges. If you wish to apply for a discount, please indicate the reason:

- Financial hardship (please attach supporting documentation (eg Pension or Centrelink Card) **AND / OR**
- Special benefit to the public (please specify why below):

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Applicant's signature:

Date:

Please post this form or lodge it at:

City of Parramatta Council

126 Church Street Parramatta

(PO Box 32 Parramatta NSW 2124)

Email: council@cityofparramatta.nsw.gov.au

General information about the GIPA Act is available by calling the Information and Privacy Commission on 1800 472 679 or visit the IPC website: www.ipc.nsw.gov.au

Any personal information provided by you on this form will be used by City of Parramatta Council to process this application. The provision of this information is voluntary, however, if you do not provide the information, Council will be unable to process your request. Once collected, the information can be accessed by you and may also be available to third parties in accordance with Council's Access to Information Policy.

Date Application Received.....

Fee Receipt Number

File Reference